

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649  
PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Auditorium  
June 28, 2023**

**TENTATIVE AGENDA**

**I. CALL TO ORDER- 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**V. ROLL CALL**

Mrs. Acosta, Mrs. Bhatia-Nigam, Mrs. Downey, Mr. Griffin, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**VII. BOARD PRESIDENT'S REMARKS**

**VIII. SUPERINTENDENT'S REPORT**

**IX. BUSINESS ADMINISTRATOR'S REPORT**

**X. MINUTES**

REVIEW OF MEETING MINUTES

- June 14, 2023 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 24, 2023 Work/Business Section

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

- A1. **HIB Report for June 2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education affirms the decision and findings of the listed HIB Reports as reported by the Superintendent to the Board of Education:

1	05.17.2023.2
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\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- A2. **Approval of School Security Drill Statement of Assurance for SY 2022-2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2022-2023 School Security Drill Statement of Assurance for submission to the County Department of Education.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- A3. **Safe Return Plan** - It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the mandated submission of the sixth-month update of the Safe Return Plan into the NJ Homeroom portal.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**B. BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson

- B1. **Use of School Facilities-** It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2022-2023 and 2023-2024** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates	Time	Custodian OT	Facility Charge
1	Oradell PTA	PTA Crossing Guard & Custodian Breakfast	Front Lawn	6/19/2023	8:45 – 10:00 AM	N/A	N/A
2	All the World’s A Stage	“Frozen Jr.” Staging & Practice	Auditorium/Stage	12/2	11:00 AM – 3:00 PM	4 hours @ \$84.38	Rehearsals 16hrs. @ \$50 = \$800
				12/9	11:00 AM – 3:00 PM	4 hours @ \$84.38	
				12/13	4:00 PM – 8:00 PM	N/A	

				12/15	4:00 PM – 8:00 PM	N/A	Show 3hrs. @ \$150 = \$450  Facility Fee Total: \$1,250  Approx. Total: \$2,178.18
				12/16	6:00 PM – 9:00 PM	3 hours @ \$84.38  Total Custodial: \$928.18	
3	Troop 36 Boy Scouts	11 <sup>th</sup> Annual Fish & Chips Dinner	MPR	3/2/2024	4:00 PM – 9:00 PM	5 hours @ \$84.38	\$15.00
4	Oradell PTA	Toy Donation and Collection Drive	Basketball Courts	6/14, 6/15, 6/16	8:30 AM – 3:00 PM	N/A	N/A

C. **CURRICULUM-** Mrs. Bhatia-Nigam, Chairperson

D. **FINANCE/ TECHNOLOGY-** Mr. Griffin, Chairperson

- D1. Hand Check Payroll Register for **June 22, 2023**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 22, 2023 in the amount of \$394,830.24.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D2. Check Register for **June 28, 2023** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 28, 2023 Check Register in the amount of **\$218,940.55** check numbers **023912-023956, and 001729-001738.**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D3. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **May 31, 2023.**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D4. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **May 31, 2023** in accordance with Title 18A:22-8.1 and furthermore, designates the Business

Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D5. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **May 31, 2023**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D6. **Approval for Transfer to Capital Reserve Account**

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$1,000,000** may be available for such purpose **of transfer into the Capital Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District’s School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**D7. Approval for Transfer to Maintenance Reserve Account**

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$200,000** may be available for such purpose of **transfer into the Maintenance Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District’s School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**D8. Acknowledgment of Compliance P.L. 2015, Chapter 47**

RESOLVED, that the Oradell Board of Education intends to renew, award or permit to expire the following contracts in attached list previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR Part 200.317 et. seq. The report was provided to each member of the Board of Education prior to June 30, 2023 as required by law.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**D9. Approval of Depository for SY 2023-2024 – It is hereby moved that the Board approves Capital One Bank for the deposit of Oradell Board of Education funds, subject to withdrawal by proper officers, as approved by the Board**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**D10. Approval of Signatories for Capital One for SY 2023-2024 – It is hereby moved, upon recommendation of the Superintendent, in conjunction with the Business**

Administrator/Board Secretary, that the Board of Education approved the following signatures for the Oradell Public Schools with Capital One for SY 2023-2024.

Dorothy Watson-Nichols	Board President
Gregory Derian	Board Vice President
Angelo DeSimone	Treasurer of School Monies
Megan Bozios	Superintendent
Peter Iappelli	Business Administrator/Board Secretary

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D11. **Authorized Signatures for Bank Accounts** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following bank accounts and authorized signatures as required, and furthermore, approves the use of facsimile signature stamp(s) for the Board President, Board Vice President, Board Secretary, Superintendent, and Treasurer of School Moneys as may be required in the event that the individuals are unavailable for personally affixing their signature

<u>Account</u>	<u>Signatories</u>
General Fund (3 required)	Board President or Vice President Board Secretary or Superintendent Treasurer of School Monies
Payroll (1 required)	Treasurer of School Monies or Board Secretary Board President
Payroll Agency (1 required)	Treasurer of School Monies, Board Secretary or Board President

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D12. Approval of **Claims Auditor for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education approved the **Business Administrator/Board Secretary to be designated as Claims Auditor** with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for **SY 2023-2024**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D13. Approval of **Petty Cash Accounts for SY 2023-2024**– It is hereby moved, upon recommendation of the Superintendent, that the Board establishes the following petty cash accounts from July 1, 2023 to June 30, 2024 in accordance with Board Policy #3451 and that the following accounts are to be replenished by vouchers and reported to the Board on an annual basis.

<b>Account</b>	<b>Amount</b>	<b>Not to Exceed Per incident</b>	<b>Signatories</b>
Superintendent	\$200	\$150	Superintendent
Business Office	\$200	\$150	Business Administrator
Principal	\$400	\$ 50	Principal
Special Services	\$100	\$ 25	Supv. of Special Services

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D14. **Authorization to Submit and Accept a Grant** – It is hereby moved, upon recommendation of the Superintendent, that the Board authorizes the Business Administrator to submit and accept the **SY 2023-2024 IDEA Grant Application**.

<b>Grant</b>	<b>Amount</b>
IDEA-Basic	\$218,535
IDEA-Pre-School	\$14,557

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D15. **Approval of Special Education Programs/Services for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services for SY 2023-2024.

<b>STUDENT #</b>	<b>DESCRIPTION OF PROGRAM/SERVICES</b>	<b>COST</b>
134	BF Gibbs School-New Milford (ESY tuition) 1:1 Aide (ESY)	6,350 4,000
<b>Total: \$95,320</b>	BF Gibbs School-New Milford (Sept 2023-June 2024 tuition) 1:1 Aide (Sept-June)	47,970 37,000
108	David E. Owens Middle School-New Milford (ESY tuition)	6,350
<b>Total: \$54,320</b>	David E. Owens Middle School-New Milford (Sept 2023-June 2024 tuition)	47,970
116	David E. Owens Middle School-New Milford (ESY tuition) 1:1 Aide (ESY)	6,350 4,000
<b>Total: \$95,320</b>	David E. Owens Middle School-New Milford (Sept 2023-June 2024 tuition) 1:1 Aide (Sept-June)	47,970 37,000

115	Northern Valley Regional High School-Valley Program (July 2023-June 2024 tuition) 1:1 Aide (July 2023-June 2024)	87,143 51,652
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 weeks)	496
	Occupational Therapy (Sept 2023-June 2024) 2x/wk @ \$62 (39 weeks)	4,836
<b>Total: \$144,487</b>	ABA-3x/wk (8/1-8/31/23) @ \$40	360
136	Northern Valley Regional High School-Valley Program (July 2023-June 2024 tuition)	87,143
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 weeks)	496
	Occupational Therapy (Sept 2023-June 2024) 2x/wk @ \$62 (39 weeks)	4,836
<b>Total: \$92,475</b>		
104	Northern Valley Regional High School-Valley Program (July 2023-June 2024 tuition)	87,143
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 weeks)	496
	Occupational Therapy (Sept 2023-June 2024) 2x/wk @ \$62 (39 wks)	4,836
<b>Total: \$92,475</b>		
133	Step By Step Program-Cresskill Public School (ESY tuition)	6,922
	Step By Step Program-Cresskill Public School (Sept 2023-June 2024 tuition)	69,226
	Speech Therapy (ESY) 3x/wk @ \$60	720
	Speech Therapy (Sept 2023-June 2024) 3x/wk @ \$60	7,020
	Occupational Therapy (ESY) 1x/wk @ \$60 (4 weeks)	240
	Occupational Therapy (Sept 2023-June 2024) 1x/wk @ \$60	2,340
	McBain Consulting-Home Support 2 hrs/mo @ \$80 (7/5-8/31/2023)	320
	McBain Consulting-Home Support 1 hr/mo \$80 (Sept 2023-June 2024)	800
<b>Total: \$87,588</b>		
110	CTC Academy (ESY tuition) 1:1 Aide (ESY)	10,809 3,266
<b>Total: \$126,066</b>	CTC Academy (Sept 2023-June 2024 tuition) 1:1 Aide (Sept-June)	86,005 25,986
117	ECLC (ESY tuition) 1:1 Aide (ESY)	7,145 4,900
<b>Total: \$120, 446</b>	ECLC (Sept 2023-June 2024 tuition) 1:1 Aide (Sept 2023-June 2024)	64,301 44,100



141	Chapel Hill Academy (ESY tuition)	12,360
<b>Total: \$86,520</b>	Chapel Hill Academy (Sept 2023-June 2024 tuition)	74,160
166	Sage Day School (ESY tuition)	4,576
<b>Total: \$76,232</b>	Sage Day School (Sept 2023-June 2024 tuition)	71,656
175	Institute for Educational Achievement (IEA) (ESY tuition)	18,276
<b>Total: \$127,934</b>	Institute for Educational Achievement (IEA) (Sept 2023-June 2024 tuition)	109,658

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D16. **Approval of Membership in New Jersey School Boards Association (NJSBA) SY 2023-2024** – it is hereby moved that the Oradell Board of Education approves membership in the New Jersey School Boards Association from July 1, 2023-June 30, 2024 at a cost of \$6576.96.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D17. **Approval of Contract with Dreambox Learning, Inc.** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve of Dreambox Learning, Inc for annual licenses and services at a cost of \$12,590.00.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D18. **Approval of Software License Agreement with Formative** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the software license agreement with Formative at a cost of \$2,319.00.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D19. **Approval of Contract with Panorama Education, Inc.** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve of Panorama Education, Inc. for annual licenses and services at a cost of \$7,250.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D20. **Approval of Software License Agreement with LinkIt!** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the software license agreement with LinkIt! from July 1, 2023 – June 30, 2024 at a cost of \$19,475.00.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate**

F. **PERSONNEL**- Mrs. Walker, Chairperson

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **June 28, 2023**.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

G. **POLICY**- Mrs. Norian Chairperson

H. **PUBLIC RELATIONS**- Mrs. Acosta, Chairperson

I. **COVID-19 TASK FORCE**- Mr. Griffin, Chairperson

**XII. OPEN TO THE PUBLIC**

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CLOSED SESSION- (IF NECESSARY)**

*(NOTICE: Public action may be taken after Closed Session concludes.)*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**XVI. ADJOURNMENT**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**