

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium

July 10, 2019

MINUTES

- I. *The meeting was called to order at 7:30 p.m. by President Watson-Nichols.*
- II. *The Flag Salute was led by Abigail and Charlotte Levy.*
- III. *The Sunshine Law Statement was read by President Watson-Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive and responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. **ROLL CALL**

Present - Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Norian (arrived at 7:33), Mrs. Shapiro, Mrs. Walker (arrived at 7:36), Dr. Westlake, Mrs. Watson- Nichols

Also present were Dr. John Anzul, Superintendent Joannette Femia, Interim Business Administrator/Board Secretary, two members of the administration, and approximately two members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None

VII. BOARD PRESIDENT'S REMARKS

- *Mrs. Watson read a thank you card from retiree Elinor Romer*
- *Mrs. Watson noted that the 4th of July parade was a success, noted Board members she saw in attendance and stated that next year the district will have a float!*
- *Reminded the Board that the retreat is scheduled for July 31, 2019*

VIII. SUPERINTENDENT'S REPORT

- *Dr. Anzul reported that the Administrative team has been making plans for the upcoming school year which will be shared at the Board retreat on July 31st*
- *Dr. Anzul stated he will be giving an update on the Board Goals at the retreat as well*

IX. BUSINESS ADMINISTRATOR'S REPORT

- *Mrs. Watson introduced Joannette Femia the Districts Interim Business Administrator*
- *There was no further report*

X. MINUTES

REVIEW OF MEETING MINUTES

- *June 12, 2019 Work/Business Section*
- *June 26, 2019 Work/Business Section*

XI. COMMITTEE REPORTS/ACTIONS

Mrs. Levy questioned what the changes to the School Calendar are. Mrs. Watson responded that there are 2 changes due to the settled contract. The teachers work days went from 185 to 184 and instead of 2 parent/teacher conference dates there will be one on October 14th.

A motion made by Mr. Derian, seconded by Mr. Walker, and carried a roll call vote of 9-0 the Board approved A1.

ADMINISTRATIVE ITEMS

- A1. Approval of revised 2019-2020 School Calendar - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revised 2019-2020 School Calendar.

A. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian noted that the construction project begins on July 22nd. Dr. Anzul reviewed the process and noted that the builder has provided a schedule and we are currently still on track. The Board discussed the anticipated completion date and the plans for room relocations in the interim.

In regard to B1, Mrs. Watson noted that Board policy is a minimum of 4 hours and made a motion to reflect a change of 4 hours a day for 10 days for a total of \$2000.00. Mr. Griffin seconded the change.

A motion made by Mr. Derian, seconded by Mr. Walsh, and carried a roll call vote of 9-0 the Board approved B2 with the proposed changes.

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330;

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
PTA (Category A)	Back to School Breakfast for Parents	MPR	09/04/19	8:00 A.M. -- 10:00 A.M.	-0-	-0-
All The World's a	Improv Class	Auditorium	09/09/19	3:30 p.m. --	-0-	40 x \$50 per hour

Stage (Category D)			09/16/19 09/23/19 10/07/19 10/21/19 10/28/19 11/04/19 11/11/19 11/18/19 11/25/19	7:15 p.m.		= \$2,000.00 Total: \$2,000.00
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C. CURRICULUM- Mrs. Norian, Chairperson

Mrs. Norian noted that the committee met and discussed the changes to the report cards. They will be assessing the changes and reporting to the Board on them.

A motion made by Mrs. Norian, second by Mr. Walsh, and carried a roll call vote of 9-0 the Board approved C1.

- C1. Co-teaching Staff Training and Workshop series - Albar Associates.
It is hereby moved, upon the recommendation of the Superintendent that the Board approves the following:

Effective Date	Seminar Description	Total Cost
8/1/19 - 6/30/20	2 Full Day Co-Teaching Workshop 2 Half-Day Co-Teaching Workshop Classroom Observations of the trained Co- Teachers with debriefing meetings	\$4,500.00

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

Mrs. Shapiro reported that the Finance committee met this evening. Discussed the end of the school year and preparing for next year. Mrs. Shapiro noted D7 and thanked the

Daisy Troop for their thoughtful donation. Mrs. Watson noted that D5 would be tabled as the information was not provided.

A motion made by Mrs. Shapiro, seconded by Dr. Westlake and carried a roll call vote of 9-0 the Board approved D1, D2, D3, D4, D6, D7.

- D1. Hand Check Payroll Registers for June 28, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Hand Check Payroll Register for June 28, 2019 in the amount of \$41,773.88
- D2. Check Register for June 27, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursement on the June 27, 2019 Check Register in the amount of \$140.00 check numbers 020249 & 020250
- D3. Check Register for July 01, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the July 10, 2019 Check Register in the amount of \$82,374.26 check numbers 020251- 020281
- D4. Check Register for July 10, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the July 10, 2019 Check Register in the amount of \$1,605.00 check numbers 020285
- D5. - *Tabled* - Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **May 31, 2019**.
- D6. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **May 31, 2019**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget

transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D7. Acceptance of a Donation – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts a donation from the Girl Scout Daisy Troops 97677 in the amount of \$100.00 towards the school library

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate – *no report*

F. PERSONNEL- Mrs. Walker, Chairperson

The Board discussed item C. Discussed how professional development will be shared with the rest of the staff and the follow up of the workshops as well as assurance that all staff will be trained.

A motion by Mrs. Walker, seconded by Mr. Walsh and carried a roll call vote of 9-0 the Board approved FI.

G. POLICY- Mrs. Levy, Chairperson - *no report*

H. PUBLIC RELATIONS- Mr. Griffin, Chairperson
Mr. Griffin reported that the committee has not met this month, will be meeting in August and they are working on a forum for back to school night.

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson – *no report*

XII. OPEN TO THE PUBLIC – *No public Comments*

XIII. OLD BUSINESS

The Board discussed social media in regard to the Board meetings, noted that they appreciate having the community members watching the meetings. The Board discussed the after school program, Dr. Anzul noted that he is meeting with the Director next week. The Board discussed committee meetings and the notification process. The Board discussed the Board retreat scheduled for July 31st at 6pm. The Board also had a discussion in regard to the successful 4th of July parade and the issue with the District banner. The vendor has agreed to replace it at no charge.

XIV. NEW BUSINESS – None

XV. CLOSED SESSION

A motion by Mrs. Norian, seconded by Mr. Walsh, that the Board entered into closed session at 8:04 p.m.

A motion by Mrs. Norian, seconded by Mr. Walsh to exit closed session at 9:01 p.m.

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. *A motion by Mrs. Norian, seconded by Mr. Walsh the meeting was adjourned at 9:01 p.m.*

Respectfully Submitted,

*Joanette Femla
Interim School Business Administrator/Board Secretary*

