

**ORADELL BOARD OF EDUCATION**  
**ORADELL, NEW JERSEY 07649**  
**PUBLIC WORK/BUSINESS SESSION MEETING**  
**Oradell Public School Auditorium**

**September 25, 2018**

**MINUTES**

***I. President Watson-Nichols called the meeting to order at 7:34 p.m.***

***II. The Flag Salute was led by Rita Walker.***

***III. The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

***IV. The Mission Statement was read by Mrs. Norian.***

The Oradell Public School District, a safe and nurturing learning community dedicated to ongoing pursuit of educational excellence, inspires lifelong learning in its children through comprehensive, innovate curriculum and instruction. The District fully supports and expects the attainment of New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

Absent: Mr. Griffin, Mr. Oddo, Mr. Walsh

Present: Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Dr. Westlake, Mrs. Robertson, Mrs. Watson- Nichols

***Also present were Dr. Anzul, Superintendent, Nicole C. Schoening, Business Administrator/Board Secretary, one member of the Administration, and six members of the public***

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY-None**

**VII. BOARD PRESIDENT'S REMARKS**

- *President Watson-Nichols looked over the Strategic Plan and the Mission Statement.*

**VIII. SUPERINTENDENT'S REPORT**

- *Dr. Anzul discussed the Language Arts Curriculum.*
- *Dr. Anzul went over the Annual Parcc report*
- *Dr. Anzul discussed the upcoming Professional Development day on October 5<sup>th</sup>.*

**IX. BUSINESS ADMINISTRATOR'S REPORT- None**

**X. MINUTES**

*A motion by Mrs. Walker, seconded by Katherine Norian, and carried a roll call vote of 6-0 (Mr. Griffin, Mr. Oddo, and Mr. Walsh were absent), the Board approved the following minutes:*

**REVIEW OF MEETING MINUTES**

- September 13, 2018 Work/Business Section

**APPROVAL OF MEETING MINUTES**

- July 25, 2018 Work/Business Section
- August 8, 2018 Work/ Business Section

**XI. COMMITTEE REPORTS/ ACTIONS**

**A. ADMINISTRATIVE ITEMS**

**A motion by Mrs. Walker seconded by Mrs. Shapiro postponed this item until the October 10<sup>th</sup> board meeting and carried a roll call vote of 6-0 (Mr. Griffin, Mr. Oddo, and Mr. Walsh were absent) The board approved to postpone discussion of item A1.**

~~A1. —Approval of the Annual District Goals—It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following Annual District Goals:~~

- ~~1. —Increase the number of Advanced Proficient students in Math and English —Language Arts on the PARCC.~~
- ~~2. —Improve students' skill level in domains of social/emotional learning.~~
- ~~3. —Expand or reconfigure the available instructional spaces within the district.~~

**B. BUILDING & GROUNDS/ SAFETY- Mr. Oddo, Chairperson**

**A motion by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 6-0, (Mr. Griffin, Mr. Oddo, and Mr. Walsh were absent), the Board approved B1 & B2.**

B1. Dual Use- It is hereby moved, upon recommendation of the Superintendent that the Board of Education approve Dual Use Application for Room #211, #218 and #133, SY 2018-2019.

B2. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
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1. Girl Scouts/ Daisy (Category A)	Bi Monthly Girl Scout Meetings,	IMC	10/17/18 10/24/18 11/14/18 11/28/18 12/5/18 12/19/18 01/09/19 01/23/19 02/13/19 02/23/19 03/13/19 03/27/19 04/10/19 04/24/19 05/08/19 05/22/19 06/05/19 06/12/19	2:30 P.M. - 4:30 P.M.	-0-	-0-
2. OPS Math League (Category A)	Math League Competition	Auditorium	11/5/18 12/3/18 1/7/19 2/4/19 3/11/19 4/22/19	3:00 P.M.- 3:45 P.M.	-0-	-0-
3. Oradell PTA (Category A)	Caldecott Book Club	MPR D	10/24/18 02/13/19 06/05/19	2:00 P.M.- 5:00 P.M.	-0-	-0-
4. Oradell PTA (Category A)	Holiday Boutique	MPR D	11/26/18- 11/30/18	7:30 A.M.- 3:00 P.M.	-0-	-0-
5. Oradell PTA (Category A)	Read and Rap Book Club	MPR D	10/17/18 1/23/19 5/22/19	2:30 P.M.- 3:30 P.M.	-0-	-0-
6. Oradell PTA (Category A)	Science Fun	MPR C	04/26/2019	12:00 P.M.- 9:00 P.M.	-0-	-0-
7. Oradell Public Library Foundation (Category A)	Craftoberfest Library Foundation Fundraiser	At Oradell Public Library	10/20/18	6:30 P.M.- 9:30 P.M.	Drop off and pickup 100 folding chairs at no cost	-0-

**C. CURRICULUM-** Mrs. Walker, Chairperson

***A motion by Mrs. Walker, seconded by Dr. Westlake, and carried a rollcall vote of 6-0 (Mr. Griffin, Mr. Oddo, and Mr. Walsh were absent), the Board approved C1 and C2.***

- C1. Approval of an agreement with Jersey Shore Training Associates to provide I&RS and 504 Consulting Services for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves an Agreement with Jersey Shore Training Associates to provide I&RS and 504 Consultant Services for SY 2018-2019 at a cost not to exceed \$1,900.
- C2. Approval of Revised Language Arts Curriculum- It is hereby moved, upon the recommendation of the Superintendent that the Board approves the Revised Curriculum listed below, for use during SY 2018-2019:

Subject	Grades
Language Arts Reading	Grades 3-6
Language Arts Writing	Grades 3-6

**D. FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

*A motion by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 6- 0, (Mr. Griffin, Mr. Oddo, and Mr. Walsh were absent) the Board approved D1 through D12.*

- D1. Hand Check Payroll Register for September 14, 2018 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register in the in the amount of \$375,489.75.
- D2. Check Register for September 25, 2018 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the September 25, 2018 Check Register in the amount of \$648,342.25 check numbers 019214-019270.
- D3. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of July 31, 2018.
- D4. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of July 31, 2018, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget

transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

- D5. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of July 31, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

- D6. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of August 31, 2018.

- D7. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of August 31, 2018, in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

- D8. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of August 31, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D9. Approval to Participate in Cooperative Pricing Agreements – RESOLVED, that the Board approve continued participation in the following Cooperative Pricing Agreements for SY 2018-2019:

1. Hunterdon County Educational Services Commission
2. Middlesex Regional Educational Services Commission of New Jersey

D10. Appointment of NJ Department of Agriculture Designees for National School Lunch Program for SY 2018-2019 – It is hereby moved, upon the recommendation of the Superintendent that the Board approves the following appointments for SY 2018-2019:

Business Administrator	Certifier
Superintendent	Alternate Certifier
Administrative Assistant to BA	Submitter
Administrative Assistant to Superintendent	Alternate Submitter

D11. [REVISED] - Approval of Ten Month Out of District Placement for SY 2018-2019- It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Ten Month Out of District Placement for 2018-2019:

Vendor	Student #	School/Program/Service	Tuition/Cost to District
Crossroads Academy	9289274734	September through June SY 2018-2019	\$75,480.00
		1:1 Aide Tuition	\$41,625.00

D12. [REVISED] Approval ESY Special Education Staff and Services for Summer 2018 – it is hereby moved, upon the recommendation of the Superintendent, that the Board approves the staff to perform ESY services for Summer 2018:

Provider	Services	Amount
Karen Willick	2 occupational therapy sessions per week for 4 weeks	<del>\$ 320.00</del>
	(8 sessions total) @ \$40 \$45.00 per session Student ID:8031294298	\$ 360.00

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate- *None*

F. **PERSONNEL-** Mrs. Robertson, Chairperson

***A motion by Mrs. Robertson, seconded by Dr. Westlake, and carried a roll call vote of 8-0, (Mr. Oddo was absent) the Board approved F1.***

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated September 25, 2018.

**G. POLICY-** Mr. Griffin, Chairperson

***A motion by Mr. Griffin, seconded by Mrs. Norian, and carried a roll call vote of 8-0, (Mr. Oddo was absent) the Board approved G1:***

G1. First reading of the following Policies:

Policy #	Description
Policy #2240	Research, Evaluation and Planning
Policy #4211	Recruitment, Selection and Hiring
Policy #3510	Operation and Maintenance of Plant
Policy #5131	Conduct/Discipline
Policy #5145.4	Equal Educational Opportunity
Policy #6142.12	Career and Technical Education
Policy #6142.2	English as a Second Language; Bilingual Programs
Policy #6171.4	Special Education

**H. PUBLIC RELATIONS-** Mrs. Norian, Chairperson

- ***The next Public Relations meeting will be at 3 P.M. on September 26, 2018.***

**I. TRI DISTRICT/ SHARED SERVICES-** Dr. Westlake, Chairperson- *None*

**XII. OPEN TO THE PUBLIC-** *None*

**XIII. OLD BUSINESS**

- ***Mrs. Shapiro inquired about the status of the new microphones. Mrs. Schoening stated that they will be ready by the next BOE meeting on 10/10. Mrs. Shapiro also provided an update about the status of the new phone app for OPS.***
- ***President Watson- Nichols inquired about the Linkit! Proposal and the Committee open items status.***



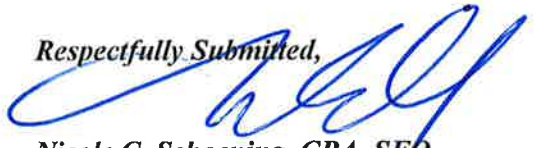
**XIV. NEW BUSINESS- *None***

**XV. CLOSED SESSION- (IF NECESSARY)**

**XVI. ADJOURNMENT-**

*A motion by Dr. Westlake, seconded by Mrs. Norian, the meeting was adjourned at 8:15 p.m.*

*Respectfully Submitted,*



*Nicole C. Schoening, CPA, SFO  
Business Administrator/ Board Secretary*

Oradell Board of Education/  
Personnel Committee Report Addendum  
September 25, 2018

**The Superintendent, in consultation with the Personnel Committee, recommends the following:**

**I. RETIREMENTS/RESIGNATIONS/TERMINATIONS: NONE**

**II. NEW HIRES/APPOINTMENTS:**

- A. That the Board of Education approves the following certified individual(s) be appointed for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following certified individual(s) effective 11/26/18-6/30/19:

Last Name	First Name	Position/PC#	Salary	Replacing	Effective Date
*Distler	Linda	Supervisor of Special Education (PC #0324)	\$125,675.00 Prorated	Brian Mistretta	11/26/18

*\*Pending receipt of appropriate required documentation*

- B. That the Board of Education approves the following certified individual(s) be appointed for 9/26/18-11/21/2018<sup>7</sup> as Interim Director of Special Services - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following certified individual(s) as Interim Director of Special Services effective 9/26/18-11/21/2018:

Last Name	First Name	Position/PC#	Salary	Replacing	Effective Date
Lange	Charles	Interim Director of Special Services	\$550.00 per day/up to 3 days per week	Brian Mistretta	9/26/2018-11/21/2018

- C. That the Board of Education approves the following individual(s) be appointed as Substitute Teacher/Aide at the salaries listed for SY 2018-2019:

Last Name	First Name	Position		Salary	Effective Date
		Substitute Teacher	Substitute Aide		
*Castaldi	Deborah	X	X	\$90 per day	9/26/18

*\*Pending receipt of appropriate required documentation*

- D. That the Board of Education approves the following individual(s) be appointed as Substitute Aide at the salaries listed for SY 2018-2019:

Last Name	First Name	Position	Salary	Effective Date
Tirpanciyan	Jaidy	Substitute Aide	\$90 per day	9/26/18

III. TRANSFERS/REASSIGNMENTS: NONE

IV. LEAVES OF ABSENCE: NONE

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY:

- A. That the following individuals be approved for additional compensation participating in the Sandy Hook Field Trip - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for additional compensation for participation in the Sandy Hook Field Trip in September 2018, before and after regularly scheduled time:

	Staff Member	Hours	Compensation Amount
1	Denise Boyle	1 hour	\$45.00
2	Doug Durling	1 hour	\$45.00
3	Karen Marron	1 hour	\$45.00

4	Blair McGrath	1 hour	\$45.00
5	Heidi O’Keeffe	1 hour	\$45.00
6	Elinor Romer	1 hour	\$45.00
7	Christine Wood	1 hour	\$45.00

- B. [REVISED][9/7/18] Approval of Additional Compensation for School Nurse Aides for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following School Nurse Aide for additional compensation for updating student medical records:

Last Name	First Name	Amount	Total Paid
Boss	Louise	<del>39</del> 39.5 hours \$24 per hour	<del>\$936</del> \$948 Between 8/1/18-8/31/18

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS: NONE

VIII. SCHOOL ACTIVITIES/PROGRAMS:

- A. Approval of Workshops/Conferences for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences for SY 2018-2019:

	Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
1	Anzul, John C.	The Power of Legal Information	NJASA	Trenton, NJ	10/10/18; 1/31/19; 4/9/19 (9:00 am-12:00 pm)	\$400.00	\$51.41 Mileage <u>\$18.00</u> tolls *\$69.41 per meeting (69.41 x 3 = \$208.23)

2	Anzul, John C.	NJSBA - Annual Conference	NJSBA	Atlantic City, NJ	10/22/18- 10/25/18	\$214.86	\$ 83.70 Mileage \$391.50 Hotel <u>\$231.00 M&amp;IE</u> \$706.20
3	Butcher, James	Making Repertoire Come Alive	Jill Trinka Workshop	Mountain Lakes, NJ	10/8/18	\$90.00	\$19.24 Mileage
4	Griffin, Jeremy	NJSBA - Annual Conference	NJSBA	Atlantic City, NJ	10/22/18- 10/25/18	\$214.86	\$ 83.70 Mileage \$315.00 Hotel <u>\$231.00 M&amp;IE</u> \$629.70
5	Majka, Paige	Wilson Foundations Level 1 Workshop	Wilson Foundations	Westfield NJ	10/8/18	\$0.00	\$19.90 Mileage
6	Norian, Katherine	NJSBA - Annual Conference	NJSBA	Atlantic City, NJ	10/22/18- 10/25/18	\$214.86	\$ 83.70 Mileage \$282.00 Hotel <u>\$231.00 M&amp;IE</u> \$596.70
7	Oddo, Andrew	NJSBA - Annual Conference	NJSBA	Atlantic City, NJ	10/24/18- 10/25/18	\$214.86	\$ 83.70 Mileage \$130.50 Hotel <u>\$ 49.50 M&amp;IE</u> \$263.70
8	Richardi, Carol	Making Repertoire Come Alive	Jill Trinka Workshop	Mountain Lakes, NJ	10/8/18	\$90.00	\$19.24 Mileage
9	Schoening, Nicole	NJSBA - Annual Conference	NJSBA	Atlantic City, NJ	10/22/18- 10/25/18	\$214.86	\$ 83.70 Mileage \$339.00 Hotel <u>\$231.00 M&amp;IE</u> \$653.70

10	Schoening, Nicole	Legislative & Legal Update	NJASBO	Rockaway, NJ	9/27/18 (8:30am - 12:00pm)	\$100.00	\$21.08 Mileage
11	Walsh, John	NJSBA - Annual Conference	NJSBA	Atlantic City, NJ	10/22/18-10/25/18	\$214.86	\$ 83.70 Mileage \$282.00 Hotel <u>\$231.00</u> M&IE \$596.70
12	Walker, Rita	NJSBA - Annual Conference	NJSBA	Atlantic City, NJ	10/22/18-10/25/18	\$214.86	\$ 83.70 Mileage \$282.00 Hotel <u>\$231.00</u> M&IE \$596.70
13	Christine Yu	Wilson Foundations Level 1 Workshop	Wilson Foundations	Westfield NJ	10/8/18	\$0.00	\$19.90 Mileage

**IX. INTERNS/TUTORS/VOLUNTEERS:**

- A. Approval of Administrative Field Experience Internship - It is hereby moved, upon recommendation of the Superintendent, that the Board approves Danielle DeLucia Lynch be approved to complete her Administrative Field Experience Internship with Megan Bozios as follows:

Name	College/University	Administrator Interning	Period of Time
Danielle DeLucia Lynch	Ramapo College	Megan Bozios	9/1/18 - 12/19/18 (All internship duties to be performed outside of contractual hours)

- B. Approval of Field Experience - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the individuals below to conduct Field Experience opportunities at Oradell Public School for SY 2018-2019:

	Name	College/University	Administrator Interning	Period of Time
1	Amanda Stutz	FDU-QUEST Field Experience IV	Diane Malwitz Kindergarten	1/2/19-1/18/19
2	Rebecca Starace	New Jersey City University	Jennifer Tashjian Third Grade	10/1/18 - 12/30/18

- X. SPECIAL ISSUES: NONE