

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
June 28, 2023**

MINUTES

I. The meeting was called to order at 6:26 p.m. by Mrs. Nichols, Board President

II. The flag salute was led by Mrs. Norian

III. The Sunshine Law Statement was led by Mrs. Nichols

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The Mission Statement was read by Mr. Derian

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Present: Mrs. Acosta, Mrs. Bhatia-Nigam, Mrs. Downey, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols.

Mr Griffin was absent.

Also present were Ms. Bozios, Superintendent, and Mr. Marmora, Board Secretary, 2 district administrators and 7 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

Mrs. Nichols mentioned that the 4th of July parade would be taking place this upcoming Tuesday.

The board members thanked Mr. Marmora for all his work for the district and wished him well in his future endeavors.

The board discussed the sixth grade graduation and the end of year events which were a success.

VIII. SUPERINTENDENT’S REPORT

Ms. Bozios discussed the end of year events and awards ceremonies, and exclaimed that Mrs. Hawley held a great 6th grade commencement. Ms. Bozios then reported on the upcoming summer projects and happenings at OPS.

IX. BUSINESS ADMINISTRATOR’S REPORT

Mr. Marmora reviewed the finance items on the agenda.

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Walker, and carried by a roll call vote of 8-0, the board approved the review of the meeting minutes from 6/14/2023, and the approval of the minutes from 5/24/2023.

REVIEW OF MEETING MINUTES

- June 14, 2023 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 24, 2023 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved A1-A3.

A. ADMINISTRATIVE ITEMS

- A1. HIB Report for June 2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education affirms the decision and findings of the listed HIB Report(s) as reported by the Superintendent to the Board of Education:

1	05.17.2023.2
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A2. **Approval of School Security Drill Statement of Assurance for SY 2022-2023**
 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2022-2023 School Security Drill Statement of Assurance for submission to the County Department of Education.

A3. **Safe Return Plan** - It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the mandated submission of the six-month update of the Safe Return Plan into the NJ Homeroom portal.

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian reported on the status of the summer projects happening around the building, including the trees on Center Street and the stairwell renovations.

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved B1.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2022-2023 and 2023-2024** in accordance with **Board Policy #1330:**

#	Organization	Event	Area of Building	Dates	Time	Custodian OT	Facility Charge
1	Oradell PTA	PTA Crossing Guard & Custodian Breakfast	Front Lawn	6/19/2023	8:45 – 10:00 AM	N/A	N/A
2	All the World's A Stage	"Frozen Jr." Staging & Practice	Auditorium/Stage	12/2	11:00 AM – 3:00 PM	4 hours @ \$84.38	Rehearsals 16hrs. @ \$50 = \$800
				12/9	11:00 AM – 3:00 PM	4 hours @ \$84.38	
				12/13	4:00 PM – 8:00 PM	N/A	

				12/15	4:00 PM – 8:00 PM	N/A	Show 3hrs. @ \$150 = \$450
				12/16	6:00 PM – 9:00 PM	3 hours @ \$84.38 Total Custodial: \$928.18	Facility Fee Total: \$1,250 Approx. Total: \$2,178.18
3	Troop 36 Boy Scouts	11 th Annual Fish & Chips Dinner	MPR	3/2/2024	4:00 PM – 9:00 PM	5 hours @ \$84.38	\$15.00
4	Oradell PTA	Toy Donation and Collection Drive	Basketball Courts	6/14, 6/15, 6/16	8:30 AM – 3:00 PM	N/A	N/A

C. **CURRICULUM-** Mrs. Bhatia-Nigam, Chairperson

D. **FINANCE/ TECHNOLOGY-** Mr. Griffin, Chairperson

Mrs. Walker inquired about resolution items. Mrs. Nichols and Mr. Marmora responded.

Mr. Derian commented on D20.

Mrs. Acosta asked about D15.

Mrs. Bhatia-Nigam asked about D17, D18 and D19. Ms. Bozios responded.

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved D1-D20.

D1. Hand Check Payroll Register for **June 22, 2023**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for June 22, 2023 in the amount of \$394,830.24.

- D2. Check Register for **June 28, 2023** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 28, 2023 Check Register in the amount of **\$218,940.55** check numbers **023912-023956, and 001729-001738.**
- D3. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **May 31, 2023.**
- D4. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **May 31, 2023** in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D5. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **May 31, 2023**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D6. Approval for Transfer to Capital Reserve Account

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer

anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$1,000,000** may be available for such purpose **of transfer into the Capital Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District's School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

D7. Approval for Transfer to Maintenance Reserve Account

RESOLVED, WHEREAS N.J.S.A 18A:21-2 and N.J.S.A 18A 7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statues authorize procedures, under the authority the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations in to reserve accounts during the month of June by board resolution, and

WHEREAS, the Oradell Board of Education wishes to deposit anticipated current year surplus into the Capital Reserve and Maintenance Reserve accounts at year end if available, and

WHEREAS the Oradell Board of Education has determined that an amount up to **\$200,000** may be available for such purpose **of transfer into the Maintenance Reserve account.**

NOW THEREFORE BE IT RESOLVED by the Oradell Board of Education that is hereby authorizes the District's School Business Administrator to make these transfers consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

D8. Acknowledgment of Compliance P.L. 2015, Chapter 47

RESOLVED, that the Oradell Board of Education intends to renew, award or permit to expire the following contracts in attached list previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR Part 200.317 et. seq. The report was provided to each member of the Board of Education prior to June 30, 2023 as required by law.

D9. **Approval of Depository for SY 2023-2024** – It is hereby moved that the Board approves **Capital One Bank** for the deposit of Oradell Board of Education funds, subject to withdrawal by proper officers, as approved by the Board

D10. **Approval of Signatories for Capital One for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, in conjunction with the Business Administrator/Board Secretary, that the Board of Education approved the following signatures for the Oradell Public Schools with Capital One for SY 2023-2024.

Dorothy Watson-Nichols	Board President
Gregory Derian	Board Vice President
Angelo DeSimone	Treasurer of School Monies
Megan Bozios	Superintendent
Peter Iappelli	Business Administrator/Board Secretary

D11. **Authorized Signatures for Bank Accounts** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the following bank accounts and authorized signatures as required, and furthermore, approves the use of facsimile signature stamp(s) for the Board President, Board Vice President, Board Secretary, Superintendent, and Treasurer of School Moneys as may be required in the event that the individuals are unavailable for personally affixing their signature

<u>Account</u>	<u>Signatories</u>
General Fund (3 required)	Board President or Vice President Board Secretary or Superintendent Treasurer of School Monies

Payroll (1 required) Treasurer of School Monies or Board Secretary
Board President

Payroll Agency (1 required) Treasurer of School Monies, Board Secretary or
Board President

D12. Approval of **Claims Auditor for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education approved the **Business Administrator/Board Secretary to be designated as Claims Auditor** with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for **SY 2023-2024**.

D13. Approval of **Petty Cash Accounts for SY 2023-2024**– It is hereby moved, upon recommendation of the Superintendent, that the Board establishes the following petty cash accounts from July 1, 2023 to June 30, 2024 in accordance with Board Policy #3451 and that the following accounts are to be replenished by vouchers and reported to the Board on an annual basis.

Account	Amount	Not to Exceed Per incident	Signatories
Superintendent	\$200	\$150	Superintendent
Business Office	\$200	\$150	Business Administrator
Principal	\$400	\$ 50	Principal
Special Services	\$100	\$ 25	Supv. of Special Services

D14. **Authorization to Submit and Accept a Grant** – It is hereby moved, upon recommendation of the Superintendent, that the Board authorizes the Business Administrator to submit and accept the **SY 2023-2024 IDEA Grant Application**.

Grant	Amount
IDEA-Basic	\$218,535
IDEA-Pre-School	\$14,557

D15. **Approval of Special Education Programs/Services for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/Services for SY 2023-2024.

STUDENT #	DESCRIPTION OF PROGRAM/SERVICES	COST
134	BF Gibbs School-New Milford (ESY tuition) 1:1 Aide (ESY)	6,350 4,000
Total: \$95,320	BF Gibbs School-New Milford (Sept 2023-June 2024 tuition) 1:1 Aide (Sept-June)	47,970 37,000
108	David E. Owens Middle School-New Milford (ESY tuition)	6,350
Total: \$54,320	David E. Owens Middle School-New Milford (Sept 2023-June 2024 tuition)	47,970
116	David E. Owens Middle School-New Milford (ESY tuition) 1:1 Aide (ESY)	6,350 4,000
Total: \$95,320	David E. Owens Middle School-New Milford (Sept 2023-June 2024 tuition) 1:1 Aide (Sept-June)	47,970 37,000
115	Northern Valley Regional High School-Valley Program (July 2023-June 2024 tuition) 1:1 Aide (July 2023-June 2024)	87,143 51,652
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 weeks)	496
	Occupational Therapy (Sept 2023-June 2024) 2x/wk @ \$62 (39 weeks)	4,836
Total: \$144,487	ABA-3x/wk (8/1-8/31/23) @ \$40	360
136	Northern Valley Regional High School-Valley Program (July 2023-June 2024 tuition)	87,143
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 weeks)	496
Total: \$92,475	Occupational Therapy (Sept 2023-June 2024) 2x/wk @ \$62 (39 weeks)	4,836
104	Northern Valley Regional High School-Valley Program (July 2023-June 2024 tuition)	87,143
	Occupational Therapy (ESY) 2x/wk @ \$62 (4 weeks)	496
Total: \$92,475	Occupational Therapy (Sept 2023-June 2024) 2x/wk @ \$62 (39 wks)	4,836
133	Step By Step Program-Cresskill Public School (ESY tuition)	6,922
	Step By Step Program-Cresskill Public School (Sept 2023-June 2024 tuition)	69,226
	Speech Therapy (ESY) 3x/wk @ \$60	720
	Speech Therapy (Sept 2023-June 2024) 3x/wk @ \$60	7,020
	Occupational Therapy (ESY) 1x/wk @ \$60 (4 weeks)	240
	Occupational Therapy (Sept 2023-June 2024) 1x/wk @ \$60	2,340

	McBain Consulting-Home Support 2 hrs/mo @ \$80 (7/5-8/31/2023)	320
Total: \$87,588	McBain Consulting-Home Support 1 hr/mo \$80 (Sept 2023-June 2024)	800
110	CTC Academy (ESY tuition) 1:1 Aide (ESY)	10,809 3,266
Total: \$126,066	CTC Academy (Sept 2023-June 2024 tuition) 1:1 Aide (Sept-June)	86,005 25,986
117	ECLC (ESY tuition) 1:1 Aide (ESY)	7,145 4,900
Total: \$120,446	ECLC (Sept 2023-June 2024 tuition) 1:1 Aide (Sept 2023-June 2024)	64,301 44,100
141	Chapel Hill Academy (ESY tuition)	12,360
Total: \$86,520	Chapel Hill Academy (Sept 2023-June 2024 tuition)	74,160
166	Sage Day School (ESY tuition)	4,576
Total: \$76,232	Sage Day School (Sept 2023-June 2024 tuition)	71,656
175	Institute for Educational Achievement (IEA) (ESY tuition)	18,276
Total: \$127,934	Institute for Educational Achievement (IEA) (Sept 2023-June 2024 tuition)	109,658

D16. **Approval of Membership in New Jersey School Boards Association (NJSBA) SY 2023-2024** – it is hereby moved that the Oradell Board of Education approves membership in the New Jersey School Boards Association from July 1, 2023-June 30, 2024 at a cost of \$6,576.96.

D17. **Approval of Contract with Dreambox Learning, Inc.** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve of Dreambox Learning, Inc for annual licenses and services at a cost of \$12,590.00.

D18. **Approval of Software License Agreement with Formative** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the software license agreement with Formative at a cost of \$2,319.00.

D19. **Approval of Contract with Panorama Education, Inc.** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve of Panorama Education, Inc. for annual licenses and services at a cost of \$7,250.00.

D20. **Approval of Software License Agreement with LinkIt!** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the software license agreement with LinkIt! from July 1, 2023 – June 30, 2024 at a cost of \$19,475.00.

E. **NJSBA/ BCSBA DELEGATE REPORT**- Mr. Walsh, Delegate

F. **PERSONNEL**- Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved F1.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **June 28, 2023**.

G. **POLICY**- Mrs. Norian Chairperson

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved G1.

G1. Adoption of the revised policy of the following Policies and Regulations:

Policy Number	Description
5118	Nonresidents
5127	Commencement Activities
5131.5	Vandalism/Violence

H. **PUBLIC RELATIONS**- Mrs. Acosta, Chairperson

I. **COVID-19 TASK FORCE**- Mr. Griffin, Chairperson

XII. OPEN TO THE PUBLIC

Councilman John Kern asked about the interview and hiring process for the Business Administrator from the June 14, 2023 meeting.

John Falcone expressed disappointment with the Board of Education for their recent hire.

Mike Gardner inquired about the interview and hiring process.

Jen Allen read a prepared statement regarding the reading curriculum.

Heather Goggins would like to see a forum for parents to express concerns to administrators.

Mrs. Nichols addressed concerns from Councilman Kern, John Falcone, and Mike Gardner. Ms. Bozios addressed Jen Allen and Heather Goggins concerns.

XIII. OLD BUSINESS

Mrs. Walker inquired about the uneven curtain in the auditorium.

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the board entered closed session at 8:50 p.m.

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with Personnel (Superintendent's Evaluation), and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. ADJOURNMENT

A motion by Mr. Derian, seconded by Mr. Walsh, the board exited closed session and the meeting was adjourned at 11:10 p.m.

Respectfully Submitted,

A handwritten signature in blue ink that reads "John M. Marmora". The signature is written in a cursive style with a horizontal line at the end.

John M. Marmora
Business Administrator/Board Secretary