

ORADELL BOARD OF EDUCATION

ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING

Oradell Public School Auditorium

July 11, 2018

AGENDA

I. CALL TO ORDER- 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District, a safe and nurturing learning community dedicated to ongoing pursuit of educational excellence, inspires lifelong learning in its children through comprehensive, innovate curriculum and instruction. The District fully supports and expects the attainment of New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Mr. Griffin, Mrs. Norian, Mr. Oddo, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson- Nichols

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

IX. BUSINESS ADMINISTRATOR'S REPORT

X. MINUTES

REVIEW OF MEETING MINUTES

- June 27, 2018 Work/Business Section

APPROVAL OF MEETING MINUTES

- June 13, 2018 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ ACTIONS

A. ADMINISTRATIVE ITEMS

- A1. HIB Report for June 2018 - It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of HIB Report #6.15.18.6 as reported by the Superintendent to the Board of Education.

_____ Motion _____ Seconded

ROLL CALL

B. BUILDING & GROUNDS/ SAFETY- Mr. Oddo, Chairperson

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the 2017-2018 SY:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
OEA -Traci Schaum Contact (Category A)	Family Math	MPR C	9/26/18 10/3/18, 10/10/18, 10/17/18, 10/24/18	3:30 P.M.- 8:00 P.M.	0	0
OEA -Traci Schaum contact (Category A)	Family Science	MPR C	10/4/18, 10/11/18, 10/18/18, 10/25/18, 10/25/18, 11/1/18	3:30 P.M.- 8:00 P.M.	0	0

_____ Motion _____ Seconded

ROLL CALL

C. CURRICULUM- Mrs. Walker, Chairperson

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

- D1. Hand Check Register for June 23- June 30, 2018 - It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the June 23-30, 2018 hand check register in the amount of \$69,318.81.

_____ Motion _____ Seconded

ROLL CALL

- D2. Check Register for June 29, 2018 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board retroactively approves the disbursements on the June 29, 2018 Check Register in the amount of \$61,853.41 check numbers 17742-17751 (voided)-17765.

_____ Motion _____ Seconded

- D3. Revision of Approval of a Contract with Parette Somjen Architects, LLC, of Rockaway, NJ (6/13/18)- It is hereby moved, upon the recommendation of the Superintendent, that the Board approves a contract, with Parette Somjen Architects, LLC, of Rockaway, NJ to provide professional

services for special education classroom/redesign of spaces at a cost not to exceed ~~\$7,500.00~~ \$7,800.

_____ Motion _____ Seconded

ROLL CALL

- D4. Bills List for July 11, 2018 - It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the July 11, 2018 Bills List in the amount of \$104,712.73

_____ Motion _____ Seconded

ROLL CALL

- D5. Approval of 2018-2019 Tuition Rates -it is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approve the maximum 2018-2019 tuition rates as calculated through the budget software as follows:

PreSchool/Kindergarten	\$12,633
Grades 1-5	\$12,994
Grade 6	\$13,481
LLD	\$54,259
Prck/PT	\$22,451

_____ Motion _____ Seconded

ROLL CALL

- D6. Approval to Purchase Natural Gas Generation Services through the Alliance for Competitive Energy Services (ACES) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves to purchase natural gas generation services through “ACES” Bid Cooperative Pricing System ID #E8801-ACESCPS as follows:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Oradell School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (July 11, 2018 through May, 2023, hereinafter referred to as "Effective Period") issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE BE it RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

_____ Motion _____ Seconded

ROLL CALL

- D7. Approval to Purchase Natural Electric Generation Services through the Alliance for Competitive Energy Services (ACES) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves to purchase electric generation services through “ACES” Bid Cooperative Pricing System ID #E8801-ACESCPS as follows:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Oradell School District is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (July 11, 2018 through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the

Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

_____ Motion _____ Seconded

ROLL CALL

- D8. Approval of Membership in New Jersey School Boards Association (NJSBA) SY 2018-2019 – it is hereby moved that the Oradell Board of Education approves membership in the New Jersey School Boards Association from July 1, 2018- June 30, 2019 at a cost of \$5,296.77.

_____ Motion _____ Seconded

ROLL CALL

- D9. Acceptance of Health, Prescription Drug and Dental Renewal Rates for the SY 2018-2019 – it is hereby moved, upon recommendation of the Superintendent, that the Board accepts the renewal rates with Horizon Blue Cross/Blue Shield of New Jersey effective July 1, 2018 - June 30, 2019.

_____ Motion _____ Seconded

ROLL CALL

- D10. Approval of the Uniform Minimum Chart of Accounts for SY 2018-2019 – It is hereby moved that the Board approve the Uniform Minimum Chart of Accounts for SY 2018-2019, which are on file in the Business Administrator/Board Secretary's office.

_____ Motion _____ Seconded

ROLL CALL

- D11. Approval of Claims Auditor for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education approved the Business Administrator/Board Secretary to be designated as Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly for SY 2018-2019.

_____ Motion _____ Seconded

ROLL CALL

- D12. Approval of a Software License Agreement with Systems 3000 for SY 2018-2019 – it is hereby moved upon the recommendation of the

Superintendent, that the Board approves a Software License Agreement for Payroll and Human Resources software at a prorated cost (\$637.33 per month for 6 months) of \$3,823.99 from July 1, 2018-December 31, 2018.

_____ Motion _____ Seconded

ROLL CALL

- D13. Approval of an Agreement for Budgetary Software Support with Computer Solutions, Inc. SY 2018-2019 – it is hereby moved, upon recommendation of the Superintendent, that the Board approves an agreement for Budgetary Software Support with Computer Solutions, Inc. for an annual cost of \$2,964 from July 1, 2018-June 30, 2019.

_____ Motion _____ Seconded

ROLL CALL

- D14. Approval of an Agreement for Payroll and Human Resources Software Support with Computer Solutions, Inc. for SY 2018-2019 – it is hereby moved, upon recommendation of the Superintendent, that the Board approves an agreement for Payroll and Human Resources Software Support with Computer Solutions, Inc. from January 1, 2019-June 30-2019 at prorated cost (\$352 per month for 6 months) of \$2,112.

_____ Motion _____ Seconded

ROLL CALL

- D15. Approval of Shared Services Agreement with River Dell Regional School District Board of Education for Scavenger/Recycling Services with Interstate Waste for SY 2018-2019 – It is hereby moved upon the recommendation of the Superintendent, the Board approves the following resolution:

WHEREAS, the Oradell Board of Education (hereinafter referred to as “the Oradell Board”) and the River Dell Regional School District Board of Education (hereinafter referred to as the River Dell Board”) are parties to a shared services agreement pursuant to the Uniform Shared Services and

Consolidation Act, N.J.S.A 40A:65-1 et seq., whereby the River Dell Board is authorized to solicit bids for Scavenger/Recycling Services (hereinafter referred to as the “Services”) on behalf of the Oradell Board; and

WHEREAS, the River Dell Regional School District Board of Education (hereinafter referred to as the “Board”) advertised for bids for Scavenger/Recycling Services (hereinafter referred to as the “Services”); and

WHEREAS, on May 18, 2017, the Board received one (1) bid for the Services, submitted by Interstate Waste Services of New Jersey, Inc. (hereinafter referred to as “Interstate Waste”) with a base bid in the amount of \$16,965.61, representing the combined cost per year in the amount of \$5,599.21 for the 2017-2018 school year; \$5,599.21 for the 2018-2019 school year; and \$5,767.19 for the 2019-2020 school year; and

WHEREAS, the bid submitted by Interstate Waste is the lowest responsible bid for the Services and the Board is desirous of awarding the contract for the Services to Interstate Waste.

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby awards the bid for Scavenger/Recycling Services to Interstate Waste Services of New Jersey, Inc. in the amount of \$16,965.61, representing the combined cost per year in the amount of \$5,599.21 for the 2017-2018 school year; \$5,599.21 for the 2018-2019 school year; and \$5,767.19 for the 2019-2020 school year. The Oradell Board of Education reserves the right to extend the contract in its sole discretion for two (2) additional years, in accordance with N.J.S.A. 18A:18A-42.

BE IT FURTHER RESOLVED that this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and performance bond as required in the specifications, together with an executed agreement, as prepared on behalf of the Board, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

_____ Motion _____ Seconded

ROLL CALL

- D16. Approval of a Professional Development Services Contract with Rutgers University for SY 2018-2019 – it is hereby moved, upon the

recommendation of the Superintendent, that the Board approve a contract for Professional Development services for a maximum of 25 participants with Rutgers University in an amount not to exceed \$10,000 from July 1, 2018 to June 30, 2019.

_____ Motion _____ Seconded

ROLL CALL

- D17. Approval to renew JAMF Pro (Casper Suite) for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the renewal of JAMF Pro (Casper Suite) for iOS and MAC from July 15, 2018-July 15, 2019, at a cost of \$7,760.

_____ Motion _____ Seconded

ROLL CALL

- D18. Approval of Unit Price Awards from Educational Data Services – It is hereby moved upon the recommendation of the Superintendent that the Board approve the price awards as per bids prepared, advertised, and received by the ESC of Morris County School District for the NJ Cooperative Bid Members in the total amount of \$30,272 for the SY 2018-2019.

General Classroom Supplies	\$24,264.45
Fine Art Supplies	\$ 3,777.74
Health and Trainer Supplies	\$13,398.00
Teaching Aids	<u>\$ 285.90</u>
TOTAL	<u>\$30,272.64</u>

_____ Motion _____ Seconded

ROLL CALL

- D19. Approval of a Software License Agreement for with Systems 3000 for SY 2018-2019 – it is hereby moved upon the recommendation of the Superintendent, that the Board approves a Software License Agreement for Budgetary software module at a prorated cost (\$787.58 per month for 1 month) of \$787.58 from July 1, 2018-July 31, 2018.

_____ Motion _____ Seconded

ROLL CALL

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

F. PERSONNEL- Mrs. Robertson, Chairperson

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated July 11, 2018.

_____ Motion _____ Seconded

ROLL CALL

G. POLICY- Mr. Griffin, Chairperson

G1. Second reading and adoption of the following Policies:

Policy #	Description
Policy #3542.1	Wellness & Nutrition
Policy # 2130-R	Regulations for Principal Evaluation
Policy #2130	Principal Evaluation
Policy #4112.2	Certification
Policy #4115	Supervision
Policy #4116	Evaluation of Teaching Staff Members
Policy #4116-R	Regulations for Evaluation of Teaching Staff Members
Policy #4131/4131.1	Staff Development: In-service Education/ Visitations/ Conferences:

_____ Motion _____ Seconded

ROLL CALL

H. PUBLIC RELATIONS- Mrs. Norian, Chairperson

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded

ROLL CALL

XVI. ADJOURNMENT

_____ Motion _____ Seconded

ROLL CALL