

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
January 24, 2024**

AGENDA

I. CALL TO ORDER- 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Mrs. Acosta, Mr. Del Greco, Mrs. Downey, Mr. Nutland, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

IX. BUSINESS ADMINISTRATOR'S REPORT

X. MINUTES

REVIEW OF MEETING MINUTES

- January 3, 2024 Re-Organization Meeting and Work/Business Section

APPROVAL OF MEETING MINUTES

- December 13, 2023 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

- A1. **Approval of Submission of School Safety Data Submission** - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the submission of the school data safety submission for the first half of the 2023-2024 school year.
- A2. **Approval of SY 2023-2024 Statement of Assurance Regarding the Use of Paraprofessional Staff** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves SY 2023-2024 Statement of Assurance Regarding the Use of Paraprofessional Staff.
- A3. **HIB Report for December 2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education accepts HIB incident(s) as reported by the Superintendent to the Board of Education:

1	12.20.2023.2
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- A4. **Approval of New Position** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the job description for the following position effective for the 2023-2024 school year:
 - Part-Time Maintenance Worker

_____ Motion _____ Seconded

ROLL CALL

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

- B1. **Use of School Facilities-** It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2023-2024** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates	Time	Custodian OT	Facility Charge
1	All the World's a Stage	Mary Poppin's Jr.	Auditorium	Rehearsals: 05/14/24 (SAT) 05/11/24 (SAT) 05/13/24 05/14/24: 05/16/24 Shows: 05/17/24 (FRI) 05/18/24 (SAT) 05/18/24 (SAT) 05/19/24 (SUN)	Saturday Rehearsals: 11am – 3pm Weekday Rehearsals: 4pm – 8pm (Mon, Thu) 4:30pm – 8:30pm (Tue) Shows: Fri: 5pm-9pm Sat: 11am-3pm & 6pm – 10pm Sun: 12pm-4pm	\$58.81/hr: Weekdays and Saturday \$78.44: Sunday Total OT: \$2195.68	Auditorium Rehearsals \$50/hr Auditorium Performance \$150/hr Total Facility Charge: \$3400.00 Grand Total: \$5595.68
2	Oradell PTA	Curious Kids Club	TBD – 2 classrooms or area that fits 50 students	2/28/2024	TBD	N/A	N/A
3	Oradell PTA	Kindy Book Club	Room 102	2/7/24	3pm-4:15pm	N/A	N/A
3	Oradell PTA	Caldecott Book Club	Library	2/2/24	3pm – 4:15pm	N/A	N/A
4	Oradell Boy Scouts Troop 36	Mural Painting	1 st Grade Hallway	Saturday 2/3/24 Saturday 2/10/24	9am-3pm	N/A	N/A

5	Talent Show Committee	2024 Talent Show	Auditorium	4/25/24	4pm-9pm	N/A	N/A
6	Talent Show Committee	Dress Rehearsal for Talent Show 2024	Auditorium	4/24/24	3pm-9pm	N/A	N/A
7	Girl Scout Troop 98800	Collection Drive	Weather Depending: Outside Front Lawn or near Gym Entrance Or Inside: Gym Hallway	2/17/24	10am – 12pm	N/A	N/A
8	Girl Scouts	Therapy Dog Work	Room 126	Wednesdays in Jan / February from: January 24 th - February 28 th .	3pm -4pm	N/A	N/A

_____ Motion _____ Seconded

ROLL CALL

C. CURRICULUM- Mrs. Norian, Chairperson

C1. Approval of Field Trip(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for **SY 2023-2024**:

#	Destination	Grade	Date	Cost to District	Cost to Parents
1	Bergen Performing Arts Center, Englewood, NJ	1	March 2024	\$0	\$24 per student
2	Odyssey of the Mind Regional Tournament Millburn, NJ	4, 5 & 6	March 2024	\$150 Tournament Fee (2 teams @ \$75 per team) \$150 Faculty Stipend	\$0
3	Yogi Berra Museum & Learning Center, Little Falls, NJ	6	April 2024	\$0	\$36 per student*

*cost offset by anticipated PTA mini grant

_____ Motion _____ Seconded

ROLL CALL

D. **FINANCE/ TECHNOLOGY**- Mrs. Acosta, Chairperson

- D1. Hand Check Payroll Register for **January 15, 2024**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for January 15, 2024 in the amount of **\$406,448.59**.
- D2. Check Register for **January 24, 2024** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the January 24, 2024 Check Register in the amount of **\$395,071.81** check numbers **024442-024534** and **\$288,290.48** wire numbers **990211-990217**.
- D3. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **December 31, 2023**.
- D4. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **December 31, 2023**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D5. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **December 31, 2023**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a); and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

- D6. **Huntington Learning Center Service Agreement** - WHEREAS, Huntington Learning Center has submitted a Service Agreement to provide instruction to identified 3rd and 4th grade students; and

WHEREAS, this Agreement shall commence on or about February 1, 2024, and continue through May 2, 2024; and

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education awards a contract to Prometheus Innovation Corporation dba Huntington Learning Center in the total amount of \$22,680.

- D7. **Authorizing Execution and Delivery of Grant Agreement for the School Facilities Project** – BE IT RESOLVED, that the Oradell Board of Education is hereby authorizing execution and delivery of the Grant Agreement: SDA Project #: 3870-050-23-G5PE; Grant #: G5-6798; HVAC System Upgrades at the Oradell Public School.
- D8. **Delegation of Authority to the School Business Administrator for Supervision of the School Facilities Project** – BE IT RESOLVED, that the Oradell Board of Education is hereby delegating authority to the School Business Administrator for supervision of the School Facilities Project: SDA Project #: 3870-050-23-G5PE; Grant #: G5-6798; HVAC System Upgrades at the Oradell Public School.
- D9. **Local Share of the School Facilities Project Funded Through Capital Reserve Account** – BE IT RESOLVED, that the Oradell Board of Education is hereby authorizing the use of \$522,312 of its Capital Reserve Account to fund the Local Share of the School Facilities Project: SDA Project #: 3870-050-23-G5PE; Grant #: G5-6798; HVAC Upgrades at the Oradell Public School.

_____ Motion _____ Seconded

ROLL CALL

E. **NJSBA/ BCSBA DELEGATE REPORT**- Mr. Walsh, Delegate

F. **PERSONNEL**- Mrs. Walker, Chairperson

- F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **January 24, 2024**.

_____ Motion _____ Seconded

ROLL CALL

G. **POLICY**- Mr. Del Greco, Chairperson

H. **PUBLIC RELATIONS**- Mrs. Downey, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded

ROLL CALL

XVI. ADJOURNMENT

_____ Motion _____ Seconded

ROLL CALL