

ORADELL BOARD OF EDUCATION

ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING

Oradell Public School Auditorium

October 25, 2018

MINUTES

I. President Watson Nichols called the meeting to order at 7:35 p.m.

II. The Flag Salute was led by Mr. Walsh.

III. Sunshine Law Statement was read by President Watson-Nichols.

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The Mission Statement was read by Mrs. Walker

The Oradell Public School District, a safe and nurturing learning community dedicated to ongoing pursuit of educational excellence, inspires lifelong learning in its children through comprehensive, innovate curriculum and instruction. The District fully supports and expects the attainment of New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Griffin, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson- Nichols

Absent: Mr. Oddo, Mrs. Robertson

Also present were Dr. Anzul, Superintendent, Nicole C. Schoening, Business Administrator/Board Secretary, one member of the Administration, and approximately four members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY- None

VII. BOARD PRESIDENT'S REMARKS

- *President Watson- Nichols commented on the Annual New Jersey School Board Convention. Conversation ensued amongst the Board.*

VIII. SUPERINTENDENT'S REPORT

- *Dr. Anzul commented he attended a conference hosted by the NJDOE regarding the future of standardized testing in New Jersey.*
- *Dr. Anzul announced that next Thursday November 1st the PTA is holding an event called Meet the BOE Candidates.*

IX. BUSINESS ADMINISTRATOR'S REPORT- None

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Walker, and carried a roll call vote of 6-0-1 (Mr. Oddo and Mrs. Robertson were absent), the Board approved the following minutes:

REVIEW OF MEETING MINUTES

- October 10, 2018 Work/Business Section

APPROVAL OF MEETING MINUTES

- September 25, 2018 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS –

A motion by Mr. Walsh, seconded by Dr. Westlake and carried a roll call vote of 7-0 (Mr. Oddo and Mrs. Robertson were absent) the board approved A1.

- A1. Approval of the SY 2018-2019 Cardiac/Respiratory Emergency Action Plan – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the SY 2018-2019 Cardiac/Respiratory Emergency Action Plan.

B. BUILDING & GROUNDS/ SAFETY- Mr. Oddo, Chairperson

A motion by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 7-0, (Mr. Oddo and Mrs. Robertson were absent), the Board approved B1.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
Good News Club (Category A)	Book Club	MPR D	10/22/18 10/29/18 11/05/18 11/12/18 11/19/18 11/26/18 12/03/18 12/10/18 12/17/18 01/07/19 01/14/19 01/28/19 02/04/19 02/11/19 02/25/19 03/04/19 03/11/19 03/18/19 03/25/19 04/01/19 04/08/19 04/22/19 04/29/19 05/06/19 05/13/19 05/20/19	3:00 P.M.- 4: 30 P.M.	-0-	-0-
Music Department (Category A)	Winter Concerts	Auditorium, MPR C & D, Music Rooms, World Language Room	12/11/18 12/13/18	6:00 P.M.- 8:30 P.M.	-0-	-0-
PTA (Category A)	PTA Red Cross Babysitting Course	Auditorium	03/30/19	9:00 A.M.- 3:00 P.M.	*Custodial Staff will adjust work schedule accordingly	-0-
River Dell Junior Cheer (Category B)	Annual Award Ceremony	MPR C & D MPR A & B	11/13/18	5:00 P.M- 9:00 P.M. 7:00 P.M.- 9:00 P.M.	-0-	\$15.00

C. **CURRICULUM-** Mrs. Walker, Chairperson – Mrs. Walker commented that the Board has the Committee Minutes in their packet

D. **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson
Mrs. Shapiro commented that in reviewing OPS social media she noted one post stated that the PTA is the best ever and thanked them for their generous donation.

A motion by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 7- 0, (Mr. Oddo and Mrs. Robertson were absent) the Board approved D1 through D7.

D1. Hand Check Payroll Register for October 15, 2018 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for October 15, 2018 in the amount of \$371,561.35.

D2. Check Register for October 25, 2018 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the October 25, 2018 Check Register in the amount of \$386,422.69 check numbers 019345-019421

D3. Approval of Ten Month Out of District Placement for SY 2018-2019- It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Ten Month Out of District Placement for 2018-2019:

Vendor	Student #	School/Program/Service	Tuition/Cost to District
Honor Ridge Academy	9289274734	10 month tuition to begin 10/29/18 through June 30, 2019	\$60,696.30 (\$87,347.70 annual tuition prorated at 147 days at \$412.90 per dicm)

D4. Acceptance of Oradell Public School PTA Mini-Grant Monies for the SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the Oradell Public School PTA for the following program:

Grade	Grant	Amount
5	Joe Ryan Revolutionary War Live Exhibit	\$1,000.00
3	John Marshall Weather Tour	\$1,250.00

D5. Approval of Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record for the SY 2018-2019 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education authorizes Phoenix Advisors to provide continuing disclosure services in connection with one of more bond issuances, within specified timeframes, in a manner prescribed by the regulators of the underwriter that purchased said bond issues. Phoenix Advisors will ascertain whether the Bond Issuer is in compliance with various Continuing Disclosure Agreements, assist the Bond Issuer to codify the requirements stipulated in those various CDA’s and compare those requirements with its filings and correct any deficiencies, at an annual fee of \$850.

D6. **[REVISION]** Approval of Extended School Year (ESY) Special Education Programs/Services for Summer 2018– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following ESY Services for Summer 2018 ESY:

Services	Student	Service (s)	Cost
Northern Valley Regional High School (NVR)	4734351652	Extended school year program tuition for Valley OLV Summer Program 2018 Occupational Therapy- 2 sessions per week for 4 weeks (ESY)	\$6,819.91 2 sessions a week for 4 weeks @ \$65 each Total \$520.00
Northern Valley Regional High School (NVR)	6879746020	Extended school year program tuition for Valley OLV Summer Program 2018 Occupational Therapy- 2 sessions per week for 4 weeks (ESY)	\$6,819.91 2 sessions a week for 4 weeks @ \$65 each Total \$520.00

D7. Approval of Special Education Programs/Services for SY 18-19– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/ Services for SY 18-19

Services	Student	Service (s)	Cost
Northern Valley Regional High School (NVR)	2410898416	Occupational Therapy -2 sessions a week for SY 18-19	2 sessions a week for 40 weeks @ \$65 each Total \$5,200.00
Northern Valley Regional High School (NVR)	6908163540	Occupational Therapy -2 sessions a week for SY 18-19 Physical Therapy- 2sessions a week for SY 18-19	2 sessions a week for 40 weeks @ \$65 each Total \$5,200.00 2 sessions a week for 40 weeks @ \$65 each Total \$5,200.00
Northern Valley Regional High School (NVR)	4734351652	Occupational Therapy -2 sessions a week for SY 18-19	2 sessions a week for 40 weeks @ \$65 each Total \$5,200.00
Northern Valley Regional High School (NVR)	6879746020	Occupational Therapy -2 sessions a week for SY 18-19	2 sessions a week for 40 weeks @ \$65 each Total \$5,200.00

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

- *Mr. Walsh discussed a Legislative Workshop he will be attending.*

F. PERSONNEL- Mrs. Robertson, Chairperson

A motion by Mrs. Norian, seconded by Mr. Walsh and carried a roll call vote of 7-0, (Mr. Oddo and Mrs. Robertson were absent) the Board approved F1.

- F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated October 25, 2018.

G. POLICY- Mr. Griffin, Chairperson

- G1. First reading of the following Policies:

Policy #	Description
#4111	Recruitment, Selection & Hiring

#4231/4231.1	Staff Development- Support Staff
#5111	Admission
#5134	Pregnant Students
#5141	Health
#5141.21	Administering Medication
#6010	Goals & Objectives
#6141	Curriculum Design/Development

H. PUBLIC RELATIONS- Mrs. Norian, Chairperson

- *The last Public Relations meeting was 10/17.*
- *Eye on OPS was sent to the printer and will be delivered in the mail shortly.*
- *Testing the new app currently and getting feedback*

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson-*none*

XII. OPEN TO THE PUBLIC

- *Various members of the public commented on possible reasons for low math scores on the PARCC test. Conversation ensued amongst the Board.*

XIII. OLD BUSINESS

- *Mrs. Shapiro commented on the additional microphones installed for the Board Members.*

XIV. NEW BUSINESS

- *Mrs. Walker announced the upcoming game with the Wizards and commented that about 700 tickets were sold.*
- *Mr. Griffin commented on a presentation made by former Superintendent Mr. Kuchar regarding Middle States Accreditation.*
- *President Watson-Nichols commented that Matthew Lee of NJSB will be making a presentation on the completed Strategic Planning process in addition to a presentation regarding the PARCC test analysis at the next BOE meeting*

XV. CLOSED SESSION- *none*

XVI. ADJOURNMENT

A motion by Dr. Westlake, seconded by Mr. Walsh the meeting was adjourned at 8:10 p.m.

Respectfully Submitted,

*Nicole C. Schoening, CPA, SFO
Business Administrator/ Board Secretary*

Oradell Board of Education/
Personnel Committee Report Addendum
October 25, 2018

The Superintendent, in consultation with the Personnel Committee, recommends the following:

I. RETIREMENTS/RESIGNATIONS/TERMINATIONS:

- A. That the Board of Education accepts the following non-certified individual resignation - It is hereby moved, upon recommendation of the Superintendent, that the Board accepts the resignation of the following non-certified individual for SY 2018-2019:

Last Name	First Name	Position	Effective Date
Samuel	Christine	24.5 Hourly Aide	On or about 11/2/18

II. NEW HIRES/APPOINTMENTS:

- A. That the Board of Education approves the following non-certified individual be appointed for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following non-certified individual effective 7/1/2018 - 6/30/2019:

Last Name	First Name	FTE	Position	Salary	Effective Date
Auriemma	Nicole	1	Administrative Assistant to the Business Administrator/Board Secretary & Accounts Payable/Receivable	\$46,000	7/1/2018

- B. That the Board of Education approves the following individual be appointed as Lunch Aide at the salary listed for SY 2018-2019:

Last Name	First Name	Salary	Effective Date
Russell	Judith	\$12.60 per session (Up to 12 sessions per week)	10/29/2018

III. TRANSFERS/REASSIGNMENTS: NONE

IV. LEAVES OF ABSENCE:

- A. [REVISE] Approval of Leave of Absence - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Leave of Absence:

Employee #	Type of LOA	Date Start	Date End	Return to Work
4366	Childbirth Disability	11/16/2019 Using 28 sick days	1/11/2019 1/29/2019	5/2/2019
	FMLA/NJFLA (12 Weeks, unpaid with Health Benefits Subject to Chapter 78)	1/12/2019 1/30/2019	1/29/2019 approx. 5/1/2019	
	NJFLA Child Rearing Leave, No Health Benefits	1/30/2019	5/1/2019	

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY:

- A. Approval of Staff Members to attend the Sharpe Reservation Field Trip in SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members to attend the Sharpe Reservation field trip in November 2018:

	Last Name	First Name	Nights Attending Field Trip	Rate of \$150 per night, amount due:	Mileage 111.152 round trip miles @ .31 = \$34.46
1	Boyle	Denise	2 nights	\$300	N/A
2	Bozios	Megan	3 days of round-trip travel	N/A	\$103.38

3	Choka	Eileen	2 nights	\$300	N/A
4	Cioffi	Margaret	2 nights	\$300	N/A
5	Dell'Olio	Nikki	2 nights	\$300	N/A
6	Garcia	Magda	2 nights	\$300	N/A
7	Hendricks	Nicole	2 nights	\$300	N/A
8	Kasturas	Peter	1 night	\$150	N/A
			2 days of round-trip travel	N/A	\$68.92
9	Kahwajian	Megan	2 nights	\$300	N/A
10	Kennedy	Amy	2 nights	\$300	N/A
11	Kruczek	Stephanie	1 day of round-trip travel	N/A	\$34.46
12	Malenda	Sheri	2 nights	\$300	N/A
13	McGavin	Judith	1 day of round-trip travel	N/A	\$34.46
14	Powers	Jennifer	2 nights	\$300	N/A
15	Stross	Gina	2 nights	\$300	N/A
16	Windram	Kate	2 nights	\$300	N/A

B. [REVISE 10/10/2018] That the following individuals be approved for additional compensation participating in the ~~Sandy Hook~~ Camp Bernie Field Trip- It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for additional compensation for participation in the ~~Sandy Hook~~ Camp Bernie Field Trip in November 2018, before and after regularly scheduled time:

	Staff Member	Hours	Hourly Rate	Compensation Amount
1	Helene Albrecht	1 hour, 35 minutes	\$45.00 per hour	\$71.25

2	Reischell Vermonte Castillo	1 hour, 35 minutes	\$45.00 per hour	\$71.25
3	Rosemarie Cataldo	1 hour, 35 minutes	\$45.00 per hour	\$71.25
4	Eileen Choka	1 hour, 35 minutes	\$45.00 per hour	\$71.25
5	Margaret Cioffi	1 hour, 35 minutes	\$45.00 per hour	\$71.25
6	Mary Anne Doran	1 hour, 35 minutes	\$45.00 per hour	\$71.25
7	Scott Duthie	1 hour, 35 minutes	\$45.00 per hour	\$71.25
8	Amy Kennedy	1 hour, 35 minutes	\$45.00 per hour	\$71.25
9	Jennifer Loschiavo	1 hour, 35 minutes	\$45.00 per hour	\$71.25
10	Terry McGill	1 hour, 35 minutes	\$45.00 per hour	\$71.25
11	Kelly O'Keefe	1 hour, 35 minutes	\$45.00 per hour	\$71.25
12	Michael Sconza	1 hour, 35 minutes	\$45.00 per hour	\$71.25
13	Gina Stross	1 hour, 35 minutes	\$45.00 per hour	\$71.25
13	Reischell Castillo	1 hour, 35 minutes	\$45.00 per hour	\$71.25

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS: NONE

VIII. SCHOOL ACTIVITIES/PROGRAMS:

A. [REVISE 10/10/18]Approval of Workshops/Conferences for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences for SY 2018-2019:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
Mason, Rima	Play Therapy Techniques You Can Use Today	Rutgers School of Social Work	Paramus, New Brunswick, NJ	10/26/18 11/5/18 (10/26/18 canceled)	\$100.00	\$0.00 \$16.93

- B. Approval of Workshops/Conferences for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences for SY 2018-2019:

	Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
1	Hawley, Michelle	Taking Action	Association of Math Teachers of NJ	East Windsor, NJ	10/26/18	\$0.00 (Presenting at workshop: no fee)	mileage: \$39.30
2	Schoening Nicole	ESSA and AudSum Seminar	NJASBO	Rockaway, NJ	11/1/18	\$100.00	mileage: \$21.33 tolls: \$2.50

IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES: NONE