

**ORADELL BOARD OF EDUCATION**

**ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING**

**Oradell Public School Auditorium**

**November 28, 2018**

**MINUTES**

***I. The meeting was called to order by President Watson-Nichols at 7:40 p.m.***

***II. The flag salute was led by Mr. Oddo.***

***III. The Sunshine Law Statement was read by President Watson- Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

***IV. The Mission Statement was read by Mr. Griffin.***

The Oradell Public School District, a safe and nurturing learning community dedicated to ongoing pursuit of educational excellence, inspires lifelong learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

***Present: Mr. Griffin, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson- Nichols***

***Absent: Mrs. Robertson***

***Also present were Dr. John Anzul, Superintendent, and Nicole C. Schoening, Business Administrator / Board Secretary, four members of the administration, and approximately 25 members of the public.***

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY- None**

**VII. BOARD PRESIDENT'S REMARKS –**

- *President Watson-Nichols turned the meeting over to Mrs. Norian who announced the death of Mark Dance, a former Oradell Board Member who served the District for twelve years. He was a prominent part of the Chamber of Commerce and the Rotary.*
- *President Watson-Nichols thanked the staff and chaperones for organizing the Sharpe field trip and hopes the field trip continues for years to come.*

**VIII. SUPERINTENDENT'S REPORT –**

- *Dr. Anzul turned the program over to Michele Hawley, OPS Vice Principal, who introduced several 5<sup>th</sup> grade students who shared their experiences while attending the Sharpe Field trip.*
- *A member from the public complemented the 5<sup>th</sup> grade staff and that OPS is lucky to have them.*
- *Mrs. Shapiro thanked the staff and students for sharing their experiences.*

**IX. BUSINESS ADMINISTRATOR'S REPORT-None**

**X. MINUTES**

*A motion made by Mr. Walsh, seconded by Mrs. Norian and carried a roll call vote of 8-0 (Mrs. Robertson was absent), the Board approved to table the approval of the October 10, 2018 and October 25, 2018 Work/Business minutes.*

**REVIEW OF MEETING MINUTES**

- November 14, 2018 Work/ Business Section

**APPROVAL OF MEETING MINUTES**

- October 10, 2018 Work/Business Section
- October 25, 2018 Work/Business Section

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS-**

*A motion made by Mr. Oddo, seconded by Dr. Westlake and carried a roll call vote of 8-0 (Mrs. Robertson was absent), the Board approved to table the approval of A1.*

A1. Approval of a Settlement Agreement- It is hereby moved upon the recommendation of the Superintendent, that the Board of Education approves a Settlement Agreement with respect to student ID #6154591182.

**B. BUILDING & GROUNDS/ SAFETY- Mr. Oddo, Chairperson**

*A motion made by Mr. Oddo, seconded by Dr. Westlake and carried a roll call vote of 8-0 (Mrs. Robertson was absent), the Board approved B1, items 1 & 2 and tabled item 3.*

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

	<b>Organization</b>	<b>Event</b>	<b>Area of Building</b>	<b>Date (s)</b>	<b>Time</b>	<b>Custodian OT</b>	<b>Facility Charge</b>
# 1	HoOps (Category A)	HoOps Basketball Program	Gym	03/15/19 03/19/19 03/29/19 04/05/19 04/12/19 04/25/19 05/03/19 05/10/19 05/17/19 05/22/19	3:00 P.M. – 5:00 P.M.	-0-	-0-
# 2	Girl Scouts Troop #5981 (Category A)	Annual Holiday Party	MPR C & D	12/14/18	3:00 P.M.- 5:00 P.M.	-0-	-0-
# 3	Oradell PTA (Category A)	Science Workshops K-6	MPR C & D	01/09/19 01/30/19	2:30 P.M. – 3:30 P.M.	-0-	-0-

**C. CURRICULUM-** Mrs. Walker, Chairperson\

*A motion by Mrs. Walker, seconded by Mr. Walsh, and carried a roll call vote of 8-0 (Mrs. Robertson was absent), the Board approved C1.*

- C1. [REVISED]Approval of Field Trip(s) for 2018-2019 SY- It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip(s)

Destination	Grade	Date	Cost to District	Cost to Parents
Newark Museum	3	November 2018	\$0.00	\$1,460.00 (Admission) \$1,310.00 (Transportation)  \$1,310.00 (Admission) \$1,460.00 (Transportation)

**D. FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

*A motion by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 8-0 (Mrs. Robertson was absent) the Board approved D1 through D7 with Mr .Oddo abstaining on item D-2 check #019465.*

- D1. Hand Check Payroll Register for November 15, 2018 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for November 15, 2018 in the amount of \$373,547.77.
- D2. Check Register for November 28, 2018 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the November 28, 2018 Check Register in the amount of \$300,822.79 check numbers 019491-019542.
- D3. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of October 31, 2018.

D4. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of October 31, 2018, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D5. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of October 31, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D6. [REVISED 10/25/18] Approval of Special Education Programs/Services for SY 2018– 2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Services for SY 2018-2019:

Vendor	Student	Service (s)	Cost
Northern Valley Regional High School (NVRS)	6908163540	<del>Occupational Therapy - 2 sessions a week for SY 18-19</del>	<del>2 sessions a week for 40 weeks @ \$65 each Total \$5,200.00</del>
		Occupational Therapy -3 sessions a week for SY 18-19	3 sessions a week for 40 weeks @ \$65 each Total \$7,800.00
		<del>Physical Therapy - 2 sessions a week for SY 18-19</del>	<del>2 sessions a week for 40 weeks @ \$65 each Total \$5,200.00</del>

		Physical Therapy- 3 sessions a week for SY 18-19	3 sessions a week for 40 weeks @ \$65 each Total \$7,800.00
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D7. Approval of YWCA of Bergen County Lease Agreement – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Lease Agreement between the Oradell Board of Education and the YWCA of Bergen County for the use of the Oradell Public School to operate the Before/After-School Program from September 1, 2018 through June 30, 2019.

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

- *Mr. Walsh attended a Legislative Meeting last Saturday.*

F. **PERSONNEL-** Mrs. Robertson, Chairperson

*A motion by Mrs. Walker, seconded by Dr. Westlake, and carried a roll call vote of 8-0, (Mrs. Robertson was absent) the Board approved F1.*

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated November 28, 2018.

G. **POLICY-** Mr. Griffin, Chairperson

G1. First reading of the following Policies:

Policy #	Description
#6142.10	Internet Safety & Technology
#6142.10.A	Internet Safety & Technology/ Computer Technology Acceptable Use Agreement
#6145	Extracurricular Activities
#6146.2	Promotion/ Retention
#6160	Instructional Services & Resources
#6164.2	Guidance Services

H. **PUBLIC RELATIONS-** Mrs. Norian, Chairperson

- *Mrs. Norian commented there was a meeting earlier in the evening and the Board will get a copy of the minutes in their packets next week.*

**I. TRI DISTRICT/ SHARED SERVICES-** Dr. Westlake, Chairperson- *None*

**XII. OPEN TO THE PUBLIC-***None*

**XIII. OLD BUSINESS**

- *Mrs. Shapiro commented that there seems to be many parents who are not aware of the OPS phone App and that the District needs to make a more formal announcement of the phone app.*

**XIV. NEW BUSINESS**

- *Mrs. Walker commented on how impressed she was with the writing skills of the students who shared their experiences while on the Sharpe field trip.*
- *Mrs. Walker commented on the retirement of Peter Kasturas, who will be a loss to the District.*
- *Mrs. Walker complemented one member of the custodial staff who went above and beyond in his duties.*

**XV. CLOSED SESSION**

*A motion by Dr. Westlake, seconded by Mrs. Walker, and carried a roll call vote of 8-0, (Mrs. Robertson was absent), the Board moved into executive session at 8:45 p.m.*

**XVI. ADJOURNMENT**

*A motion by Dr. Westlake, seconded by Mrs. Norian, and carried a roll call vote of 8-0, (Mrs. Robertson was absent), and The Board exited Closed Session at 9:25 p.m.*

*Having no further business, a motion by Dr. Westlake, seconded by Mrs. Norian, and carried a roll call vote of 8-0, (Mrs. Robertson was absent), and the meeting was adjourned at 9:25 p.m.*

*Respectfully Submitted,*

**Nicole C. Schoening, CPA, SFO**  
**Business Administrator/ Board Secretary**

Oradell Board of Education/  
 Personnel Committee Report Addendum  
 November 28, 2018

**The Superintendent, in consultation with the Personnel Committee, recommends the following:**

**I. RETIREMENTS/RESIGNATIONS/TERMINATIONS:**

- A. That the Board of Education accepts with regret the resignation, for purposes of retirement, of the following individual on the date indicated:

Last Name	First Name	Position/Position Code #	Reason	Effective Date
Kasturas	Peter	Teacher / 1001	Retirement	7/1/2019

**II. NEW HIRES/APPOINTMENTS:**

- A. That the Board of Education approves the following individual be appointed as Part Time Non-Certified Nurse at the salary listed on the date indicated for SY 2018-2019:

Last Name	First Name	Position/ Position Code #	Salary	Effective Date
*Novak	Joan	Part Time Non-Certified Nurse/ #3115	\$24.00 per hour, up to 24 hours every two weeks	11/29/2018

*\*Pending receipt of appropriate required documentation*

**III. TRANSFERS/REASSIGNMENTS: NONE**

**IV. LEAVES OF ABSENCE:**

- A. Approval of Leave of Absence - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Leave of Absence for SY 2018-2019:

Employee #	Type of LOA	Date Start	Date End	Return to Work
4976	Childbirth Disability: Using 2 personal days prior to childbirth; and 1 personal 10 sick days after childbirth, with Paid Health Benefits Per OEA Contract	1/30/2019	3/1/2019	4/1/2019
	Family Leave: Unpaid, No Paid Health Benefits	3/2/2019	3/31/2019	

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY:

A. Approval of Staff Member to attend the Sharpe Reservation Field Trip in SY 2018-2019- It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff member’s attendance at the Sharpe Reservation field trip on November 15-16, 2018:

Last Name	First Name	Nights Attending Field Trip	Rate of \$150 per night, amount due as per OAA Agreement:	Mileage 111.152 round trip @ \$.31= \$34.46
Bozios	Megan	1 night	\$150	\$34.46

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS: NONE

VIII. SCHOOL ACTIVITIES/PROGRAMS:

A. Approval of Workshops/Conferences for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences for SY 2018-2019:

Attendee	Position/ Position Code	Conference / Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
Rabinowitz Amy	Speech Teacher/ #3120	Promoting Social & Emotional Learning	Region V	Lyndhurst, NJ	12/11/18	\$0.00	\$0.00
Walsh, John	BOE	Delegate Assembly	NJSBA	West Windsor, NJ	11/17/18	\$0.00	\$45.69 Mileage \$8.80 Tolls

B. [Revise 9/25/18] Approval of Workshops/Conferences for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences for SY 2018-2019:

Attendee	Position/ Position Code	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
Mason, Rima	School Counselor /#3100	<del>Play Therapy Techniques You Can Use Today</del> Bullies to Buddies	Rutgers School of Social Work	New Brunswick , NJ	11/5/18	\$100.00	<del>\$16.93</del> \$30.57 Mileage

IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES: NONE