

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium

November 14, 2018

MINUTES

I. The meeting was called to order by Mrs. Norian at 7:35 p.m.

II. The flag salute was led by Mrs. Norian.

III. The Sunshine Law Statement was read by President Watson- Nichols.

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The Mission Statement was read by Mrs. Walker.

The Oradell Public School District, a safe and nurturing learning community dedicated to ongoing pursuit of educational excellence, inspires lifelong learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Griffin, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson- Nichols

Absent: Mr. Oddo

Mrs. Shapiro arrived at 8:00 p.m.

Also present were Dr. John Anzul, Superintendent, Nicole C. Schoening, Business Administrator/ Board Secretary, three members of the administration, and 3 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY- None

VII. BOARD PRESIDENT'S REMARKS

- *President Watson-Nichols commented that Mr. Matt Lee of NJSB should be arriving at 8:15 p.m. where he will discuss the Strategic Plan and turned over the meeting to Dr. Anzul to move forward with the next presentation.*

VIII. SUPERINTENDENT'S REPORT

- *Dr. Anzul introduced OPS Principal, Megan Bozios, who made a follow up presentation of Bergen County PARCC Scores.*
 - *Following the presentation, conversation ensued amongst the Board and President Watson-Nichols opened up a Q&A to the public.*
- *Dr. Anzul introduced Matthew Lee from NJSB who made a presentation on Board's Strategic Planning process.*
- *Dr. Anzul introduced OPS Principal, Megan Bozios, who made a presentation on the District's HIB Self-Assessment.*
- *Dr. Anzul reported on the enrollment for the month of October 2018.*
 - *Average student enrollment – 760*
 - *Average student attendance – 97.99%*
 - *Average staff attendance – 97.29%*

IX. BUSINESS ADMINISTRATOR'S REPORT-None

X. MINUTES

A motion made by Mrs. Norian, seconded by Mr. Walsh and carried a roll call vote of 8-0 (Mr. Oddo was absent), the Board approved to table the approval of the October 10, 2018 Work/Business minutes.

REVIEW OF MEETING MINUTES

- October 25, 2018 Work/Business Section

APPROVAL OF MEETING MINUTES

- October 10, 2018 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion made by Mrs. Norian, seconded by Mr. Walsh and carried a roll call vote of 8-0 (Mr. Oddo was absent), the Board approved A1.

A1. RESOLVED, that the Board approve the School Self-Assessment under the Anti Bullying Bill of Rights Act for the SY 2017-2018, and further that the Board approve the Submission of the Oradell Public School District Self-Assessment for the SY 2017-2018.

B. BUILDING & GROUNDS/ SAFETY- Mr. Oddo, Chairperson

A motion made by Mrs. Shapiro, seconded by Dr. Westlake and carried a roll call vote of 8-0 (Mr. Oddo was absent), the Board approved B1.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
All The World's A Stage (Category D)	Improv/Theater Class	Auditorium	01/14/19 01/28/19 02/11/19 02/25/19 03/04/19 03/18/19 03/25/19 04/01/19 04/08/19 04/29/19 05/06/19 05/13/19 05/20/19 06/03/19 06/10/19 06/17/19	3:30 P.M.- 7:30 P.M.	All The World's A Stage (Category D)	\$50 per hour x 4 hours x 20 days = \$4,000.00
		AUDITORIUM	01/7/19 02/4/19 03/11/19 04/22/19	3:50 P.M.- 7:30 P.M.		
Cub Scouts (Category A) *Revised	Cub Scout Pack Meeting	MPR D	11/30/18 (replacing old date of 11/16/18)	6:30 P.M.- 9:30 P.M.	-0-	-0-
Girl Scouts Troop #5981 (Category A)	Girl Scout Meeting for Food Drive	MPR C	11/16/18	3:00 P.M.- 4:30 P.M.	-0-	-0-
Girl Scouts/ Daisy	Bi Monthly Girl Scout Meetings *Revised	IMC	2/23/19 2/27/19	2:30 P.M.- 4:30 P.M.	-0-	-0-
Girl Scouts of NJ	Girl Scout Gold Award Project *Revised	MPR A	11/26/18	7:00 P.M. - 8:00 P.M.	-0-	-0-
Good News Club (Category A)	Book Club	MPR C *Revised due to Book Fair	3/25/19	3:30 P.M. -4:30 P.M.	-0-	-0-

Oradell Little League (Category B)	Softball Practice and Games	Softball Field	4/1/19-7/15/19	5:30 P.M. - 8:00 P.M. (Weekdays) 9:00 A.M. - 6:00 P.M. (Saturdays)	-0-	88 days @ \$15.00 per day = \$1,320.00
Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
Oradell Little League (Category B)	Baseball & Softball Practices	MPR A & B (Weekdays)	03/01/19 03/06/19 03/07/09 03/08/19 03/11/19 03/12/19 03/13/19 03/14/19 03/15/19 03/20/19 03/21/19 03/22/19 03/25/19 03/26/19 03/27/19 03/28/19	7:00- 9:00 P.M.	-0-	25 days @ \$15.00 per day = 375.00
		MPR C & D (Weekdays)	03/04/19 03/05/19 03/18/19 03/19/19	6:00 P.M. - 9:00 P.M.	-0-	
		MPR A & B (Saturdays)	03/02/19 03/09/19 03/16/19 03/23/19 03/30/19	9:00 A.M. - 4:00 P.M.	*Custodial Staff will adjust schedule accordingly	
PTA (Category A)	Scholastic Book Fair	MPR D	3/25/19-3/28/19	8:00 A.M. - 10:00 P.M.	-0-	-0-
			3/29/19	8:00 A.M. - 3:00 P.M.		

C. CURRICULUM- Mrs. Walker, Chairperson

Mrs. Walker commented that the Committee had a productive meeting and is reviewing the process of how to become a Blue Ribbon School. Dr. Anzul briefly explained the process.

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried a roll call vote of 8-0 (Mr. Oddo was absent), the Board approved C1.

- C1. Approval of Field Trip(s) for 2018-2019 SY- It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip(s)

Destination	Grade	Date	Cost to District	Cost to Parents
Newark Museum	3	November 2018	\$0.00	\$1,460.00 (Admission) \$1,310.00 (Transportation)

D. **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

Mrs. Shapiro thanked the PTA for their generous donation.

A motion by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 8-0 (Mr. Oddo was absent) the Board approved D1 through D9.

D1. Hand Check Payroll Register for October 30, 2018 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for October 30, 2018 in the amount of \$369,298.19

D2. Check Register for November 14, 2018 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the November 14, 2018 Check Register in the amount of \$150,780.54 check numbers 019422-019491

D3. Cooperative Pricing Agreement with the U.S. Communities Government Purchasing Alliance for SY 2018-2019 – It is hereby moved that the Board approves the Cooperative Pricing Agreement between the Oradell Board of Education and the U.S. Communities Government Purchasing Alliance for SY 2018-2019 at no annual fee.

D4. Approval of Procurement of Goods – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following:

WHEREAS, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the Oradell School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Oradell School District Board of Education desires to authorize its purchasing agent for the period July 1, 2018 to June 30, 2019 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED, that the Oradell School District Board of Education does hereby authorize the district purchasing agent to make purchase of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:

<http://state.nj.us/treasury/purchase/pricelists.shtml>

- D5. Approval of Copier Lease with United Business Systems - It is hereby moved, upon recommendation of the Chief School Administrator, that the Board approves the lease agreement with United Business Systems, for 60 months, at a total cost of \$657.75 per month, plus \$0.004 per black/white copy and \$.06 per color copy in accordance with New Jersey Term Contract A40462/G-2075:

Model	Location	Cost per Month
Canon IR Advance C7565	Main Office	\$276.74
Canon IR Advance 8595	Elevator Room	\$303.60
Canon IR Advance 3525	Child Study Team	\$77.41

- D6. Approval of Representatives Requesting State and Federal Funds – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education approves the Superintendent and/or the Business Administrator/Board Secretary to be designated as the Board’s Agents to Request State and Federal Funds for SY 2018-2019.

- D7. Acceptance of Oradell Public School PTA Mini-Grant Monies for the SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the Oradell Public School PTA for the following program:

Grade	Grant	Amount
2	High Touch High Tech	\$918.00
1	Prismatic Laser Light Show	\$999.00

- D8. Submission of Comprehensive Maintenance Plan – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Submission of Comprehensive Maintenance Plan.

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and,

WHEREAS, the required maintenance activities as listed for the various school facilities of Oradell Public School District are consistent with these requirements; and,

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

NOW THEREFORE BE IT RESOLVED, that the Oradell Public School District authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for Oradell Public School District in compliance with Department of Education requirements.

- D9. Approval of Special Education Programs/Services for SY 2018– 2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Services for SY 2018-2019:

Vendor	Student	Service (s)	Cost
Bergen Pediatric Therapy Center	3812092779	OT Services-Sept 2018-June 2019	1 OT session per week @ \$145 each up to a max of 40 weeks Total not to exceed \$5,800
Miracles in Communication	9015271638	Speech Therapy Services- sessions Sept 2018-June 2019	2 sessions per week @ \$165 each up to a max of 40 weeks Total not exceed \$13,200

D. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

- *Mr. Walsh announced he will be attending the Delegate Assembly this upcoming Saturday, November 17th.*

E. PERSONNEL- Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Dr. Westlake, and carried a roll call vote of 8-0, (Mr. Oddo was absent) the Board approved F1.

- F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated November 14, 2018.

F. POLICY- Mr. Griffin, Chairperson

A motion by Mr. Griffin, seconded by Mrs. Norian, and carried a roll call vote of 8-0 (Mr. Oddo was absent) the Board approved G1.

- G1. Second reading and Adoption of the following Policies:

Policy #	Description
#4111	Recruitment, Selection & Hiring
#4231/4231.1	Staff Development- Support Staff
#5111	Admission
#5134	Pregnant Students
#5141	Health
#5141.21	Administering Medication
#6010	Goals & Objectives
#6141	Curriculum Design/Development

G. PUBLIC RELATIONS- Mrs. Norian, Chairperson

- *Mrs. Norian stated she received and enjoyed reading the district newsletter.*

H. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson- *None*

XII. OPEN TO THE PUBLIC- *None*

XIII. OLD BUSINESS

- *Mr. Griffin provided an update regarding Dr. Kuchar's pending invitation to discuss Middle States Accreditation.*
- *President Watson-Nichols asked Dr. Anzul what the difference is between Middle States and Blue Ribbon Accreditation. Dr. Anzul responded and conversation ensued.*

XIV. NEW BUSINESS

- *President Watson-Nichols commented that they are beginning the negotiation process with the OEA and asked the Board to provide their comments/concerns they would like considered within the next two weeks.*

XV. CLOSED SESSION-none

XVI. ADJOURNMENT

A motion by Dr. Westlake, seconded by Mrs. Norian, the meeting was adjourned at 9:30 p.m.

Respectfully Submitted,

Nicole C. Schoening, CPA, SFO
Business Administrator/ Board Secretary

Oradell Board of Education/
Personnel Committee Report Addendum
November 14, 2018

The Superintendent, in consultation with the Personnel Committee, recommends the following:

I. RETIREMENTS/RESIGNATIONS/TERMINATIONS: NONE

II. NEW HIRES/APPOINTMENTS:

A. That the Board of Education approves the following certified individual be appointed to the certified position indicated at the salary listed, for SY 2018-2019, effective as listed:

Last Name	First Name	FTE	Position/ Position Code #	Salary	Effective Date
Schoening	Nicole	1	Business Administrator/ Board Secretary PC #0112	\$133,900.00	7/1/2018

B. That the Board of Education approves the following individual(s) be appointed as Substitute Teacher/Aide at the salaries listed for SY 2018-2019:

	Last Name	First Name	Position		Salary	Effective Date
			Substitute Teacher	Substitute Aide		
1	Kelly	Theresa	X	X	\$90 Per Day	11/15/18
2	Landy	Melissa	X	X	\$90 Per Day	11/15/18
3	Rassam	Alice	X	X	\$90 Per Day	11/15/18
4	Rivera-Perez	Sonaly	X	X	\$90 Per Day	11/15/18
5	*Young	Robert	X	X	\$90 Per Day	11/15/18

*Pending receipt of appropriate required documentation

- C. That the Board of Education approves the following individual be appointed as Lunch Aide at the salary listed for SY 2018-2019:

Last Name	First Name	Salary	Effective Date
Mechreki	Renee	\$12.60 per session (Up to 12 sessions per week)	11/15/2018

III. TRANSFERS/REASSIGNMENTS: NONE

IV. LEAVES OF ABSENCE: NONE

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY:

- A. Approval of Stipend for Professional Development Instructors - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following stipends for professional development courses to be taught on the November 6, 2018 Staff Development Day:

	Last Name	First Name	Course Title	Length of Course	Compensation
1	Cleary	Jean	An Overview of the ELL Program	1 hour	60 Minutes for Instruction (\$35) 60 Minutes for Planning (\$20)
2	Cuddy	Patricia	Bringing Mindfulness into the Classroom	1 hour	60 Minutes for Instruction (\$35) 60 Minutes for Planning (\$20)
3	Daley Fishbein Kim	Sheila Leslie JeeNa	Meeting the Needs of the Learner as an Instructional Aide	2 hours	120 Minutes (each for Instruction) (\$70) 60 Minutes (each for Planning) (\$20)
4	Kuehner	Denise	Implementing "Mystery Science"	1 hour	60 Minutes for Instruction (\$35) 60 Minutes for Planning (\$20)

5	Kuehner	Denise	Understanding the Stem-Scopes Updates	1 hour	60 Minutes for Instruction (\$35) 60 Minutes for Planning (\$20)
6	Lynch	Corinne	Maximizing the Use of iPads in the K-1 Classroom	1 hour	60 Minutes for Instruction (\$35) 60 Minutes for Planning (\$20)
7	Mangol	Eric	FlipGrid vs. Photo Booth as a Digital Tool	1 hour	60 Minutes for Instruction (\$35) 60 Minutes for Planning (\$20)
8	Romer	Elinor	Using the FABRIC Paradigm to meet the needs of the ELL Learner	1 hour	60 Minutes for Instruction (\$35) 60 Minutes for Planning (\$20)
9	Rose	Nora	An Overview of the ELL Program	1 hour	60 Minutes for Instruction (\$35) 60 Minutes for Planning (\$20)
10	Stross	Gina	Using Data to Identify Trends and Create Strategy Groups	1 hour	60 Minutes for Instruction (\$35) 60 Minutes for Planning (\$20)

B. [REVISE 10/25/18] That the following Staff Members are to attend the Sharpe Reservation Field Trip in SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members to attend the Sharpe Reservation Field Trip:

Last Name	First Name	Nights attending Field Trip	Rate of \$150.00 per night, amount due:
Cioffi McGrath	Margaret Blair	2	\$300

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS: NONE

VIII. SCHOOL ACTIVITIES/PROGRAMS:

A. Approval of Workshops/Conferences for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences for SY 2018-2019:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
Gallagher, Eileen	Equal Pay Act & Paid Sick Leave Act	IPD: Institute for Professional Development	Neptune, NJ	12/6/2018	\$125.00	\$42.53 Mileage \$16.30 Tolls
Rodriguez, Heidi	Equal Pay Act & Paid Sick Leave Act	IPD: Institute for Professional Development	Neptune, NJ	12/6/2018	\$125.00	\$42.53 Mileage \$16.30 Tolls

B. [Revise 9/25/18] Approval of Workshops/Conferences for SY 2018-2019 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences for SY 2018-2019:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
Oddo, Andrew	NJSBA - Annual Conference	NJSBA	Atlantic City, NJ	10/24/18-10/25/18	\$214.86	\$49.50 M&IE \$99.00

IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES: NONE