

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium

March 13, 2019

MINUTES

- I.** *The meeting was called to order by President Watson-Nichols at 7:40 p.m.*
- II.** *The Flag Salute was led by Mrs. Walker.*
- III.** *The Sunshine Law Statement was read by President Watson-Nichols.
All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.*
- IV.** *The Mission Statement was read by Mr. Griffin.
The Oradell Public School District, a safe and nurturing learning community dedicated to ongoing pursuit of educational excellence, inspires lifelong learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals*

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present - Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson- Nichols

Absent – None.

Also present were Dr. John Anzul, Superintendent, Nicole C. Schoening, Business Administrator/Board Secretary, five members of the administration, and approximately nine members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None

VII. BOARD PRESIDENT’S REMARKS

- *Mr. Nicholas Ignazzi, of the Oradell-Emerson Rotary Club, presented a check in the amount of \$3,000 to the Board of Education.*
- *Three representatives from Johnson Controls made a presentation on the District’s ESIP Project. Conversation ensued between the Board and Johnson Controls.*
- *President Watson-Nichols briefly discussed the two resolutions on for approval under the Administrative section of the agenda and asked the Board if they had any questions. Conversation ensued.*

VIII. SUPERINTENDENT’S REPORT

- *Dr. Anzul discussed the School Performance Report.*
- *Ms. Bozios discussed the progress on academic goals.*
- *Dr. Anzul reported the attendance for February 2019:*
 - *Total Student Enrollment 765*
 - *Total Student Attendance 97.84%*

IX. BUSINESS ADMINISTRATOR’S REPORT

- *Mrs. Schoening made a presentation regarding the 2019-2020 Tentative Budget.*

X. MINUTES

A motion made by Mr. Walsh, seconded by Mr. Derian, and carried a roll call vote of 6-0-3, the Board approved the February 14, 2019 minutes.

REVIEW OF MEETING MINUTES

- February 27, 2019 Work/Business Section

APPROVAL OF MEETING MINUTES

- February 14, 2019 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A motion made by Mr. Derian, seconded by Mr. Walsh, and carried a roll call vote of 7-2, the Board approved A1 & A2.

A. ADMINISTRATIVE ITEMS

- A1. Resolution Opposing Assembly Bill A-3664 and Senate Bill S-3089 (Creates Tenure-Like Protections for Non-Teaching Staff) – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves Opposing Assembly Bill A-3664 and Senate Bill S-3089 (Creates Tenure-Like Protections for Non-Teaching Staff).
- A2. Resolution Opposing Assembly Bill A-3395 and Senate Bill S-296 (Undermining a School Board’s Ability to Subcontract Services) – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves Opposing Assembly Bill A-3395 and Senate Bill S-296 (Undermining a School Board’s Ability to Subcontract Services)

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian commented that the architects are in the process of completing the drawings for the facility renovations.

A motion made by Mr. Derian, seconded by Mr. Walsh, and carried a roll call vote of 9-0, the Board approved B1.

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
6 th Grade Class Parents (Category A)	Spring Fling	MPR – ALL	5/17/19 Friday	2pm-10pm	\$0.00	\$0.00
Oradell Girl Scouts Troops 6926 & 6950	Someone Special Dance	MRP – ALL	5/31/19 Friday	5-9pm	\$0.00	\$0.00
Pancakes for Primates (Category A)	3 rd Grade Fundraiser	MPR C&D	3/30/19 Saturday	8am-12pm	\$0.00	\$0.00

Oradell Recreation Department (Category B)	Summer Recreation Program Science Lab room 137 Music Rooms 138 or 150	Gym. MPR A,B,C,D Outside Area	6/25/19-7/26/19 24 days	9am-3pm	\$0.00	\$15 per day x 24 days \$360.00
Oradell Lacrosse Rec (Replacing Oradell Jr. Rec Basketball on these days)	Practice	GYM	03/12/19 & 03/14/19 (Tuesday & Thursday)	4:30 P.M 9:30 P.M.	0	\$15 Per day x 2 = \$30.00

C. CURRICULUM- Mrs. Norian, Chairperson

- ***Mrs. Norian commented that there was a meeting earlier tonight and minutes will be forwarded by the next meeting.***

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

A motion made by Mrs. Shapiro, seconded by Mrs. Walker, and carried a roll call vote of 9-0, the Board approved D1, D2, D3, D4, D5, D6, D7, D8, D9, D10, D11.

- D1. Hand Check Payroll Register for February 28, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Hand Check Payroll Register for February 28, 2019 in the amount of \$375,767.01.
- D2. Hand Check Register for March 1, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approved the disbursements on the Hand Check Register for March 1, 2019, in the amount of \$288.26.
- D3. Check Register for March 13, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the March 13, 2019 Check Register in the amount of \$116,212.70 check numbers 019787-019837.
- D4. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of January 31, 2019.

- D5. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of January 31, 2019, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D6. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of January 31, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

- D7. Adoption of the Tentative 2019-2020 School District Budget – It is hereby moved, upon recommendation of the Superintendent, that the Board approved the 2019-2020 school district budget for submission to the Executive County Superintendent of Schools as follows:

General Fund	\$13,375,235
Special Revenue Fund	\$ 320,813
Debt Service Fund	\$ 525,100
Total Budget	<u>\$14,221,148</u>

AND, BE IT RESOLVED, that the Oradell Borough Board of Education includes in the tentative Budget, a withdrawal from the Capital Reserve Account in the amount of \$570,475, to support the Tag Classroom Conversion and Faculty Room Renovation Projects at Oradell Public School;

AND, BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2019-2020 budget:

General Fund	\$11,735,516
Debt Service Fund	\$ 525,100

D8. Approval of a Maximum Travel Expenditure for SY 2019-2020 –

WHEREAS, school district policy and N.J.A.C 6A:23a-7.1 et seq. provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the SY 2019-2020; and

WHEREAS, maximum expenditure amount allotted for travel and expense for SY 2018-2019 was \$31,760; and

WHEREAS, travel and expense reimbursement has reached a total amount of \$13,364 as of March 12, 2019,

NOW, THEREFORE BE IT RESOLVED, that the Oradell Board of Education, in the County of Bergen, New Jersey, hereby establishes the school district travel maximum for SY 2019-2020 at the sum of \$37,465 and,

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

D9. Maintenance Reserve Account Withdrawal - RESOLVED, upon recommendation of the Superintendent, that per N.J.A.C. 6A:23A-14.2, the Oradell Board of Education approves the withdrawal of funds in the amount of \$32,965 from the Maintenance Reserve Account to be used in General Fund Account 11- 000-261-420-01-0000 for the purpose of funding the repair of 151 windows at Oradell Public School.

D10. Approval to Award a Contract to The Window Group, Inc. - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the award of a contract to The Window Group, Inc. of Long Valley, New Jersey, for the repair of 151 upper and lower window sashes in the amount of \$32,965.

D11. Acceptance of a Donation from the Rotary - It is hereby moved, upon the recommendation of the Superintendent, that the Board accepts a donation from the Rotary in the amount of \$3,000 for AVA materials and the refurbishing of our auditorium.

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

- *Mr. Walsh commented that there was a Legislative meeting last Saturday and wished the Odyssey of the Mind team good luck at their competition this upcoming Saturday.*

F. PERSONNEL- Mrs. Walker, Chairperson

A motion made by Mrs. Walker, seconded by Dr. Westlake, and carried a roll call vote of 9-0, the Board approved F1.

- F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated March 13, 2019.

G. POLICY- Mrs. Levy, Chairperson

- *Mrs. Levy commented that the Committee is meeting next week.*

A motion by Mr. Levy, seconded by Dr. Westlake and carried a roll call vote of 9-0, the Board approved G1.

- G1. Second Reading and Adoption of the following Policies:

Policy #	Description
6142.4	Phys. Ed. & Health
6171.1	Remedial Instruction
6171.2	Gifted & Talented
6173	Home Instruction

H. PUBLIC RELATIONS- Mr. Griffin, Chairperson

- *Mr. Griffin asked the Board if they received the revised Mission Statement and conversation ensued.*
- *Mr. Griffin commented that the District newsletter was mailed last week*
- *Mr. Griffin announced that there will be a program entitled “Coffee with the Superintendent” on March 20 from 5-6pm and March 22 from 8:45-9:45am*

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson - *none*

XII. OPEN TO THE PUBLIC

- *Ms. Bozios, President of the OAA (Oradell Administrators Association), spoke on behalf of the Administrators and conversation ensued amongst the Board.*

XIII. OLD BUSINESS

XIV. NEW BUSINESS

- *Mr. Griffin commented on the afterschool program information that was distributed to the Board. Mrs. Walker responded that it was discussed at the Personnel Committee meeting.*

XV. CLOSED SESSION – None.

XVI. ADJOURNMENT

A motion by Dr. Westlake, seconded by Mrs. Norian, the meeting was adjourned at 9:59 p.m.

Respectfully Submitted,

*Nicole C Schoening, CPA, SFO
Business Administrator/Board Secretary*