

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
January 24, 2024**

MINUTES

I. *The meeting was called to order at 7:30 p.m. by Mrs. Watson-Nichols, Board President.*

II. *The flag salute was led by Mr. Nutland.*

III. *The Sunshine Law Statement was read by Mrs. Watson-Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. **ROLL CALL**

Present: Mrs. Acosta, Mrs. Downey, Mr. Nutland, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Watson-Nichols.

Mr. Del Greco was absent.

Also present were Ms. Bozios, Superintendent, and Mr. Iappelli, Board Secretary/Business Administrator, and three members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

No members of the public addressed the Board.

VII. **BOARD PRESIDENT’S REMARKS**

Reminded the Board members to sign and return their ethics acknowledgement forms. Read aloud the thank you letter from Tackle Kids Cancer (TKC). OPS students raised \$1,604 and donated it to TKC.

VIII. SUPERINTENDENT’S REPORT

Ms. Bozios reported on the School Safety Data Submission for the reporting period 1, sharing that there has been one founded HIB and another investigation is in progress. There have been three instances of restraint. With regards to training, 75 OPS family members have attended Harassment, Intimidation and Bullying training, Instructional aides have worked with the behaviorist on de-escalation techniques, and eight additional staff members have been trained in Crisis Prevention Institute techniques. As far as programming, students at OPS have participated in numerous school-wide activities including several scheduled during Week of Respect, the annual Turkey Gram program focused on gratitude and December's "My Special Gifts" program.

IX. BUSINESS ADMINISTRATOR’S REPORT

Mr. Iappelli informed the Board that the district’s audit recently finished, and our auditor will present it at the February 7th meeting.

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Walker, and carried by a roll call vote of 7-0, the Board approved the review of the meeting minutes from January 3, 2024, and the approval of the meeting minutes from December 13, 2023. Mrs. Norian abstained.

REVIEW OF MEETING MINUTES

- January 3, 2024 Re-Organization Meeting and Work/Business Section

APPROVAL OF MEETING MINUTES

- December 13, 2023 Work/Business Section

COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board approved A1-A4.

- A1. **Approval of Submission of School Safety Data Submission** - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the submission of the school data safety submission for the first half of the 2023-2024 school year.
- A2. **Approval of SY 2023-2024 Statement of Assurance Regarding the Use of Paraprofessional Staff** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves SY 2023-2024 Statement of Assurance Regarding the Use of Paraprofessional Staff.
- A3. **HIB Report for December 2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education accepts HIB incident(s) as

reported by the Superintendent to the Board of Education:

1	12.20.2023.2
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A4. **Approval of New Position** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the job description for the following position effective for the 2023-2024 school year:

- Part-Time Maintenance Worker

B. **BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson
A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board approved B1.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2023-2024** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates	Time	Custodian OT	Facility Charge
1	All the World's a Stage	Mary Poppin's Jr.	Auditorium	Rehearsals: 05/14/24 (SAT) 05/11/24 (SAT) 05/13/24 05/14/24: 05/16/24 Shows: 05/17/24 (FRI) 05/18/24 (SAT) 05/18/24 (SAT) 05/19/24 (SUN)	Saturday Rehearsals: 11am – 3pm Weekday Rehearsals: 4pm – 8pm (Mon, Thu) 4:30pm – 8:30pm (Tue) Shows: Fri: 5pm-9pm Sat: 11am-3pm & 6pm – 10pm Sun: 12pm-4pm	\$58.81/hr: Weekdays and Saturday \$78.44: Sunday Total OT: \$2195.68	Auditorium Rehearsals \$50/hr Auditorium Performance \$150/hr Total Facility Charge: \$3400.00 Grand Total: \$5595.68

2	Oradell PTA	Curious Kids Club	TBD – 2 classrooms or area that fits 50 students	2/28/2024	TBD	N/A	N/A
3	Oradell PTA	Kindy Book Club	Room 102	2/7/24	3pm-4:15pm	N/A	N/A
3	Oradell PTA	Caldecott Book Club	Library	2/2/24	3pm – 4:15pm	N/A	N/A
4	Oradell Boy Scouts Troop 36	Mural Painting	1 st Grade Hallway	Saturday 2/3/24 Saturday 2/10/24	9am-3pm	N/A	N/A
5	Talent Show Committee	2024 Talent Show	Auditorium	4/25/24	4pm-9pm	N/A	N/A
6	Talent Show Committee	Dress Rehearsal for Talent Show 2024	Auditorium	4/24/24	3pm-9pm	N/A	N/A
7	Girl Scout Troop 98800	Collection Drive	Weather Depending: Outside Front Lawn or near Gym Entrance Or Inside: Gym Hallway	2/17/24	10am – 12pm	N/A	N/A
8	Girl Scouts	Therapy Dog Work	Room 126	Wednesdays in Jan / February from: January 24 th - February 28 th .	3pm -4pm	N/A	N/A

C. **CURRICULUM-** Mrs. Norian, Chairperson

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board approved C1.

C1. Approval of Field Trip(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for **SY 2023-2024**:

#	Destination	Grade	Date	Cost to District	Cost to Parents
1	Bergen Performing Arts Center, Englewood, NJ	1	March 2024	\$0	\$24 per student
2	Odyssey of the Mind Regional Tournament Millburn, NJ	4, 5 & 6	March 2024	\$150 Tournament Fee (2 teams @ \$75 per team) \$150 Faculty Stipend	\$0
3	Yogi Berra Museum & Learning Center, Little Falls, NJ	6	April 2024	\$0	\$36 per student*

*cost offset by anticipated PTA mini grant

D. **FINANCE/ TECHNOLOGY-** Mrs. Acosta, Chairperson

A motion by Mrs. Acosta, seconded by Mrs. Norian, and carried by a roll call vote of 8-0, the Board approved D1-D9.

Prior to voting, Mr. Iappelli spoke about D7. He stated that it is the district’s Regular Operating District (ROD). The estimated cost of the facilities project is \$870,520. The state awarded a grant to cover 40% of its cost. The state share is \$348,208.

D1. Hand Check Payroll Register for **January 15, 2024**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for January 15, 2024 in the amount of **\$406,448.59**.

D2. Check Journal for **January 24, 2024** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the January 24, 2024 Check Register in the amount of **\$395,071.81** check numbers **024442-024534** and **\$288,290.48** wire numbers **990211-990217**.

D3. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **December 31, 2023**.

D4. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **December 31, 2023**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

- D5. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **December 31, 2023**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a); and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

- D6. **Huntington Learning Center Service Agreement** –

WHEREAS, Huntington Learning Center has submitted a Service Agreement to provide instruction to identified 3rd and 4th grade students; and

WHEREAS, this Agreement shall commence on or about February 1, 2024, and continue through May 2, 2024; and

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education awards a contract to Prometheus Innovation Corporation dba Huntington Learning Center in the total amount of \$22,680.

- D7. **Authorizing Execution and Delivery of Grant Agreement for the School Facilities Project** – BE IT RESOLVED, that the Oradell Board of Education is hereby authorizing execution and delivery of the Grant Agreement: SDA Project #: 3870-050-23-G5PE; Grant #: G5-6798; HVAC System Upgrades at the Oradell Public School.
- D8. **Delegation of Authority to the School Business Administrator for Supervision of the School Facilities Project** – BE IT RESOLVED, that the Oradell Board of Education is hereby delegating authority to the School Business Administrator for supervision of the School Facilities Project: SDA Project #: 3870-050-23-G5PE; Grant #: G5-6798; HVAC System Upgrades at the Oradell Public School.
- D9. **Local Share of the School Facilities Project Funded Through Capital Reserve Account** – BE IT RESOLVED, that the Oradell Board of Education is hereby authorizing the use of \$522,312 of its Capital Reserve Account to fund the Local Share of the School Facilities Project: SDA Project #: 3870-050-23-G5PE: Grant #: G5-6798; HVAC Upgrades at the Oradell Public School.

- E. **NJSBA/ BCSBA DELEGATE REPORT**- Mr. Walsh, Delegate
Nothing to report at this time.

- F. **PERSONNEL**- Mrs. Walker, Chairperson
A motion by Mrs. Walker, seconded by Mrs. Norian, and carried by a roll call vote of 8-0, the Board approved F1.

- F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **January 24, 2024**.
- G. **POLICY-** Mr. Del Greco, Chairperson (absent)
A policy committee meeting needs to be scheduled.
- H. **PUBLIC RELATIONS-** Mrs. Downey, Chairperson
Culture and climate survey is now finalized and ready to go out.
- XI. **OPEN TO THE PUBLIC**
Mrs. Jen Allen read a prepared statement to the Board.
- XII. **OLD BUSINESS**
Mr. Walsh is registered for training to be an Odyssey of the Mind judge.
- XIII. **NEW BUSINESS**
Mrs. Walker complimented and thanked Ms. Bozios and Rami for their help with the mayor and council reorganization held at OPS.
- XIV. **CLOSED SESSION-**
A motion by Mrs. Norian, seconded by Mr. Derian, and carried by a roll call vote of 8-0, the Board entered Closed Session at 8:12 p.m.
- WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and possible litigation, and
- WHEREAS**, public disclosure of this matter may be prejudicial to the public good,
- NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and
- BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.
- A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the Board exited Closed Session at 8:47 p.m.*
- (No public action was taken after the Closed Session concluded.)*
- XV. **ADJOURNMENT**
A motion by Mrs. Norian, seconded by Mr. Derian, and carried by a roll call vote of 8-0, the Board meeting was adjourned at 8:47 p.m.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Peter Appell".

Business Administrator/Board Secretary