

ORADELL BOARD OF EDUCATION

ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING

Remote/Virtual Meeting

June 10, 2020

AGENDA

I. CALL TO ORDER- 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Mr. Castro, Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Nichols, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, and Mr. Walsh

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT’S REMARKS

1. Recognition of Odyssey of the Mind Students
2. Recognition of Retiring Staff Members:
 - Carol Richardi – 32 years of service
 - Rina Kouyoumdjian – 21 years of service

VIII. INTERIM SUPERINTENDENT’S REPORT

IX. BUSINESS ADMINISTRATOR’S REPORT

X. MINUTES

REVIEW OF MEETING MINUTES

- May 13, 2020 Special Meeting
- May 27, 2020 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 13, 2020 Work/Business Section

_____ Motion _____ Seconded

ROLL CALL

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

- A1. Approval of the Comprehensive Equity Plan Statement of Assurance 2020-2021

_____ Motion _____ Seconded

ROLL CALL

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

C. CURRICULUM- Mrs. Norian, Chairperson

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

- D1. Hand Check Payroll Register for **May 29, 2020**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for May 29, 2020 in the amount of **\$364,370.10**.

_____ Motion _____ Seconded

ROLL CALL

- D2. Check Register for **June 10, 2020** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 10, 2020 Check Register in the amount of **\$20,764.04** check numbers **1415 - 1422 and 021240 - 021264**.

_____ Motion _____ Seconded

ROLL CALL

- D3. Approval of Copier Lease with **Atlantic Tomorrow’s Office/Municipal Finance Capital** - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the lease agreement with Atlantic Tomorrow’s Office, for 60 months, at a total cost of **\$695** per month, plus **\$0.004** per black/white copy and **\$.06** per color copy in accordance with New Jersey Term Contract A40467:

Model	Location	Cost per Month
Canon IR C7260	Board Office	\$335
Canon 8295	Elevator Room	\$360

_____ Motion _____ Seconded

ROLL CALL

- D4. Approval of Extraordinary Unspecifiable Services (EUS):

WHEREAS, the Public School Contracts Law (N.J.S.A 18A:18A-1 et.seq.) defines Insurance as an Extraordinary Unspecifiable Service (EUS) N.J.S.A 18A:18A-5a(2) requiring that the awarding of contracts without competitive bidding must be approved by resolution of the district; and meeting without advertising for bids;

NOW THEREFORE BE IT RESOLVED, by the ORADELL BOARD OF EDUCATION that the following insurance broker is appointed for the **2020-2021 SY:**

Insurance Broker Balken Risk Management Services
Morristown, New Jersey

_____ Motion _____ Seconded

ROLL CALL

D5. Approval of Extraordinary Unspecifiable Services (EUS):

WHEREAS, the Public School Contracts Law (N.J.S.A 18A:18A-1 et.seq.) defines Insurance as an Extraordinary Unspecifiable Service (EUS) N.J.S.A 18A:18A-5a(2) requiring that the awarding of contracts without competitive bidding must be approved by resolution of the district; and meeting without advertising for bids;

NOW THEREFORE BE IT RESOLVED, by the ORADELL BOARD OF EDUCATION that the following insurance broker is appointed for the **July 1, 2020- July 31, 2020:**

Employee Medical Benefits Broker Balken Risk Management Services
Morristown, New Jersey

_____ Motion _____ Seconded

ROLL CALL

D6. Approval for Professional Services – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following appointment:

WHEREAS, there exists a need for auditing services and,

WHEREAS, Audit Services are to be provided by **Lerch, Vinci and Higgins, LLP** and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for “Professional Services” with competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED the Oradell Board of Education appoints the following professional services:

1. Lerch, Vinci and Higgins, LLP Fair Lawn, New Jersey is appointed for auditing and accounting services from **July 1, 2020 – June 30, 2021** with billing rates as follows:

FY 21 Annual Audit Related Services \$27,150

Title	Rate
Partners	\$150-\$175 per hour
Managers	\$125-\$140 per hour
Senior Accountants/Supervisors	\$90-\$115 per hour
Staff Accountants	\$75-\$80 per hour
Other Personnel	\$45 per hour

This appointment is made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

_____ Motion _____ Seconded

ROLL CALL

- D7. Approval for Professional Services – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following appointment:

WHEREAS, there exists a need for legal services and,

WHEREAS, Legal Services are to be provided by **Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC** and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for “Professional Services” with competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED the Oradell Board of Education appoints the following professional service:

Anthony Sciarrillo, of the Firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Board Attorney from **July 1, 2020 – June 30, 2021** at

the rate of **\$165* per hour. This reflects no increase from the prior year.**

This appointment is made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notices of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

_____ Motion _____ Seconded

ROLL CALL

- D8. Approval of **Educational Data Services, Inc.** for the **2020-2021 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the renewal with Ed-Data Services, Inc., for Cooperative Bidding Maintenance Program from July 1, 2020 – June 30, 2021 in the amount of **\$2,510.00** for the licensing and maintenance fee. This reflects no increase from the prior year.

_____ Motion _____ Seconded

ROLL CALL

- D9. Approval of **Computer Solutions, Inc.** for the **2020-2021 SY** – it is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves an agreement with Computer Solutions, Inc. for Budgetary, Payroll and Human Resources Software Support from July 1, 2020 – June 30, 2021 for an annual cost of **\$7,560**. A 2% discount is offered for full payment made prior to July 31, 2020.

_____ Motion _____ Seconded

ROLL CALL

- D10. Approval of **Frontline Technologies** for the **2020-2021 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Attendance-Substitute and Employee Evaluation Management Software from July 1, 2020 – June 30, 2021 at a cost of **\$6,967.31**.

_____ Motion _____ Seconded

ROLL CALL

- D11. Approval of **Realtime Information Technology, Inc.** for the **2020-2021 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Professional Consultant/Computer Management Services be approved by the Board to provide student information system software and support from July 1, 2020 – June 30, 2021 at a cost of **\$15,595.95**.

_____ Motion _____ Seconded

ROLL CALL

- D12. Approval of **Eastern Datacomm, Inc.** for the **2020-2021 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the maintenance services for the Shoretel Telephone System from August 13, 2020 – August 12, 2021 in the amount of **\$9,303**.

_____ Motion _____ Seconded

ROLL CALL

- D13. Approval of **Zumu Software** for the **2020-2021 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the website hosting services from July 1, 2020 – June 30, 2021 at a cost of **\$2,900.00**.

_____ Motion _____ Seconded

ROLL CALL

- D14. Approval of **JAMF Pro (Casper Suite)** for **2020-2021 SY** – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve of JAMF Pro (Casper Suite) for iOS and MAC from July 15, 2020 - July 15, 2021, at a cost of **\$7,000**.

_____ Motion _____ Seconded

ROLL CALL

- D15. Approval of Procurement of Goods – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following:

WHEREAS, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the Oradell School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Oradell School District Board of Education desires to authorize its purchasing agent for the period **July 1, 2020 to June 30, 2021** to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED, that the Oradell School District Board of Education does hereby authorize the district purchasing agent to make purchase of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:

<https://www.state.nj.us/treasury/purchase/>

_____ Motion _____ Seconded

ROLL CALL

D16. Approval to Participate in **Cooperative Pricing Agreements** –
RESOLVED, that the Board approve continued participation in the following Cooperative Pricing Agreements for **2020-2021 SY**:

1. Educational Data Services Inc.
2. Hunterdon County Educational Services Commission
3. Middlesex Regional Educational Services Commission of New Jersey
4. U.S. Communities Government Purchasing Alliance
5. New Jersey Cooperative Purchase Alliance

_____ Motion _____ Seconded

ROLL CALL

D17. **Resolution Increasing the Bid Threshold—Qualified Purchasing Agent**

WHEREAS, John M. Marmora School Business Administrator/Board Secretary possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7, and N.J.S.A. 18A:18A-3 (b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent , from \$40,000 to **\$44,000**, effective **July 1, 2020**;

NOW, THEREFORE BE IT RESOLVED that the Oradell Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of **\$44,000** for the Board of Education, and further authorizes John M. Marmora, the Qualified Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

_____ Motion _____ Seconded

ROLL CALL.

- D18. **Revise 1/22/20:** Approval of a **2019-2020 SY** Related Services contract with The COR Behavior Group – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves a contract with The COR Behavior Group for Speech Therapy services at \$140 per one hour for each session with student #117 not to exceed ~~\$7,000~~ \$9,000.

_____ Motion _____ Seconded

ROLL CALL

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

- F1. It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts and approves the Personnel Committee Report dated June 10, 2020.

_____ Motion _____ Seconded

ROLL CALL

- F2. Resolution for Ms. Rina Kouyoumdjian on her Retirement - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following resolution for Ms. Rina Kouyoumdjian, on her Retirement:

RESOLUTION

WHEREAS, Ms. Rina Kouyoumdjian has tendered her resignation as a Lunch Aide in the Oradell Public School District to become effective July 1, 2020, after 21 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

WHEREAS, during her many years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Ms. Rina Kouyoumdjian’s contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Rina Kouyoumdjian as a token of its esteem.

_____ Motion _____ Seconded

ROLL CALL

- F3. Resolution for Ms. Carol Richardi on her Retirement - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following resolution for Ms. Carol Richardi, on her Retirement:

RESOLUTION

WHEREAS, Carol Richardi has tendered her resignation as a Music Teacher in the Oradell Public School District to become effective July 1, 2020, after 32 years of service, all of which were spent in dedicated and faithful service to the Oradell Public School District, and

WHEREAS, during her many years in our school system she has imparted her knowledge and understanding of the educational needs for the students of the Oradell Public School District, and

WHEREAS, she has influenced the lives of many boys and girls with her deep understanding and has earned their love and respect as well as that of their parents and her colleagues, and

WHEREAS, she has given unselfishly of her time and effort in the interest and welfare of the children of our school district,

NOW, THEREFORE, BE IT RESOLVED that the Oradell Board of Education hereby recognizes Ms. Richardi's contribution to the district and expresses its appreciation of her dedicated services and directs that this resolution be included in the minutes of the Board and that a copy be presented to Ms. Carol Richardi as a token of its esteem.

_____ Motion _____ Seconded

ROLL CALL

G. **POLICY-** Mrs. Levy, Chairperson

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

XIV. NEW BUSINESS

XV. CLOSED SESSION- (IF NECESSARY)

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

_____ Motion _____ Seconded

ROLL CALL

XVI. ADJOURNMENT

_____ Motion _____ Seconded

ROLL CALL