

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**REORGANIZATION &  
PUBLIC WORK/BUSINESS  
MEETING  
Oradell Public School/Auditorium  
Monday, January 6, 2020**

**AGENDA**

**I. CALL TO ORDER-7:30 PM**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Public Library, faxed to The Record, and Town News and all persons requesting such notice.

**IV. MISSION STATEMENT-**

The Oradell Public School is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive and responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**REORGANIZATION SESSION:**

**V. OPEN TO THE PUBLIC - REORGANIZATION SESSION ITEMS 7-14 ONLY**

**VI. BOARD SECRETARY'S REPORT ON ELECTION RESULTS**

The Board Secretary calls the meeting to order and serves as President Pro-Tem until the new Board Members are sworn in and the Board elects a new President.

**Election Results** - It is hereby moved that the Board acknowledge the election results from November 5, 2019 as reported herein by the Business Administrator/Board Secretary.



4. Nomination and Election of President - The Board Secretary receives nominations for the election of the President of the Board. If there is more than one nomination, the Board votes, via written, signed ballots, tabulated by the Board Secretary.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

Board Secretary relinquishes the chair to the newly elected president.

5. Nomination and Election of Vice-President - The Board President receives nominations for the election of the Vice-President of the Board. If there is more than one nomination, the Board votes, via written, signed ballots, tabulated by the Board Secretary.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

6. Code of Ethics – It is hereby moved, that the Board adopts the following Code of Ethics developed by the New Jersey School Boards Association as the code to which each Oradell Board Member subscribes:

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide

accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief school administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

### **ROLL CALL**

7. Calendar of Meeting Dates for 2020 – It is hereby moved that the Board approves the below listed schedule of meeting dates for 2020 to be held on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month (unless otherwise stated) beginning at 7:30 p.m. in the OPS-AUDITORIUM:

January 22, 2020  
February 12, 2020  
February 26, 2020  
March 11, 2020  
March 25, 2020  
April 22, 2020  
May 13, 2020  
May 27, 2020  
June 10, 2020  
June 24, 2020  
July 8, 2020  
July 22, 2020- Board Retreat (Tentative)  
August 12, 2020  
September 9, 2020  
September 23, 2020  
October 14, 2020  
October 28, 2020  
November 11, 2020  
December 9, 2020  
January 6, 2021 (Re-org Meeting)

**Note: Action is taken at all Public Work/Business Session Meetings. Closed Session meetings may precede and/or follow the work/business session meetings. Meeting location, dates & times subject to change. Notices for all meetings (cancelled or changed) are posted in the Business Office, the hall outside the OPS main office, The Oradell Public Library and the Oradell Town Hall.**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

### **ROLL CALL**

8. Designation of Official Board of Education Newspapers - It is hereby moved that the Board designates The Record, and The Town News as the official newspapers of the Oradell Board of Education for bid advertisements, and be it further resolved that the Board Secretary/Business Administrator is authorized to advertise for bids and other legal advertisements.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

9. Board Policies, Regulations and Job Descriptions – It is hereby moved that the Board adopts all existing Board Policies, Regulations, and Job Descriptions currently in force for the SY 2019-2020, subject to revision, adoption, and continuous review by the Board, until the next reorganization meeting in January 2021.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

10. Designation of Companies to Provide Voluntary Insurance - It is hereby moved that the Board approve the following companies to provide voluntary insurance plans to the employees of the Oradell Board of Education until the next reorganization meeting in January 2021.

Prudential  
AFLAC

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

11. 403 (B) Agent Authorization- It is hereby moved that the Board approve the following 403 (B) plans until the next reorganization meeting in January 2021:

AXA Equitable Life Insurance Company  
Brighthouse (Metropolitan Life Investors)  
The Variable Annuity Life Insurance Company  
The Vanguard Company  
Invesco (Oppenheimer)  
Security Benefit (NEA)

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

12. Prescribed Mileage Reimbursement – It is hereby moved that the Oradell Board Education approves the reimbursement rate for auto travel at \$0.35 per mile to conform with the per mile rate established by the OMB Circular for the calendar year 2020.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

13. Cash Management – It is hereby moved that the Oradell Board of Education authorizes the Business Administrator/Board Secretary to perform the following:

- Transfer funds among the various bank accounts of the District.
- Transfer line item accounts among the various budgetary accounts.
- Invest school funds as The Investment Officer of the Board, as permitted by statute.
- Make payment on the Bills and Claims, prior to their approval by the Board when it is deemed necessary, and then present them for approval at the next Board Meeting.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

14. Appointment of Qualified Purchasing Agent – It is hereby moved that the Oradell

Board of Education appoints John M. Marmora the Qualified Purchasing Agent for SY 2019-2020:

WHEREAS, the changes to the Public School Contracts Law gave the Boards of Education the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed, as well as, granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, John M. Marmora, possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C 5:34-5 et seq.; and

WHEREAS, the Oradell Board of Education desires to increase the bid threshold as provided in N.J.S.A18:A-3, now, therefore be it

RESOLVED, that the governing body of the Oradell Board of Education, in the County of Bergen, in the State of New Jersey, hereby increases its bid threshold to \$40,000.00; and it further

RESOLVED, that the governing body hereby appoints John M. Marmora, as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C 5:34-5.2, the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of John M. Marmora’s certification to the Director of the Division of Local Government Services, as required

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**PUBLIC WORK/BUSINESS SESSION MEETING:**

**VII. ROLL CALL**

Mr. Derian, Mr. Griffin, Mrs. Roland-Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mrs. Watson-Nichols

**VIII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**IX. BOARD PRESIDENT’S REMARKS**

**X. SUPERINTENDENT’S REPORT**

**XI. BUSINESS ADMINISTRATOR’S REPORT**

## **XII. MINUTES**

### REVIEW OF MEETING MINUTES

- December 11, 2019 Work/ Business Section

### APPROVAL OF MEETING MINUTES

- November 13, 2019 Work/Business Section

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

### **ROLL CALL**

## **XIII. Resolution of Heart-Felt Appreciation Honoring Dr. Eugene Westlake**

Whereas, Dr. Eugene Westlake served the citizens of his community as a member of the Oradell Board of Education since 2003, most recently serving on the Finance & Technology and Tri-District/Shared Services committees;

Whereas, Dr. Eugene Westlake also served the Belleville, Northern Valley, Paramus, River Dell Regional High School, Tenafly school districts as well as other school districts as an English Teacher, Guidance Counselor, Assistant Principal, Principal, Superintendent and Interim Superintendent for 40 years;

Whereas, Dr. Eugene Westlake also served as the Bergen County representative to the New Jersey State Interscholastic Athletic Association which was responsible for establishing rules and regulations governing school athletic activities and as President of the Friends of River Dell program which provides funds for student facilities and scholarships;

Whereas, Dr. Eugene Westlake has always earned the respect and admiration of his colleagues, students and community;

Whereas, Dr. Eugene Westlake used his skills as an educator, school board member and generous & caring individual to help thousands of students throughout northern New Jersey;

Now, Therefore, Be It Resolved, that the Oradell Board of Education expresses its deep appreciation to Dr. Eugene Westlake for his exemplary service to the children of the Borough of Oradell and the State of New Jersey.

**XIV. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS-**

- A1. HIB Report for November 2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of the listed HIB Reports as reported by the Superintendent to the Board of Education

1	11.6.19.1
2	11.14.19.2
3	11.15.19.3
4	11.18.19.4
5	11.22.19.5

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Interim Chairperson**

- B1. Use of School Facilities - It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2019-2020 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
6 <sup>th</sup> Grade	GiveBack	MPR D	January 2020 Snow Date February 2020	1.5 Hours	0	0

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**C. CURRICULUM-** Mrs. Norian, Interim Chairperson

- C1. Approval of Field Trip(s) for SY 2019-2020- It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip(s)

Destination	Grade	Date	Cost to District	Cost to Parents
Museum Village	2	May 2020	\$0.00	\$1,284.00 (Admission) \$1,200.00 (Transportation)

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- C2. It is hereby moved, upon recommendation of the Superintendent, that the Board re-approves all of the most recently adopted curricula for all Pre-K-6 courses of study for student use during SY 2019-2020.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**D. FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Interim Chairperson

- D1. Hand Check Payroll Register for December 13, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for December 13, 2019 in the amount of \$413,666.13.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D2. Hand Check Payroll Register for December 20, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for December 20, 2019 in the amount of \$366,656.22

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

D3. Check Register for December 23, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board retroactively approves the disbursements on the December 23, 2019 Check Register in the amount of \$153,594.34 check numbers 990010-990011

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

D4. Check Register for January 6, 2020 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board retroactively approves the disbursements on the January 6, 2020 Check Register in the amount of \$58,375.92 check numbers 020876-020912 & check number 001400.

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

D5. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of November 30, 2019.

\_\_\_\_\_Motion \_\_\_\_\_Seconded

**ROLL CALL**

D6. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of November 30, 2019, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D7. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of November 30, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D8. Acceptance of Flat Screen TV for the SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent that the Board accepts with deep appreciation the Flat Screen TV from Michael and Lauren Driscoll with an approximate value of \$3,100.00

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D9. Acceptance of Oradell Public School PTA Mini-Grant Monies for the SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the Oradell Public School PTA for the following:

	Grade	Grant	Amount
1	Kindergarten	Superstar Character Academy	\$995.00
2	2 <sup>nd</sup>	High Touch – High Tech	\$807.50
3	Phys Ed	Wall Mount Ball Locker & Basketballs	\$264.35
4	World Language	Books, CD’s, Games, Picture Cards	\$217.83
5	World Language	Clever Prototypes	\$115.99

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

D10. Be It Resolved that the Board of Education approves the agreement with Educational Consortium for Telecommunications Savings for professional E-rate consulting services for SY 2020-2021. The fee for service shall be 15% of the Board’s total savings for Category 1 and a fee of 10% for the total savings for Category 2.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**E. NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Interim Delegate

**F. PERSONNEL-** Mrs. Walker, Interim Chairperson

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated January 2, 2020.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

F2. Approval of 2020-2021 School Calendar – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the 2020-2021 School Calendar.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**G. POLICY-** Mrs. Levy, Interim Chairperson

G1. Second reading and adoption of the following Policies:

	Policy #	Regulation #	Description
1	5136	5136.R	Fundraising Activities

2	7550		Memorials & Dedications
3		3450.R	Money in School Buildings

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**H. PUBLIC RELATIONS-** Mr. Griffin, Interim Chairperson

**I. TRI DISTRICT/ SHARED SERVICES**

**XV. OPEN TO THE PUBLIC**

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. CLOSED SESSION- (IF NECESSARY)**

*(NOTICE: Public action may be taken after Closed Session concludes.)*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**XIX. ADJOURNMENT**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**