

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium

January 24, 2018

MINUTES

I. The meeting was called to order by Mrs. Shapiro at 7:30 p.m.

II. The Flag Salute was lead by Dr. Anzul.

III. The Sunshine Law Statement was read by Mrs. Shapiro.

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The Mission Statement was read by Mrs. Schoening.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Griffin, Mrs. Norian, Mr. Oddo, Mrs. Shapiro,
Mrs. Walker, Mr. Walsh, Dr. Westlake

Absent: Mrs. Robertson, Mrs. Watson-Nichols

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY- None

VII. BOARD PRESIDENT'S REMARKS

- *Dr. Anzul introduced Mr. Hagopian who made a presentation on the use of technology in the classroom.*

VIII. SUPERINTENDENT'S REPORT

- *Dr. Anzul thanked the students and Administration for the technology presentation.*
- *Dr. Anzul read aloud the QSAC Monitoring Equivalency Waiver.*
- *Mrs. Walker commented on how impressed she was with the student presentation and how proud she was of the students.*

IX. BUSINESS ADMINISTRATOR'S REPORT

- *Mrs. Schoening noted the State has released the 2018-2019 Budget Software.*

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Norian and carried by a roll call vote of 7-0 (Mrs. Robertson and President Watson-Nichols were absent) the Board approved the following minutes:

REVIEW OF MEETING MINUTES

- January 3, 2018 Reorganization/Work/Business Session

APPROVAL OF MEETING MINUTES

- December 13, 2017 – Work/Business Session

XI. COMMITTEE REPORTS/ACTION

A. ADMINISTRATIVE ITEMS

A motion by Mr. Walsh, seconded by Mrs. Norian and carried by a roll call vote of 7-0 (Mrs. Robertson and President Watson-Nichols were absent) the Board approved A1, A2.

A1. January 2018: School Board Recognition Month

Mrs. Schoening read aloud the Proclamation declaring January 2018 as School Board Recognition Month:

WHEREAS, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time that all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Oradell Board of Education is one of more than 581 local school boards in New Jersey which sets policies and oversees operations for public school districts; and

WHEREAS, The Oradell Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Oradell Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Oradell Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

A2. To Approve the QSAC Equivalency Application:

WHEREAS, the Oradell School District has been designated as a High-Performing district, and has met the Equivalency requirements demonstrating continued compliance with QSAC Regulations; and,

WHEREAS, the Superintendent confirms that the Oradell School District has informed the Board of Education, as well as other stakeholder groups, members of the public, and District staff members of continued QSAC compliance.

NOW THEREFORE BE IT RESOLVED, upon recommendation of the Superintendent, to approve the QSAC Equivalency Application to extend the Oradell School District's QSAC certification as a High-Performing District for an additional three years; and,

BE IT FURTHER RESOLVED, to submit the QSAC Equivalency Application, together with the Board's certified resolution, to the Bergen County Office of Education for approval and subsequent submission to the NJ Department of Education's QSAC Office.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

A motion by Mr. Oddo, seconded by Dr. Westlake and carried a by roll call vote of 7-0 (Mrs. Robertson and President Watson-Nichols were absent) the Board approved B1.

B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the 2017-2018 SY:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
Oradell Little League (Category B)	Softball Practices & Games	Softball Field	4/2/18-7/23/18	5:45 - 8:00 PM (weekdays) 9:00 AM- 6:00 PM (Saturdays)	-0-	\$1,455 97 days @\$15/day
6th Grade Spring Fling Committee (Category A)	6th Grade Spring Fling	MPR A-D	5/4/18	6:00 - 11:00 PM	-0-	-0-

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh and carried by a roll call vote of 7-0 (Mrs. Robertson and President Watson-Nichols were absent) the Board approved C1, C2.

C1. Approval of Field Trip Destination(s) for 2017-2018 SY - It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip destination(s):

DESTINATION	LOCATION
Turtle Back Zoo	West Orange, NJ
Sharpe Reservation	Fishkill, NY
Camp Bernie	Port Murray, NJ
Museum Village	Monroe, NY
Berrie Center at Ramapo College	Mahwah, NJ
NJ Sea Grant Consortium	Sandy Hook, NJ

Buehler Science Center	Paramus, NJ
Bergen Performing Arts Center	Englewood, NJ
Iowa State University	Ames, IA
Brunswick Fair Lawn Lanes	Fair Lawn, NJ
AMC Theater	Paramus, NJ
Westwood Theater	Westwood, NJ
River Dell Middle School	River Edge, NJ
Branchburg Central Middle School	Branchburg, NJ
Ewing High School	Ewing, NJ
Mahwah High School	Mahwah, NJ
Emerson High School	Emerson, NJ
Midland Park High School	Midland Park, NJ

C2. Approval of Field Trip(s) for 2017-2018 SY - It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip(s):

Destination	Grade	Date	Cost to District	Cost to Parent
Turtle Back Zoo (West Orange, NJ)	K	May 2018	\$0.00	\$1,200 (Admission Fee) \$975 (Transportation)
Theatreworks: Bergen Performing Arts Center (Englewood, NJ)	1	March 2018	\$0.00	\$1,200 (Admission Fee) \$675 (Transportation)
Museum Village (Monroe, NY)	2	May 2018	\$0.00	\$1,300 (Admission Fee) \$1,275 (Transportation)
Adler Theater: Ramapo College, Berrie Center (Mahwah, NJ)	3	April 2018	\$0.00	\$900 (Admission) \$750 (Transportation)
Marsh and Ocean Environments, Sandy Hook, NJ	4	May 2018	\$0.00	\$1,200 (Admission) \$3,285 (Transportation)
Buehler Science Center, (Bergen Community College, Paramus, NJ)	5	March 2018 Feb	\$0.00	\$4,500 (Admission) \$600 (Transportation)

- *Mrs. Walker questioned what is the cost to the parent for the field trips.*

D. FINANCE/TECHNOLOGY – Mrs. Shapiro, Chairperson

A motion by Mrs. Shapiro, seconded by Dr. Westlake and carried by a roll call vote 7-0 (Mrs. Robertson and President Watson-Nichols were absent) the Board approved D1, D2, D3, D4, D5, D6, D7, D8.

Mrs. Shapiro commented that she is overwhelmed with all of the PTA financial support.

D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D2. Check Register for January 24, 2018 - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the January 24, 2018 Check Register in the amount of \$365,237.17, check numbers 17277-17327.

D3. Acceptance of Oradell Public School PTA Grade-Level Grant Monies for the 2017-2018 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the Oradell Public School PTA in support of the following programs:

Grade	Grant	Amount
K	Story Pirates	\$1,000.00
1	High Touch High Tech	\$858.50
2	High Touch High Tech	\$909.50
4	Franklin Institute	\$710.00
5	Joe Ryan Revolutionary War	\$1,000.00
	Total:	\$4,478.00

D4. Acceptance of VWR Charitable Foundation Grant Money for the 2017-2018 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, grant award money from the VWR Charitable Foundation in support of the following program:

Grade(s)	Grant	Amount
Science Lab (K-6)	iPad and Accessories	\$1,200.00

- D5. Approval of Contract - It is hereby moved, upon recommendation of the Superintendent, that the Board approves a contract with New Jersey School Boards Association, to provide Strategic Plan Renewal services at a cost not to exceed \$4,000.
- D6. Approval of payment to Roof Management, Inc. for Partial Roof Replacement - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the December 2017 payment to Roof Management, Inc. for the partial roof replacement in the amount of \$8,125.00. This is the final payment.
- D7. Approval of the ESIP Payments for August and December 2017 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the payment made to Johnson Controls, Inc. for the ESIP (Energy Savings Improvement Program) for August 2017 in the amount of \$9,522.93 and December 2017 in the amount of \$33,167.16 for a total of \$42,690.09. The district is withholding set percentages based on each ECM (Energy Conservation Measures) until completed.
- D8. Acceptance of Oradell Public School PTA Donation for the 2017-2018 SY - It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, a donation from the Oradell Public School PTA for the following:

Grade	Donation	Amount
All Grades (K-6)	Scholastic Leveled Bookroom 4.0 with Accelerator K-6	\$31,495.50
All Grades (K-6)	Heat-Free Laminator with 2 Rolls of Laminate	\$2,125.57
	Total:	\$33,621.07

E. NJSBA/BCSBA DELEGATE REPORT - Mr. Walsh, Delegate- *None*

- *Mr. Walsh commented there is a Judges training this Saturday for the Odyssey of the Mind Competition.*

F. PERSONNEL – Mrs. Robertson, Chairperson

A motion by Mr. Walsh, seconded by Dr. Westlake and carried by a roll call vote of 7-0 (Mrs. Robertson and President Watson-Nichols were absent) the Board approved F1.

F1: It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated January 24, 2018.

G. POLICY – Mr. Griffin, Chairperson

- *The committee is in the process of arranging the meeting schedule.*

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson

- *The committee is in the process of arranging the meeting schedule.*

I. TRI DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson - None

XII. OPEN TO THE PUBLIC

- *Mrs. Durand requested changing the Board meeting date of February 14 to another date. She also questioned if adequate notice was served to advertise the hearing on the addendum to the Superintendent's contract of employment.*

XIII. OLD BUSINESS - None

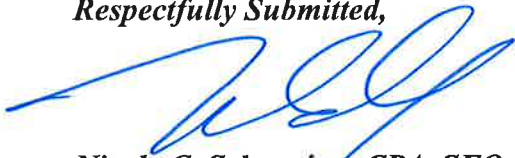
XIV. NEW BUSINESS

- *Mr. Griffin stated he wanted to make a motion to move the February 14 Board meeting. Conversation ensued amongst the Board and agreed that that it is the responsibility of the Board President to set the meeting dates and agendas.*

XV. CLOSED SESSION – None

XVI. A motion by Dr. Westlake, seconded by Mr. Walsh, the meeting was adjourned at 8:45 p.m.

Respectfully Submitted,



*Nicole C. Schoening, CPA, SFO
Business Administrator/Board Secretary*

Oradell Board of Education
 Personnel Committee Report Addendum
 January 24, 2018

The Superintendent, in consultation with the Personnel Committee, recommends the following:

I. RETIREMENTS/RESIGNATIONS/TERMINATIONS:

A. That the Board of Education accepts with regret the resignations, for purpose of retirement, of the following individuals on the dates indicated:

Last Name	First Name	Position/ Position Code#	Reason	Effective Date
Arfsten	Joan	Teacher (PC #04134)	Retirement	7/1/2018
Bishopp	Judy	Teacher (PC #04134)	Retirement	7/1/2018

B. That the Board of Education accepts the resignation(s) of the following individual(s) on the date(s) indicated:

Last Name	First Name	Position/ Position Code#	Effective Date
Guedes	Nicole	24.5 Hour Instructional Aide (PC #04589)	1/26/2018
Rassam	Lauren	24.5 Hour Instructional Aide (PC #04589)	2/23/2018

II. NEW HIRES/APPOINTMENTS:

A. That the Board of Education approves the following individual(s) be appointed to the position(s) indicated at the salaries listed for the 2017-2018 SY, effective as listed:

Last Name	First Name	Position/ Position Code#	Salary	Replacing	Effective Date
O'Neill	Kaitlyn	24.5 Hour Instructional Aide (PC #04589)	\$15,760.50 (pro-rated)	Guedes, Nicole	1/26/2018
Sconza	Michael	24.5 Hour Instructional Aide (PC #04589)	\$15,760.50 (pro-rated)	New Position	1/25/2018

Lee	Amanda	Family Leave Replacement K-2 LLD (PC #07574)	MA Step 1 \$52,710 (prorated)	Garrido, Michelle	1/23/18-6/30/18
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**Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

- B. That the Board of Education approves the following staff member as a Morning Monitor (as needed) at \$7.20 per 15 minute session for the 2017-2018 SY:

Last Name	First Name	Position	Salary
Kenyon	Roberta	Morning Monitor	\$7.20 per 15 minute session

**Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

- C. That the Board of Education approves the following staff member(s) as a Lunch Monitor, on an as needed basis, at \$15.00 per session for up to one (1) session a day for the 2017-2018 SY:

Last Name	First Name	Position	Salary
Blakeslee	Carol	Lunch Monitor	\$15.00 per session
Castillo	Reischell	Lunch Monitor	\$15.00 per session
Cristofol	Jillian	Lunch Monitor	\$15.00 per session
Gordon	Stacey	Lunch Monitor	\$15.00 per session
Kahwajian	Megan	Lunch Monitor	\$15.00 per session
Kasturas	Peter	Lunch Monitor	\$15.00 per session
Kenyon	Roberta	Lunch Monitor	\$15.00 per session

Maiella	Lisa	Lunch Monitor	\$15.00 per session
Terzano	Kristin	Lunch Monitor	\$15.00 per session

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III. TRANSFERS/REASSIGNMENTS: NONE

IV. LEAVES OF ABSENCE: NONE

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY: NONE

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS: NONE

VIII. SCHOOL ACTIVITIES/PROGRAMS:

A. Approval of Workshops/Conferences for the 2017-2018 SY - It is hereby moved upon recommendation of the Superintendent that the Board approves the following Workshops/Conference:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Cost	Travel
Rabinowitz, Amy	Pre-School Moving, Speaking and Learning Together	Region V	Maywood, NJ, SBJC Gym	2/9/18	\$0.00	\$0.00
Kalotkin, Michele	Pre-School Moving, Speaking and Learning Together	Region V	Maywood, NJ, SBJC Gym	2/9/18	\$0.00	\$0.00
Dell'Olio, Nikki	Winter Math Conference	AMTNJ	Monroe Twp., NJ	2/7/2018	\$164.00	\$34.97 mileage \$8.40 tolls

DeLucia, Danielle	Winter Math Conference	AMTNJ	Monroe Twp., NJ	2/7/2018	\$164.00	\$34.97 mileage \$8.40 tolls
Hawley, Michelle	Winter Math Conference	AMTNJ	Monroe Twp., NJ	2/7/2018	\$164.00	\$34.97 mileage \$8.40 tolls
Kennedy, Amy	Winter Math Conference	AMTNJ	Monroe Twp., NJ	2/7/2018	\$164.00	\$34.97 mileage \$8.40 tolls
Powers, Jennifer	Winter Math Conference	AMTNJ	Monroe Twp., NJ	2/7/2018	\$164.00	\$34.97 mileage \$8.40 tolls
Hagopian, Michael	TECHSPO '18	NJ School Administrators Education & Research Foundation	Atlantic City, NJ	1/25/18-1/26/18	\$425.00	\$84.94 mileage \$16.00 tolls *\$48.00 M&IE *\$117.74 hotel
Griffin, Jeremy	TECHSPO '18	NJ School Administrators Education & Research Foundation	Atlantic City, NJ	1/25/18-1/26/18	\$475.00	\$84.94 mileage \$16.00 tolls *\$48.00 M&IE *\$117.74 hotel
Walsh, John	Odyssey of the Mind, Officials Training	Odyssey of the Mind	Ewing, NJ	1/27/2018	\$0.00	\$55.00 mileage \$11.00 tolls
Williamson, Kevin	2018 NJSBGA Expo/ NSPMA Conference	NSPMA (National School Plant Managers)	Harrah's, Atlantic City, NJ	3/11/2018 - 3/14/2018	\$200.00	\$84.94 mileage \$16.00 tolls *\$96.00 M&IE *\$175.75 hotel
Schoening, Nicole	Legal Issues That Impact the Business Office & SBA	NJASBO	Mt. Laurel, NJ	1/23/2018	\$100.00	\$21.45 mileage

**Hotel, Mileage and Indiscriminate Expense cost in accordance with GSA Rates and specific travel waiver letter.*

- B. Approval of Staff for Title I, Session 2, Before School Program for 2017-2018 SY - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for Session 2, (February 5, 2018 to March 29, 2018) of the Title I Before School Program for 2017-2018 SY, in an amount not to exceed \$7,830 for the 2017-2018 SY:

C. Last Name	First Name	Position	Classes Per Week	Tentative Number of Days in Session 2	Salary Not To Exceed For Session 2
DeLucia	Danielle	Title I Teacher	Mon-Thurs	29	\$1,305
Guinan	Katie	Title I Teacher	Mon-Thurs	29	\$1,305
Majka	Paige	Title I Teacher	Mon-Thurs	29	\$1,305
Malwitz	Diane	Title I Teacher	Mon-Thurs	29	\$1,305
Telfer	Jennifer	Title I Teacher	Mon-Thurs	29	\$1,305
Velardi	Adrianna	Title I Teacher	Mon-Thurs	29	\$1,305

**Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES:

The Board of Education approves the recommendation of the Superintendent that the evaluation instrument for employees who hold the position title of Director shall be updated, in order to reflect the most current Performance Standards for Professional Educators. The instrument that has been shared with the current Director, the Oradell Administrators Association, and the Personnel Committee, shall be effective as of January 1, 2018.