

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium

February 14, 2018

MINUTES

I. The meeting was called to order by Vice-President Robertson at 7:30 p.m.

II. The Flag Salute was led by 2 members of the OPS Student Council.

III. The Sunshine Law Statement was read by Mr. Griffin.

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. MISSION STATEMENT

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Griffin, Mr. Oddo, Mrs. Shapiro, Mrs. Walker (arrived at 7:45 p.m.)
Mr. Walsh, Dr. Westlake, Mrs. Robertson

Absent: Mrs. Norian, Mrs. Watson-Nichols

Also present were Dr. John Anzul, Superintendent, Mrs. Nicole C. Schoening, Business Administrator/Board Secretary, 3 members of the Administration and approximately 9 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None

VII. BOARD PRESIDENT'S REMARKS -

A. Information/Discussion Items:

- Presentation: Update on District Goal #4, Social and Emotional Learning (Megan Bozios, Principal and Rima Mason, School Counselor)
 - *Members of the Board thanked Mrs. Mason for her presentation and congratulated the student council representatives for their presentation.*

VIII. SUPERINTENDENT'S REPORT -

- *Dr. Anzul discussed the Board approved Strategic Plan identifying processes and timelines.*
- *Dr. Anzul reported attendance for January 2018:*
 - *Student enrollment 739*
 - *Student attendance 95.56%*
 - *Staff attendance 95.3%*
- *Dr. Anzul discussed an advisory memo received from the Department of Health regarding the flu outbreak.*

IX. BUSINESS ADMINISTRATOR'S REPORT - None

X. MINUTES

A motion by Mr. Walsh, seconded by Dr. Westlake and carried by a roll call vote of 7-0 (Mrs. Norian and President Watson-Nichols were absent) the Board approved the following minutes:

REVIEW OF MEETING MINUTES

- January 24, 2018 Work/Business Session

APPROVAL OF MEETING MINUTES

- January 3, 2018 Reorganization/Work/Business Session

XI. COMMITTEE REPORTS/ACTION

A. ADMINISTRATIVE ITEMS

B. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

A motion by Mr. Oddo, seconded by Mr. Walsh and carried by a roll call vote of 7-0 (Mrs. Norian and President Watson-Nichols were absent) the Board approved B1.

B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the 2017-2018 SY:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
Bradell PTA Category A)	RIF (Reading is Fundamental)	MPR D	2/15/18	3:00 - 10:00 p.m.	-0-	-0-
Odyssey of the Mind/OK Kids Category A)	Preparation/ Rehearsal for State & World Finals	MPR C & D	3/13/18, 4/16/18, 4/17/18,4/18/18, 4/19/18, 4/20/18 <u>Sundays</u> 2/18/18, 2/25/18. 3/4/18, 3/11/18	3:00 - 10:00 p.m. 12:15 - 6:00 p.m.	-0-	-0-
HoOPS Music Department Category A)	School Musical	Auditorium, MPR C & D, GYM, Music Rooms	5/17/18, 5/18/18	5:00 - 9:00 p.m.	-0-	-0-
HoOPS Basketball Category A)	HoOPS Program	GYM	3/16/18, 3/23/18, 3/29/18, 4/13/18, 4/20/18, 4/27/18, 5/4/18, 5/11/18, 5/14/18	3:00 - 5:00 p.m.	-0-	-0-
HoOPS Music Department Category A)	Spring Concert	Auditorium, MPR C & D, Music Rooms	6/7/18	6:30 - 8:30 p.m.	-0-	-0-
Bradell Recreation Department Category B)	Summer Program	GYM, MPR A-D, Outside	6/25/18 - 7/27/18	9:00 a.m. -3:00 p.m.	-0-	\$360 24 days @ \$15/per day

C. **CURRICULUM** – Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh and carried by a roll call vote of 7-0 (Mrs. Norian and President Watson-Nichols were absent) the Board approved C1.

C1. Approval of Field Trip(s) for 2017-2018 SY - It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip(s):

Destination	Grade	Date	Cost to District	Cost to Parent
Odyssey of the Mind Regional Tournament (Branchburg, NJ)	5 & 6 TAG	March 2018	\$150 (tournament fee) \$150 (faculty stipend) \$800 (prop transportation)	\$0.00

D. FINANCE/TECHNOLOGY – Mrs. Shapiro, Chairperson

A motion by Mrs. Shapiro, seconded by Dr. Westlake and carried a roll call vote of 7-0 (Mrs. Norian and President Watson-Nichols were absent) the Board approved D1, D2, D3, D4, D5, D6, D7.

D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D2. Monthly Certifications – The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end December 2017 be accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2017-2018 Budget has been over-expended in violation of 6:20-2A 10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D3. Payment of Invoices – It is hereby moved that the invoices for the month of December 2017 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$	1,062,798.79
Fund 20 (Special Education)	\$	28,339.27
Fund 64 (Milk)	\$	<u>627.48</u>
TOTAL		1,091,765.54

D4. Check Register for February 14, 2018 - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the February 14, 2018 Check Register in the amount of \$122,987.86, check numbers 17328-17379.

D5. Approval of Recording Technician for SY 2017-2018 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves Conor Harte as Recording Technician for SY 2017-2018 at a rate of \$25.00 per hour.

D6. Approval of Special Education Medicaid Initiative (SEMI) waiver for 2018-2019. It is hereby moved, upon recommendation of the Superintendent, that the Oradell Public School District approves the following:

WHEREAS, N.J.A.C. 6A:23-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) program for the 2018-2019 school year; and

WHEREAS, the Oradell Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE, be it resolved, that the Oradell Borough Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Bergen, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2018-2019 school year.

D7. Approval to Amend the 2017-2018 Budget

WHEREAS, the Final 2017-2018 Budget for the State of New Jersey included adjustments to State School Aid for 2017-2018; and

WHEREAS, the adjustment for the Oradell Borough Public School reflected an increase in Special Education Categorical Aid from \$310,279 to \$334,094, a change of \$23,815 and;

WHEREAS, the Superintendent of Schools recommends this adjustment be reflected in Instructional Technology Supplies, expenditure line 11-190-100-610-08-203, originally approved for \$50,000;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Borough of Oradell, County of Bergen, approves the adjustment to the 2017-2018 budget as follows:

General Fund	\$12,238,610
Special Revenue	\$ 362,276
Debt Service	\$ 525,150
Total Budget	\$13,126,036

E. **NJSBA/BCSBA DELEGATE REPORT** - Mr. Walsh, Delegate -

- *Mr. Walsh attended the judges training class for Odyssey of the Mind and a finance committee conference sponsored by NJSBA.*

F. PERSONNEL – Mrs. Robertson, Chairperson

A motion by Mrs. Walker, seconded by Dr. Westlake and carried by a roll call vote of 7-0 (Mrs. Norian and President Watson-Nichols were absent) the Board approved F1.

F1: It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated February 14, 2018.

G. POLICY – Mr. Griffin, Chairperson

- *A meeting is scheduled for March.*

H. PUBLIC RELATIONS – Mrs. Norian, Chairperson

- *Mrs. Walker commented she had nothing to report and referred to their Feb. 21 meeting.*

I. TRI DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson - None

XII. OPEN TO THE PUBLIC -

- *Mrs. Castro thanked Mrs. Mason for her Social & Emotional presentation and stated how much she appreciates it as a parent.*

XIII. OLD BUSINESS -

- *Mrs. Walker commented that she attended an informative SEPAC meeting where Mr. Mistretta and Mrs. Fishbein discussed special and related services.*
- *Mr. Walsh asked if there will be more presentations on district goals. Dr. Anzul responded that there will be another presentation on February 28.*

XIV. NEW BUSINESS -

- *Mrs. Shapiro announced that Darryl Strawberry will be coming to speak at River Dell Middle School on March 28 at 7:30p.m.*
- *Mrs. Walker thanked Conor Harte for being the new videographer for the OPS Board meetings.*

XV. CLOSED SESSION – None

XVI. *A motion by Dr. Westlake, seconded by Mrs. Walker, the meeting was adjourned at 8:30 p.m.*

Respectfully Submitted,



**Nicole C. Schoening, CPA, SFO
Business Administrator/Board Secretary**

Oradell Board of Education/
 Personnel Committee Report Addendum
 February 14, 2018

The Superintendent, in consultation with the Personnel Committee, recommends the following:

I. RETIREMENTS/RESIGNATIONS/TERMINATIONS:

A. That the Board of Education accepts the resignation(s) of the following individual(s) on the date(s) indicated:

Last Name	First Name	Position/ Position Code#	Effective Date
Green	Lisa	Admin Asst. to the BA / Board Secretary, Accounts Payable/Receivable	2/23/2018

II. NEW HIRES/APPOINTMENTS:

A. That the Board of Education approves the following individual(s) be appointed as Substitute Teacher(s)/ Substitute Aide(s) at the salaries listed for the 2017-2018 SY, effective as listed:

Last Name	First Name	Substitute		Salary	Effective Date
		Teacher	Aide		
*Stutz	Amanda	X	X	\$90.00 per day	2/15/2018
*Sturm	Olinda	X	X	\$90.00 per day	2/15/2018

**Pending receipt of appropriate required documents*

III. TRANSFERS/REASSIGNMENTS: NONE

IV. LEAVES OF ABSENCE: NONE

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY:

- A. That the Board of Education approves the mentor for the following CEAS Certificated teacher on the date indicated:

Provisional Teacher Name	Provisional Teacher Certification	Mentor	Mentor Certification	Start Date
Lee, Amanda	CEAS	Majka, Paige	Teacher of the Handicapped	1/23/2018

- B. That the Board of Education approves the salary adjustment for the following teacher on the date indicated:

Name	Position / PC#	Previous Position on Salary Guide	New Position on Salary Guide	Effective Date
Blakeslee, Carol	Teacher PC #04134	MA	MA +15	1/1/2018

**Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

- C. Approval of Stipend for Professional Development Instructors - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following stipend(s) for professional development courses to be taught on the January 15, 2018 Staff Development Afternoon:

Last Name	First Name	Course Title	Length of Course	Compensation
Kasturas	Peter	Using the "Exploding Dots" method to Deepen Mathematical Understanding	90 Minutes	\$82.50 (planning & instruction)

**Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS: NONE

VIII. SCHOOL ACTIVITIES/PROGRAMS:

- A. Approval of Workshops/Conferences for the 2017-2018 SY - It is hereby moved upon recommendation of the Superintendent that the Board approves the following Workshops/Conference:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
Anzul, John	Legal Seminar I	NJ ASA (NJ Assoc. of School Admin)	Trenton., NJ	2/6/18	\$0.00	\$50.72 mileage \$9.40 tolls
Anzul, John	Legal Seminar II	NJ ASA Co-Sponsored by Comegno Law Group, P.C.	Trenton., NJ	2/14/18	\$149.00	\$50.72 mileage \$9.40 tolls
Bozios, Megan	Idea Development & Implementation	NJFEA (NJ Future Educators Association)	Monroe Twp., NJ	2/28/18	\$0.00	\$35.71 mileage \$6.00 tolls
Choka, Eileen	NJ APHERD Convention	NJ AHPERD (NJ Assoc. for Health, Physical Education, Recreation & Dance)	Long Branch, NJ	2/26/18 - 2/27/18	\$140.00	\$83.82 mileage \$15.00 tolls

Maiella, Lisa	NJ AHPERD Convention	NJ AHPERD (NJ Assoc. for Health, Physical Education, Recreation & Dance)	Long Branch, NJ	2/26/18 - 2/27/18	\$140.00	\$83.82 mileage \$15.00 tolls
Cleary, Jean	Supporting English Learners in the Reading Workshop	Heinemann, Houghton Mifflin Harcourt	Garden City, NY	3/22/18	\$249.00	\$20.83 mileage \$32.00 tolls
Cleary, Jean	NJ TESOL Spring Conference	NJ TESOL (NJ Teachers of English to Speakers of Other Languages)	New Brunswick, NJ	5/30/18 - 5/31/18	\$279.00	\$29.82 mileage \$13.00 tolls
Combs, Chelsey	Supporting the Mental Health of our Students	West Bergen Mental Health	Lyndhurst, NJ	2/28/18	\$0.00	\$8.31 mileage
Kim, Jeena	Supporting the Mental Health of our Students	West Bergen Mental Health	Lyndhurst, NJ	2/28/18	\$0.00	\$8.31 mileage
Mason, Rima	Supporting the Mental Health of our Students	West Bergen Mental Health	Lyndhurst, NJ	2/28/18	\$0.00	\$8.31 mileage
Guinan, Kaitlin	Spring 2018 Conference	NJCEC (NJ Council for Exceptional Children)	Mahwah, NJ	3/12/18	\$115.00	\$0.00 mileage
Stecher, Taylor	Spring 2018 Conference	NJCEC (NJ Council for Exceptional Children)	Mahwah, NJ	3/12/18	\$115.00	\$0.00 mileage
Telfer, Jennifer	Spring 2018 Conference	NJCEC (NJ Council for	Mahwah, NJ	3/12/18	\$115.00	\$0.00 mileage

		Exceptional Children)				
McGavin, Judith	26th Annual Joint Conference	NJSHA (NJ Speech, Language, Hearing Association)	Garwood, NJ	3/9/18	\$195.00	\$18.91 mileage \$4.50 tolls
Walsh, John	Financial Workshop	NJ SBA (NJ School Boards Assoc.)	West Windsor Twp., NJ	2/9/18	\$99.00	\$45.20 mileage \$7.80 tolls

IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES: