

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649  
PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Auditorium**

**February 28, 2018**

**MINUTES**

***I. The meeting was called to order by President Watson-Nichols at 7:34 p.m.***

***II. The Flag Salute was lead by Jeremy Griffin***

***III. The Sunshine Law Statement was read by President Watson-Nichols***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

***IV. The Mission Statement was read by John Walsh***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

**Present:** Mr. Griffin, Mrs. Norian, Mr. Oddo, Mrs. Shapiro, Mrs. Walker  
Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

**Also present were Dr. Anzul, Superintendent, Nicole C Schoening, Business Administrator/Board Secretary, 3 members of the Administration, and approximately 4 members of the public**

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None**

**VII. BOARD PRESIDENT'S REMARKS -**

**A. Information/Discussion Items:**

- *3/15 Board Meeting will now be a full board meeting*
- *Distributed copies of 2 resolutions received by NJSBA regarding school safety and gun control to the Board Members and asked them to review for possible future adoption*

**VIII. SUPERINTENDENT'S REPORT -**

**A. Information/Discussion Items:**

- *Ms. Bozios made a presentation on District Goals 1 and 2*
- *Dr. Anzul made a presentation on the School Performance Report for SY 2016-2017*

**IX. BUSINESS ADMINISTRATOR'S REPORT -**

- *Mrs. Schoening stated that the business office continues to work on the 18-19 budget and will be presented to the Board for preliminary adoption at the March 28, 2018 meeting which is due to the County office on March 29, 2018*

**X. MINUTES -**

*A motion by John Walsh, seconded by Mrs. Walker and carried by a roll call vote of 7-0 (Mrs. Robertson and President Watson-Nichols abstained), the Board approved the following minutes:*

**REVIEW OF MEETING MINUTES**

- February 14, 2018 Work/Business Session

**APPROVAL OF MEETING MINUTES**

- January 24, 2018 Work/Business Session

**XI. COMMITTEE REPORTS/ACTION**

**A. ADMINISTRATIVE ITEMS**

*A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by a roll call vote of 9-0, the Board approved A1:*

- A1. HIB Report for February 2018 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB report #2.9.18.4 as reported by the Superintendent

**B. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson**

*A motion by Mr. Oddo, seconded by Dr. Westlake and carried by a roll call vote of 9-0, the Board approved B1:*

**B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the 2017-2018 SY:**

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
Odyssey of the Mind	Odyssey Practice for Regional Tournament	MPR C & D	3/5/18, 3/6/18	3:00 - 10:00 PM	-0-	-0-
Girl Scout Troop #95544	Pajama Movie Night	MPR C & D	6/8/18	5:00 - 10:00 PM	-0-	-0-
HoOPS	Basketball	Gym	<del>5/4/2018</del> 5/3/2018	3:00 - 5:00 PM	-0-	-0-

**C. CURRICULUM – Mrs. Walker, Chairperson**

*A motion by Mrs. Walker, seconded by Dr. Westlake and carried by a roll call vote of 9-0, the Board approved C1,C2:*

**C1. Approval of Field Trip Destination(s) for 2017-2018 SY - It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip destination(s):**

DESTINATION	LOCATION
Minskoff Theatre	New York, NY

**C2. Approval of the Schaefer Explorations Program for Summer 2018 - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the implementation of the 2018 Schaefer Explorations Program with the pending dates of June 25, 2018 to July 20, 2018, on a tuition basis only, at no cost to the Board.**

D. FINANCE/TECHNOLOGY – Mrs. Shapiro, Chairperson

- *Mrs. Shapiro stated that the Finance Committee met this morning to discuss the 18-19 budget and has another meeting scheduled for March 7, 2018*

*A motion by Mrs. Shapiro, seconded by Dr. Westlake and carried by a roll call vote of 9-0, the Board approved D1,D2,D3,D4:*

- D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D2. Check Register for February 28, 2018 - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the February 28, 2018 Check Register in the amount of \$48,925.34, check numbers 17380-017413.
- D3. Approval of Special Education Programs/Services for 2017-2018 school year– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following ESY Programs/Services for the 2017-2018 school year:

Student #	School/Program/Service	Tuition/Cost to District
6043051424	1 counseling session with psychologist per week at the Valley Program @ \$60/session for 18 weeks	\$1,080
6908163540	ABA Programs/Services for 2017-2018 SY	\$6,950

- D4. Approval of a contract with LAN Associates - it is hereby moved, upon the recommendation of the Superintendent, that the Board approves a contract with LAN Associates for A/E services for Phase 1, Schematic Design Phase, for renovations to the lower level instructional spaces, in the amount of \$2,500.

E. NJSBA/BCSBA DELEGATE REPORT - Mr. Walsh, Delegate- *No Report*

**F. PERSONNEL – Mrs. Robertson, Chairperson**

*A motion by Mrs. Robertson, seconded by John Walsh and carried by a roll call vote of 9-0, the Board approved F1:*

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated February 28, 2018.

**G. POLICY – Mr. Griffin, Chairperson -**

- *Mr. Griffin stated their first meeting is March 14, 2018 at 6pm*

**H. PUBLIC RELATIONS – Mrs. Norian, Chairperson**

- *Mrs. Norian referred to their 2/21/18 meeting where they discussed updates to the website and the possibility of creating an app for OPS parents*
- *Mrs. Norian commented that the next edition of of “Eye on OPS” will be coming late March*

**I. TRI DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson - No Report**

**XII. OPEN TO THE PUBLIC**

- *Amy Syracuse questioned on how students with disabilities are identified*

**XIII. OLD BUSINESS - No Report**

**XIV. NEW BUSINESS**

- *Mrs. Walker stated she attended a program entitled “Mental Health First Aid”*

**XV. CLOSED SESSION – A motion by Mrs. Norian, seconded by Dr. Westlake to enter into closed session at 8:45 p.m**

*(NOTICE: Public action may be taken after Closed Session concludes.)*

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

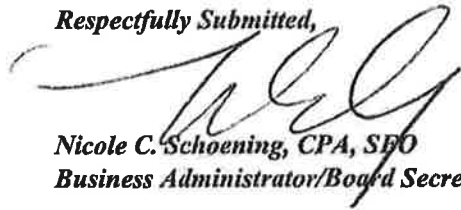
**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**A motion by Mrs. Robertson, seconded by Mrs. Norian to exit closed session at 9:05 p.m.**

**XVI. A motion by Mrs. Norian, seconded by Dr. Westlake, the meeting was adjourned at 9:10 p.m.**

*Respectfully Submitted,*



**Nicole C. Schoening, CPA, SFO  
Business Administrator/Board Secretary**

Oradell Board of Education/  
Personnel Committee Report Addendum  
February 28, 2018

**The Superintendent, in consultation with the Personnel Committee, recommends the following:**

**I. RETIREMENTS/RESIGNATIONS/TERMINATIONS:**

A. That the Board of Education accepts the resignation(s) of the following individual(s) on the date(s) indicated:

Last Name	First Name	Position/ Position Code#	Effective Date
Rassam	Lauren	24.5 Hour Instructional Aide (PC #04589)	<del>2/23/2018</del> 2/16/2018

**II. NEW HIRES/APPOINTMENTS:**

**III. TRANSFERS/REASSIGNMENTS: NONE**

**IV. LEAVES OF ABSENCE:**

A. That the Board of Education approves the Childbirth Disability Leave of Absence for Adriana Velardi as stated below:

Name	Type of LOA	Date Start	Date End	Number of Days
Velardi, Adriana	Maternity Disability	6/11/2018	6/22/2018	10 sick days
	*Post Birth Disability	9/4/2018	10/2/2018	18 sick days
	FMLA	9/4/2018	on or about 12/5/2018	12 weeks

\*Pending doctors note

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY:

A. To ratify the action of the Superintendent that the hours for Data Coordinator Nicole Auriemma be increased by one hour per day in order to provide support to the BA's Office during the period when the position of the Assistant to the BA is vacant:

Last Name	First Name	Position	Effective Date	Hourly Rate
Auriemma	Nicole	Data Coordinator	3/1/2018	\$24.48

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS: NONE

VIII. SCHOOL ACTIVITIES/PROGRAMS:

A. Approval of Workshops/Conferences for the 2017-2018 SY - It is hereby moved upon recommendation of the Superintendent that the Board approves the following Workshops/Conference:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
Hagopian, Michael	Social-Emotional Learning	FEA (Foundation for Educational Administration)	Monroe Twp., NJ	3/12/18	\$0.00	\$35.34 mileage \$14.75 tolls
Schoening, Nicole	Purchasing	NJASBO ( NJ Assoc. of School Business Officials)	Mt. Laurel, NJ	3/20/18	\$100.00	\$21.45 mileage

IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES: NONE