

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
June 14, 2023**

MINUTES

I. The meeting was called to order at 7:33 p.m. by Mrs. Nichols, Board President.

II. The flag salute was led by Talented and Gifted Students.

III. The Sunshine Law Statement was read by Mrs. Nichols.

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The Mission Statement was read by Mr. Derian.

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. ROLL CALL

Present: Mrs. Bhatia-Nigam, Mr. Griffin, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols.

Mrs. Acosta was absent. Mrs. Downey arrived at 7:36 p.m.

Also present were John M. Marmora, Business Administrator/Board Secretary, Ms. Bozios, Superintendent, approximately 25 members of the public, and 1 district administrator.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

Ms. Bozios introduced Ms. Traci Schaum who presented on this year's Odyssey of the Mind Team. OPS students presented on the Odyssey team's projects. Mrs. Nichols presented the

students with certificates of achievement. Ms. Bozios reported on all the ongoing events and projects at OPS.

IX. BUSINESS ADMINISTRATOR’S REPORT

Mr. Marmora explained the additional resolution on the agenda, D20, which is a payment to GL Group for auditorium upgrades and renovation. Mr. Marmora presented Milestone Awards to Mrs. Nichols for serving 15 years on the board and Mr. Derian for serving 10 years on the board.

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Norian, and carried by a roll call vote of 8-0, the board approved the 5/10/23 meeting minutes and the review of the 5/24/23 meeting minutes.

REVIEW OF MEETING MINUTES

- May 24, 2023 Work/Business Section

APPROVAL OF MEETING MINUTES

- May 10, 2023 Work/Business Section

COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved A1.

A1. HIB Report for May 2023 – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education accepts HIB incident(s) as reported by the Superintendent to the Board of Education:

1	05.17.2023.2
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B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian reported on the last Buildings and Grounds committee meeting of the year which took place on 6/12/2023. The main topic of the meeting was summer projects. A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved B1.

B1. Approval of the Statement of Assurance for the 2022-2023 Lead Testing Program for Submission to the County Office – Upon the recommendation of the Business

Administrator, the Board of Education approves the Statement of Assurance for the 2022-2023 Lead Testing Program for submission to the county office.

C. **CURRICULUM-** Mrs. Bhatia-Nigam, Chairperson

D. **FINANCE/ TECHNOLOGY-** Mr. Griffin, Chairperson

A motion by Mr. Griffin, seconded by Mr. Walsh, and carried by a roll call vote of 8-0 the board approved D1-D20.

- D1. Hand Check Payroll Register for **May 30, 2023**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for May 30, 2023 in the amount of **\$384,478.34**.
- D2. Check Register for **June 14, 2023** - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the June 14, 2023 Check Register in the amount of **\$349,450.96** check numbers **001726-001728, 023859-023911 and wires 990162-990165**.
- D3. **Approval of Renewal Contract – OnScene Technologies (Share911)**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Share911 Platform for Employees for the 2023-2024 School Year at a cost of \$3,900.00. This reflects no increase from prior year.
- D4. **Approval of Renewal Contract - Eastern Datacomm, Inc.** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the maintenance services for the Shoretel Telephone System for the 2023-2024 School Year in the amount of \$9,775.00
- D5. **Approval of Renewal Contract - Eastern Datacomm, Inc.**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the maintenance services for the LENS2 System for the 2023-2024 School Year in the amount of \$1,890.00
- D6. **Approval of Renewal Contract - Zumu Software**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the website hosting services for the 2023-2024 School Year at a cost of \$2,900.00. This reflects no increase from prior year.
- D7. **Approval of Renewal Contract - Computer Solutions, Inc.** – it is hereby moved, upon recommendation of the Superintendent, that the Board approves an agreement with Computer Solutions, Inc. for Budgetary, Payroll and Human Resources Software Support from July 1, 2023 – June 30, 2024 for an annual cost of \$9,456.00. A 2% discount is offered for full payment made prior to July 31, 2023.

- D8. **Approval of Renewal Contract - Educational Data Services, Inc.** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the contract with Ed-Data Services, Inc., for Cooperative Bidding Maintenance Program from July 1, 2023 – June 30, 2024 in the amount of \$2,610.00 for the licensing and maintenance fee.
- D9. **Approval of Renewal Contract - Realtime Information Technology, Inc.**– It is hereby moved, upon recommendation of the Superintendent, that the Professional Consultant/Computer Management Services be approved by the Board to provide student information system software and support from July 1, 2023 – June 30, 2024 at a cost of \$18,222.20.
- D10. **Approval of Renewal Contract - JAMF Pro (Casper Suite)** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve of JAMF Pro (Casper Suite) for iOS and MAC from July 15, 2023 - July 14, 2024, at a cost of \$3,752.00.
- D11. **Acceptance of Student Accident Renewal Rates for the SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts the renewal rates with Balken Risk Management Corporation of Flemington, New Jersey, for 2023-2024 School Year.
- D12. **Approval for Professional Services** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following appointment:

WHEREAS, there exists a need for legal services and,

WHEREAS, Legal Services are to be provided by Cornell, Merlino, McKeever & Osborne, LLC and,

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for “Professional Services” with competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED the Oradell Board of Education appoints the following professional service: Cornell, Merlino, McKeever & Osborne, LLC as Board Attorney from July 1, 2023 – June 30, 2024 at the rate of \$170 per hour. This appointment is made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

- D13. **Approval for Professional Services** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following appointment:

WHEREAS, there exists a need for auditing services and,

WHEREAS, Audit Services are to be provided by Lerch, Vinci and Bliss, LLP and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for “Professional Services” with competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED the Oradell Board of Education appoints the following professional services: 1. Lerch, Vinci and Bliss, LLP Fair Lawn, New Jersey is appointed for auditing and accounting services from July 1, 2023 – June 30, 2024 with billing rates as follows:

FY 24 Annual Audit Related Services	\$29,000
Title Rate Partners	\$160-\$190 per hour
Managers	\$135-\$150 per hour
Senior Accountants/Supervisors	\$100-\$125 per hour
Staff Accountants	\$80-\$95 per hour
Other Personnel	\$50 per hour

This appointment is made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

- D14. **Approval of Unit Price Awards from Educational Data Services** – It is hereby moved upon the recommendation of the Superintendent that the Board approve the price awards as per bids prepared, advertised, and received by the ESC of Morris County School District for the NJ Cooperative Bid Members in the total amount of \$43,986.85 for the SY 2023-2024.

General Classroom Supplies	\$33,284.99
Fine Art Supplies	\$6,597.09
Math Supplies	\$31.91
Office/Computer Supplies	\$171.80
Physical Education Supplies	\$1,590.83
Special Needs	\$249.93

Teaching Aids	\$1,895.10
Library Supplies	\$165.20
TOTAL	\$43,986.85

D15. Approval of Extraordinary Unspecifiable Services (EUS):

WHEREAS, the Public School Contracts Law (N.J.S.A 18A:18A-1 et.seq.) defines Insurance as an Extraordinary Unspecifiable Service (EUS) N.J.S.A 18A:18A-5a (2) requiring that the awarding of contracts without competitive bidding must be approved by resolution of the district; and meeting without advertising for bids;

NOW THEREFORE BE IT RESOLVED, by the ORADELL BOARD OF EDUCATION that the following insurance broker is appointed for the **2023-2024 SY**:

Insurance Broker

Balken Risk Management Services
Morristown, New Jersey

D16. **Approval of Procurement of Goods** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following:

WHEREAS, Title 18A:18A-10 provides that “A Board of Education without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”, and

WHEREAS, the Oradell School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Oradell School District Board of Education desires to authorize its purchasing agent for the period **July 1, 2023 to June 30, 2024** to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED, that the Oradell School District Board of Education does hereby authorize the district purchasing agent to make purchase of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as indicated on the State of New Jersey website at:

<https://www.state.nj.us/treasury/purchase/>

D17. Approval to Participate in **Cooperative Pricing Agreements** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Cooperative Pricing Agreement between the Oradell Board of Education and the following Cooperative Pricing Agreements for the **2023-2024 SY**, at no annual fee.

1. BergenBids – Bergen County Division of Purchasing
2. Educational Data Services Inc.
3. Educational Services Commission of New Jersey
4. Equalis Group Purchasing Program
5. Hunterdon County Educational Services Commission
6. New Jersey Cooperative Purchase Alliance
7. NJSBA Cooperative Pricing System
8. PEPPM Purchasing Cooperative
9. U.S. Communities Government Purchasing Alliance

D18. **Approval of Special Education Programs/Services for SY 2023-2024**– It is hereby moved, upon recommendation of the Superintendent, that the Board approves an agreement with McBain Consulting, LLC for Behaviorist Consulting Services.

D19. **Authorization to Submit and Accept funding of the ESEA (Elementary and Secondary Education Act) Grant for the 2023-2024 SY** – It hereby moved, upon the recommendation of the Superintendent, that the Board authorizes the submission of the ESEA Grant applications and accepts the funding as follows:

Title I	\$17,363
Title IIA	\$9,417
Title III	\$9,006
Title III Immigrant	\$2,771
Title IV	\$10,000
TOTAL	\$48,557

D20. **Approval for GL Group Payment** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves partial payment to GL Group Inc. in the amount of \$64,097.74 as per the recommendation of the Board’s Architect as follows:

Contract \$293,400.00
 Add: Total Change Orders
 CO #004 Stage Floor Re-Staining \$7,892.50
 CO # 006 Paint & Repair Stage Walls & Ceiling \$16,489.69
 CO # 007 Additional Electric Work \$13,225.58
 CO # 009 Change Lobby Wall Paint \$3,269.75

Less: Payment Applications
 Payment App #1 – OPS Auditorium Renovation (\$ 167,288.76)
 Payment App #2 – OPS Auditorium Renovation (\$ 28,455.77)
 Payment App #3 – OPS Auditorium Renovation (\$ 7,989.50)

Payment App #4 – OPS Auditorium Renovation (\$ 6,887.50)
Payment App #5 – OPS Auditorium Renovation (\$ 64,097.74)

Balance to Finish \$ 59,558.25

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

Mr. Walsh reported that he attended the last delegate meeting.

F. PERSONNEL- Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 6-2, the board approved F1.

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board approved F2.

- F1. That the Board of Education approves the recommendation of the Superintendent that the following certified individual be appointed for SY 2023-2024 and a copy of the fully executed contract be submitted to the office of the county superintendent.

	Name	Position/Position Code #	Salary	FTE	Effective Date(s)
1	Iappelli, Peter*	Business Administrator & Board Secretary/#0112	\$140,000	1.0	7/1/2023-6/30/2024

*Pending receipt of appropriate required documentation

- F2. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **June 14, 2023**.

G. POLICY- Mrs. Norian Chairperson

Mrs. Norian reported on the last policy committee meeting. Copies of the policies for the first readings were in the packets sent to the board members.

- G1. First Reading of the Following Policies:

Policy Number	Description
5118	Nonresidents
5127	Commencement Activities
5131.5	Vandalism/Violence

H. PUBLIC RELATIONS- Mrs. Acosta, Chairperson

I. COVID-19 TASK FORCE- Mr. Griffin, Chairperson

XI. OPEN TO THE PUBLIC

XII. OLD BUSINESS

XIII. NEW BUSINESS

Mr. Griffin commended the school on the first-grade musical, Squirm. Mrs. Walker and Mrs. Norian attended Coach Stroker's presentation.

XIV. CLOSED SESSION-

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the board entered closed session at 8:50 p.m. for legal, student, and personnel matters.

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Mr. Derian, seconded by Mrs. Walker, and carried by a roll call vote of 8-0, the board exited closed session at 10:12 p.m.

XV. ADJOURNMENT

A motion by Mrs. Norian, seconded by Mr. Walsh, and carried by a roll call vote of 8-0, the meeting was adjourned at 10:12 p.m.

Respectfully Submitted,

John M. Marmora

John M. Marmora
Business Administrator/Board Secretary