

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649  
PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Auditorium  
May 24, 2023**

**MINUTES**

***I. The meeting was called to order at 7:32 p.m. by Mrs. Nichols, Board President.***

***II. The flag salute was led by students of Oradell Public School.***

***III. The Sunshine Law Statement was read by Mrs. Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

***IV. The Mission Statement was read by Mr. Derian.***

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

**V. ROLL CALL**

***Present: Mrs. Acosta, Mrs. Bhatia-Nigam, Mrs. Downey, Mr. Griffin, Mrs. Norian, Mrs. Walker, Mr. Derian, and Mrs. Nichols.***

***Mr. Walsh was absent.***

***Also present were John M. Marmora, Business Administrator/Board Secretary, Ms. Bozios, Superintendent, approximately 23 members of the public, and 2 district administrators.***

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None**

**VII. BOARD PRESIDENT'S REMARKS**

***Mrs. Nichols shared thank you notes from the OEA, Mrs. Avgerinos, the Kindergarten team, and Ms. Lesley Maklin.***

**VIII. SUPERINTENDENT'S REPORT**

*Michelle Hawley, Principal, introduced Kindergarten students and Mrs. Mertens presented on STEAM assignments that they have learned in class. Mrs. Norian participated in the presentation. Mrs. Cataldo introduced third grade students James and Alexa and Julian and Elizabeth who made presentations.*

*Ms. Bozios reported on the recent OPS Musical, Beauty and the Beast, and thanked Mr. Butcher and Mrs. Riesebieter for all their hard work. Ms. Bozios also mentioned the Art Show in the MPR, and the upcoming 6<sup>th</sup> grade field day. Additionally, Odyssey of the Mind is competing in Michigan*

**IX. BUSINESS ADMINISTRATOR’S REPORT**

**X. MINUTES**

*A motion by Mrs. Walker, seconded by Mrs. Bhatia-Nigam, and carried by a roll call vote of 8-0, the board approved the 4/26/2023 meeting minutes and the review of the 5/10/2023 meeting minutes.*

REVIEW OF MEETING MINUTES

- May 10, 2023 Work/Business Section

APPROVAL OF MEETING MINUTES

- April 26, 2023 Work/Business Section

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

*A motion by Mr. Derian, seconded by Mrs. Norian, and carried by a roll call vote of 8-0, the board approved A1.*

- A1. **HIB Report for April 2023** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education affirms the decision and findings of the listed HIB Report(s) as reported by the Superintendent to the Board of Education:

1	04.27.2023.1
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**B. BUILDING & GROUNDS/ SAFETY-** Mr. Derian, Chairperson

*A motion by Mr. Derian, seconded by Mrs. Walker, and carried by a roll call vote of 8-0, the board approved B1.*

*Mrs. Nichols discussed adding cleaning fees, to be determined. Mr. Derian mentioned that a buildings and grounds meeting is scheduled for June. Mrs. Walker asked about B1.*

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the **SY 2023-2024** in accordance with **Board Policy #1330**:

#	Organization	Event	Area of Building	Dates)	Time	Custodian OT	Facility Charge
1	Borough of Oradell (Category B)	Oradell Summer Recreation Program	TBD	6/26 – 7/28/2023	8:40 AM – 3:10 PM	N/A	\$15 per area per day x 23 days # of areas TBD

C. **CURRICULUM**- Mrs. Bhatia-Nigam, Chairperson

D. **FINANCE/ TECHNOLOGY**- Mr. Griffin, Chairperson

*Mrs. Walker asked about D10 and Ms. Bozios responded. The finance committee met to interview Business Administrator candidates.*

*A motion by Mr. Griffin, seconded by Mrs. Bhatia-Nigam, and carried by a roll call vote of 8-0, the board approved D1-D12.*

- D1. Hand Check Payroll Register for **May 15, 2023**– It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for May 15, 2023 in the amount of **\$383,487.14**.
- D2. Check Register for **May 24, 2023** - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the May 24, 2023 Check Register in the amount of **\$115,880.25** check numbers **001723-001725, 023825-023852, and wires 990159-990160**.
- D3. Approval of the **Financial Reports** of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **April 30, 2023**.
- D4. **Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **April 30, 2023**, in

accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

- D5. **Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of **April 30, 2023**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a); and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

- D6. **Approval to Write Off Outstanding (STALE) Checks** –It is hereby moved, upon recommendation of the Business Administrator in consultation with the district auditor, that the following checks be cancelled and the funds deemed as miscellaneous revenue in the General Fund: 021294, 022253, and 023138.

Account	Check #	Date	Amount
General	021294	06/24/20	\$400.00
	022253	08/11/21	\$574.56
	023138	08/17/22	\$200.00

- D7. **Approval of an agreement for IDEA Services with Bergen County Special Services for SY 2023-2024**– It is hereby moved upon recommendation of the Superintendent, that the Board approves an agreement with Bergen County Special Services to provide remedial and auxiliary services to eligible students attending non-public schools within the Oradell School District as required under IDEA laws for the SY 2023-2024 at an annual rate not to exceed the district’s entitlement.

- D8. **Approval of an agreement for Chapters 192/193 Services with Bergen County Special Services for SY 2023-2024**– It is hereby moved upon recommendation of the Superintendent, that the Board approves an agreement with Bergen County Special Services to provide remedial and auxiliary services to eligible students attending nonpublic schools within the Oradell School District as required under Chapter 192/193 laws for the SY 2023-2024 at an annual rate not to exceed the district’s entitlement.

D9. **Authorization to Submit an amendment of the ARP (American Rescue Plan Act of 2021) IDEA (Individuals with Disabilities Education Act) Grant for the 2022-2023 SY** – It is hereby moved, upon the recommendation of the Superintendent, that the Board authorizes the submission of an amendment of the ARP IDEA Grant application.

D10. **Approval of Purchase of Chromebooks from Dell Marketing LP** – It is hereby moved, upon the recommendation of the Superintendent that the Board approves the purchase of Chromebooks through the **State of NJ awarded contract #M0483/19TELE000656 to Dell Marketing LP at the purchase price of \$91,307.50.**

D11. **Approval of Purchase of Landscape Services from Borst Landscape & Design-** It is hereby moved, upon the recommendation of the Superintendent that the Board approves the purchase of landscape services from Borst Landscape & Design at the purchase price of \$18,605.43.

D12. **Approval of Purchase of Professional Tree Services -** It is hereby moved, upon recommendation of the Superintendent, that the Board approves the purchase of Professional Tree Services through the Hunterdon County Educational Services Commission of NJ awarded contract #HCESC-SER-12H to Downes Tree Service Inc. at the purchase price of \$24,050.00.

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate

F. **PERSONNEL-** Mrs. Walker, Chairperson

*A motion by Mrs. Walker, seconded by Mrs. Norian, and carried by a roll call vote of 8-0, the board approved F1.*

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated **May 24, 2023.**

*A motion by Mr. Derian, seconded by Mrs. Walker, and carried by a roll call vote of 6-1, the board approved F2.*

F2. Approval of Contract Submission – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the submission of the contract for Employee #1186 to the Executive County Superintendent for review and approval.

G. **POLICY-** Mrs. Norian Chairperson

**Mrs. Norian mentioned that the policy committee will meet at the end of May.**

H. **PUBLIC RELATIONS-** Mrs. Acosta, Chairperson

I. **COVID-19 TASK FORCE-** Mr. Griffin, Chairperson

XII. **OPEN TO THE PUBLIC**

XIII. **OLD BUSINESS**

XIV. **NEW BUSINESS**

*Mrs. Walker gave kudos to all those involved in the production of the musical this year.*

*Mrs. Bhatia-Nigam shared that she loved the art show this year.*

*Mr. Griffin echoed Mrs. Walker and Mrs. Bhatia-Nigam's comments.*

XV. **CLOSED SESSION**

*A motion by Mrs. Norian, seconded by Mr. Derian, and carried by a roll call vote of 8-0, the board entered closed session at 8:19 p.m. for a personnel matter. Mrs. Acosta left the meeting at 9:01 p.m.*

*(NOTICE: Public action may be taken after Closed Session concludes.)*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

*A motion by Mrs. Norian, seconded by Mrs. Bhatia-Nigam, and carried by a roll call vote of 7-0, the board exited closed session at 9:09 p.m.*

**XVI. ADJOURNMENT**

*A motion by Mrs. Norian, seconded by Mrs. Walker, and carried by a roll call vote of 7-0, the meeting was adjourned at 9:09 p.m.*

*Respectfully Submitted,*



***John M. Marmora***  
***Business Administrator/Board Secretary***