

ORADELL BOARD OF EDUCATION

ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING

Oradell Public School Auditorium

December 12, 2018

MINUTES

I. The meeting was called to order by President Watson-Nichols at 7:34 p.m.

II. The flag salute was led by Mr. Oddo

III. The sunshine Law Statement was ready by President Watson- Nichols.

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The Mission Statement was read by Mrs. Robertson.

The Oradell Public School District, a safe and nurturing learning community dedicated to ongoing pursuit of educational excellence, inspires lifelong learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Griffin, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson- Nichols

Absent: Mrs. Shapiro

Also present were Dr. John Anzul, Superintendent, and Nicole C. Schoening, Business Administrator / Board Secretary, two members of the administration, and approximately 4 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY-None

VII. BOARD PRESIDENT'S REMARKS

- *President Watson-Nichols stated that this was the last Board of Education meeting for Andy Oddo and Christine Robertson. Conversation ensued amongst the Board thanking both members for all of their years of service and dedication to the OPS staff and community. In addition, President Watson-Nichols read two statements received from prior Board Members.*

VIII. SUPERINTENDENT'S REPORT

- *Dr. Anzul provided an update on the ESIP project and commented that Johnson Controls will be making a presentation at the second meeting in January*
- *Dr. Anzul reported attendance for November 2018:*
 - *Student Enrollment 761*
 - *Student Attendance 95.02%*
 - *Staff Attendance 96.47%*

IX. BUSINESS ADMINISTRATOR'S REPORT

- *Mrs. Schoening provided an update regarding the Audit Report for the Fiscal Year ending June 30, 2018*

X. MINUTES

A motion made by Mr. Oddo, seconded by Mr. Walsh and carried a roll call vote of 8-0, (Mrs. Shapiro was absent), the Board approved to table the approval of the minutes.

REVIEW OF MEETING MINUTES

- November 28, 2018 Work/ Business Section

APPROVAL OF MEETING MINUTES

- October 10, 2018 Work/Business Section
- October 25, 2018 Work/Business Section
- November 14, 2018 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS-

A motion made by Mr. Oddo, seconded by Dr. Westlake and carried a roll call vote of 8-0, (Mrs. Shapiro was absent), the Board approved items A1, A2, A3.

- A1. Approval of a Settlement Agreement- It is hereby moved upon the recommendation of the Superintendent, that the Board of Education approves a Settlement Agreement with respect to student ID #6154591182.

- A2. Approval of the Annual District Goals- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following Annual District Goals for SY 18-19:
 - 1. Increase the number of students who move from Level 3 (Approaching) to either Level 4 (Meeting expectations), or level 5 (Exceeding), in both Math and English- Language Arts on the PARCC.
 - 2. Successfully implement a comprehensive Social and Emotional Learning (SEL) program.
 - 3. Expand or reconfigure the available instructional spaces within the district.

- A3. Approval of Health and Safety Evaluation of School Building Statement of Assurance for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2018-2019 Health and Safety Evaluation of School Building Statement of Assurance for submission to the County Office of Education on or before January 30, 2019:

B. BUILDING & GROUNDS/ SAFETY- Mr. Oddo, Chairperson

A motion made by Mr. Oddo, seconded by Dr. Westlake and carried a roll call vote of 8-0, (Mrs. Shapiro was absent), the Board approved B1.

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

| Organization | Event | Area of Building | Date (s) | Time | Custodian OT | Facility Charge |
|--|--|-------------------------|-------------------------|-----------------------|---------------------|------------------------|
| Oradell PTA Science Fun Committee (Category A) | Science Workshops K-6 | MPR C & D | 01/15/19 | 2:30P.M- 4:30 P.M. | -0- | -0- |
| | | | 01/30/19 | 2:00 P.M. - 4:00 P.M. | | |
| Oradell SEPAC (Category A) | Informal Meet & Greet with New Supervisor of Special Education | IMC (Library) | 12/10/18 | 6:30 P.M.- 9:00 P.M. | -0- | -0- |
| Junior Women's Club of River Edge (JWCRE) (Category A) | Spelling Bee | Auditorium | 01/06/19 | 10:30 A.M.- 4:30 P.M. | -0- | -0- |
| | | | 01/13/19 (Snow Date) | | | |

C. CURRICULUM- Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Dr. Westlake, and carried a roll call vote of 8-0, (Mrs. Shapiro was absent), the Board approved C1.

- C1. Approval of Field Trip Destination (s) for SY 2018-2019 - It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip destination:

| Destination | Location |
|--------------------|-----------------|
| Farmstead Estate | Ringwood, NJ |

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

A motion by Dr. Westlake, seconded by Mr. Walsh, and carried a roll call vote of 8-0, (Mrs. Shapiro was absent), the Board approved D1 through D9.

- D1. Hand Check Payroll Register for November 30, 2018 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for November 30, 2018 in the amount of \$373,636.99.
- D2. Check Register for December 12, 2018 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the December 12, 2018 Check Register in the amount of \$206,084.56 check numbers 019543-019607

- D3. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of November 30, 2018.
- D4. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of November 30, 2018, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D5. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of November 30, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and
- FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
- D6. Authorization to Submit an Amendment to a Grant – It is hereby moved, upon recommendation of the Superintendent, that the Board authorizes the Business Administrator to submit an amendment to the SY 2018-2019 NCLB grant for the purpose of bringing in the SY 2017-2018 approved carryover balances into the SY 2018-2019 grant.

| Grant | Amount |
|-----------|----------|
| Title I | \$15,870 |
| Title IIA | \$ 7,466 |
| Title III | \$ 4,575 |
| Title IV | \$ 9,782 |

- D7. Authorization to Submit an Amendment to a Grant – It is hereby moved, upon recommendation of the Superintendent, that the Board authorizes the Business Administrator to submit an amendment to the SY 2018-2019

IDEA BASIC grant for the purpose of bringing in the SY 2017-2018 approved carryover balances into the SY 2018-2019 grant.

| GRANT | PUBLIC | NON PUBLIC | TOTAL |
|------------|---------|------------|---------|
| IDEA BASIC | \$2,700 | \$414 | \$3,114 |

D8. Maintenance Reserve Account Withdrawal - RESOLVED, upon recommendation of the Superintendent, that per N.J.A.C. 6A:23A-14.2, the Oradell Board of Education approves the withdrawal of funds in the amount of \$30,951.48 from the Maintenance Reserve Account to be used in General Fund Account 11- 000-261-420-01-0000 for the purpose of funding the replacement of 214 window shades at Oradell Public School.

D9. Approval to Purchase Window Shades from RFS Commercial – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the purchase of 214 window shades from RFS Commercial of Saddle Brook, NJ in the amount of \$30,951.48, in accordance with furniture and accessories contract ESCNJ 17/18-16.

E. **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate- *None*

F. **PERSONNEL-** Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Dr. Westlake, and carried a roll call vote of 8-0, (Mrs. Shapiro was absent), the Board approved F1, F2.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated December 12, 2018.

F2. Approval of Appointment - it is hereby moved, upon recommendation of the Superintendent, that the Board approves the following appointment for SY 2018-2019:

| | |
|--|----------------|
| Affirmative Action and Title IX Compliance Officer | Superintendent |
|--|----------------|

G. **POLICY-** Mr. Griffin, Chairperson

A motion by Mr. Griffin, seconded by Mr. Walsh and carried a roll call vote of 8-0, (Mrs. Shapiro was absent), the Board approved G1.

G1. Second Reading and adoption of the following Policies:

| Policy # | Description |
|------------|--|
| #6142.10 | Internet Safety & Technology |
| #6142.10.A | Internet Safety & Technology/ Computer Technology Acceptable Use Agreement |
| #6145 | Extracurricular Activities |
| #6146.2 | Promotion/ Retention |
| #6160 | Instructional Services & Resources |
| #6164.2 | Guidance Services |

H. PUBLIC RELATIONS- Mrs. Norian, Chairperson-

- *President Watson- Nichols questioned how many people have downloaded the OPS app. Dr. Anzul stated he would provide an update.*

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson- *None*

XII. OPEN TO THE PUBLIC- *None*

XIII. OLD BUSINESS

- *Mrs. Walker commented she would like to see an e-blast promoting the Johnson Controls presentation at the second meeting in January.*
- *Mrs. Walker commented on the retirements of Eileen Choka and Elinor Romer and wished them well.*
- *Mr. Griffin asked for an update on receiving the raw data on the "I" groups*

XIV. NEW BUSINESS-*none*

XV. CLOSED SESSION- *None*

XVI. ADJOURNMENT

Having no further business, a motion by Mr. Oddo, seconded by Mrs. Robertson, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,



*Nicole C. Schoening, CPA, SFO
Business Administrator/ Board Secretary*