

ORADELL BOARD OF EDUCATION

ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING

Oradell Public School Auditorium

December 11, 2019

MINUTES

I. *The meeting was called to order at 7:34pm by President Nichols.*

II. *The Flag Salute was led by Mr. Griffin.*

III. *The Sunshine Law Statement was read by President Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

V. **ROLL CALL**

***Present: Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Shapiro, Mrs. Walker,
President Nichols.***

Absent: Mrs. Norian, Mr. Walsh, and Dr. Westlake

***Also present were Dr. John C. Anzul, Superintendent, John M. Marmora,
Business Administrator/Board Secretary, 4 members of the administration, and
approximately 2 members of the public.***

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. BOARD PRESIDENT'S REMARKS

VIII. SUPERINTENDENT'S REPORT

- *Dr. Anzul introduced Ms. Bozios who presented on how OPS compares with other school districts in the Bergen County Factor Group "I" for standardized testing data.*
- *Mrs. Walker, Mr. Derian, Mrs. Shapiro and Mrs. Levy commended all parties involved for the positive trend in the student testing data presented. They were all very proud and look forward to attaining similar results as well as some stretch goals in the future.*
- *President Nichols applauded the accomplishments.*
- *Dr. Anzul announced that a staff member from New Jersey School Boards will be giving a presentation on their recent study on Mental Health in Public Schools at a future board meeting.*
- *Dr. Anzul gave context to the Administration resolutions on the agenda.*
- *Dr. Anzul announced that the student enrollment as of November 30, 2019 was 764 and the student attendance rate for the month of November was 96.45%.*

IX. BUSINESS ADMINISTRATOR'S REPORT

- *Mr. Marmora announced that due to new guidance for the reporting of post-employment benefits, the audit has been delayed. We expect to have the auditors in district next week for the exit conference of the 2018-2019 audit as well as attend the Finance Committee meeting. Mr. Marmora also reported the deadline to upload the audit information on the State website.*

X. MINUTES

A motion made by Mrs. Walker, seconded by Mrs. Shapiro, and carried a roll call vote of 6-0 the Board approved Meeting Minutes of 10/30/19 and the review of Meeting Minutes of 11/13/19 (Mr. Derian has a few minor edits to the 11/13/19 minutes). Mrs. Norian, Mr. Walsh, and Dr. Westlake were absent.

REVIEW OF MEETING MINUTES

- *November 13,2019 Work/Business Section*

APPROVAL OF MEETING MINUTES

- *October 30, 2019 Work/Business Section*

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

Mr. Griffin asked about the meeting minute edits Mr. Derian had. President Nichols responded.

Mrs. Walker commented on the time and detail involved with the HIB Reports.

A motion made by Mr. Derian, seconded by Mrs. Shapiro , and carried a roll call vote of 6-0 the Board approved A1 through A2. Mrs. Norian, Mr. Walsh, and Dr. Westlake were absent.

- A1. Annual Renewal of the Uniform Memorandum of Agreement with Law Enforcement – It is hereby moved, upon recommendation of the Superintendent, to accept the Annual Renewal of the Uniform Memorandum of Agreement with Law Enforcement and the related Memorandum of Understanding for SY 2019-2020.
- A2. HIB Report for November 2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB incidents as reported by the Superintendent to the Board of Education.

1	11.6.19.1
2	11.14.19.2
3	11.15.19.3
4	11.18.19.4
5	11.22.19.5

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian commented on the 12/3/19 subcommittee meeting. He would like to have another subcommittee meeting before the end of the year.

A motion made by Mr. Derian, seconded by Mrs. Walker, and carried a roll call vote of 6-0 the Board approved B1 through B3. Mrs. Norian, Mr. Walsh, and Dr. Westlake were absent.

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2019-2020 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
OEA	Dance-a-Thon	MPR	January 2020	1.5 hours	\$0.00	\$0.00

- B2. Approval of Health and Safety Evaluation of School Building Statement of Assurance for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the 2019-2020 Health and Safety Evaluation of School Building Statement of Assurance for submission to the County Office of Education on or before January 30, 2020:

- B3. To approve the Memorandum of Understanding between Oradell Public School and the Borough of Oradell to place a school-owned trailer on Borough-Owned Property

WHEREAS, the Oradell Board of Education continues to pursue shared service agreements with the Borough that will benefit the citizens of Oradell; and,

WHEREAS, the Oradell Board of Education has developed a Memorandum of Understanding which would allow the District to place a District-owned storage trailer on Borough-owned property, which is attached hereto.

NOW, THEREFORE, BE IT RESOLVED, that the Oradell Board of Education hereby approves the Memorandum of Understanding between Oradell School District and the Borough of Oradell.

C. CURRICULUM- Mrs. Norian, Chairperson

President Nichols informed the board members that the Curriculum & Instruction committee meeting for tonight was cancelled.

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

Mrs. Shapiro informed the board members that the Finance/Technology committee will be meeting next week to discuss last year's audit and review progress for next year's budget.

Mrs. Shapiro thanked PTA for their donations listed on resolutions D8 & D9.

A motion made by Mrs. Shapiro, seconded by Mrs. Walker, and carried a roll call vote of 6-0 the Board approved D1 through D9 (Mrs. Shapiro abstained from D8 & D9). Mrs. Norian, Mr. Walsh, and Dr. Westlake were absent.

D1. Hand Check Payroll Register for November 15, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for November 15, 2019 in the amount of \$370,093.45.

D2. Hand Check Payroll Register for November 27, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for November 27, 2019 in the amount of \$370,726.48.

- D3. Check Register for December 11, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the December 11, 2019 Check Register in the amount of \$497,324.93 check numbers 020808-020875
- D4. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of October 31, 2019.
- D5. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of October 31, 2019, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D6. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of October 31, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and
- FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
- D7. Approval of special class placement for SY 19-20 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following placement for SY 19-20:

School	Student	Description	Cost
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Chapel Hill Academy	141	Tuition for the 2019-2020 SY, effective 12/2/2019.	\$339.00 per diem
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D8. Acceptance of a Donation – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts a donation from the Oradell PTA in the amount of \$999.00 to support the 1st Grade Prismatic Laser Light Show.

D9. Acceptance of a Donation – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts a donation from the Oradell PTA in the amount of \$500.00 to support the Pre-K Outrageou-hiss Pets.

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

Mr. Griffin attended the Delegate meeting 11/23/19. Items discussed included a resolution on the 2% cap as well as special education funding.

Mr. Derian asked about the 2% cap discussed at the meeting and Mr. Griffin responded.

F. PERSONNEL- Mrs. Walker, Chairperson

Mrs. Walker commented that the Personnel committee met this evening and the 20-21 calendar was discussed. Mrs. Walker also acknowledge Mrs. Richardi's retirement at the end of this school year.

Mrs. Shapiro asked when the calendar would be ready. President Nichols responded.

A motion made by Mrs. Walker, seconded by Mr. Derian, and carried a roll call vote of 6-0 the Board approved F1. Mrs. Norian, Mr. Walsh, and Dr. Westlake were absent

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated December 11, 2019.

G. **POLICY-** Mrs. Levy, Chairperson

Mrs. Levy reported that the next Policy committee will be meeting next week and detailed the resolutions listed.

A motion made by Mrs. Levy, seconded by Mrs. Walker, and carried a roll call vote of 6-0 the Board approved G1. Mrs. Norian, Mr. Walsh, and Dr. Westlake were absent

G1. Whereas: Accurate and current board policies are essential to the operation of the school district and required by State and Federal law and regulations;

Whereas: The New Jersey School Boards Association to the update project has been completed;

Whereas: The manual has been amended to update the policy content for compliance with the current state and federal legal requirements for school operations (community relations, administration, business, personnel, students, instruction, facilities and bylaw of the board and retained where still appropriate;

Be it resolved that the Board of Education now adopts the updates by NJ-SBA to legal citations and terminology in the Policy Manual for SY 2019-2020.

G2. First reading of the following Policies and Regulations:

	Policy #	Regulation #	Description
1	5136	5136.R	Fundraising Activities
2	7550		Memorials & Dedications
3		3450.R	Money in School Buildings

H. **PUBLIC RELATIONS-** Mr. Griffin, Chairperson

Mr. Griffin reported on district consolidation. At the delegate assembly, Mr. Griffin asked Senator Sweeney if there was a list of targeted districts to which Senator Sweeney responded no. Districts are not required to participate.

Mr. Griffin also reported on the criteria of the Courage, Curiosity and Character student award being developed.

Mr. Griffin said the committee is reviewing next steps of the Culture and Climate survey.

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson

XII. OPEN TO THE PUBLIC

XIII. OLD BUSINESS

Mrs. Walker welcomed the new district Payroll Clerk, Melissa Ramirez.

Mrs. Shapiro commented on her recent visit to the district and how impressed she was with the staff's professionalism and students' behavior. Mrs. Shapiro was very pleased with this year's choral concert and read a note she wrote to Mrs. Richardi.

Mr. Griffin thanked Dr. Anzul for following up with New Jersey School Boards regarding the Mental Health task force study.

XIV. NEW BUSINESS

Mr. Griffin reported on the legislative meeting he attended.

Mrs. Walker commented that on 1/16/20 there will be a Narcan training at River Dell High School.

Mr. Derian commented on the recent police activity that occurred on school grounds. Mr. Derian reported that there have been discussions internally and externally with the Mayor & Council, as well as with the police. Security concerns are being addressed.

President Nichols echoed Mrs. Shapiro's comments on the well-behaved students of the Oradell Public School district.

President Nichols wished everyone Happy Holidays.

XV. CLOSED SESSION

A motion by Mrs. Shaprio and seconded by Mrs. Walker the board entered closed session at 8:25pm. Mr. Walsh arrived at 8:56pm. Dr. Anzul and Mr. Marmora exited the closed session at 9:00pm. Mrs. Levy exited the closed session at 10:42pm. Mrs. Norian and Dr. Westlake were absent.

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. ADJOURNMENT

A motion by Mr. Griffin and seconded by Mr. Walsh to exit closed session at 10:44pm, and carried a roll call vote of 6-0. Mrs. Levy, Mrs. Norian and Dr. Westlake were absent.

A motion made by Mr. Walsh seconded by Mrs. Walker, and carried a roll call vote of 6-0, the meeting was adjourned at 10:45pm. Mrs. Levy, Mrs. Norian and Dr. Westlake were absent.

Respectfully Submitted,



*John M. Marmora
Business Administrator/Board Secretary*