

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium

August 8, 2018

MINUTES

I. The meeting was called to order by Mrs. Robertson at 7:32 p.m.

II. The flag salute was lead by Mrs. Robertson.

III. The Sunshine Law Statement was read by Mrs. Robertson

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The Mission Statement was read by Mrs. Walker

The Oradell Public School District, a safe and nurturing learning community dedicated to ongoing pursuit of educational excellence, inspires lifelong learning in its children through comprehensive, innovate curriculum and instruction. The District fully supports and expects the attainment of New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Absent: Mrs. Shapiro, President Watson- Nichols

Present: Mr. Griffin, Mrs. Norian, Mr. Oddo, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson

Also present were Dr. John Anzul, Superintendent, and approximately 2 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None

VII. BOARD PRESIDENT’S REMARKS- None

VIII. SUPERINTENDENT’S REPORT

- *Dr. Anzul reported the HIB reports for 17-18 SY.*
- *Dr. Anzul noted that the Administrative team has been working towards making changes to the Mission Statement.*
- *Dr. Anzul made note that of maintenance projects taking place at OPS currently. The architect is confident that the roofing project will be done prior to the start of the school year.*

IX. BUSINESS ADMINISTRATOR’S REPORT-None

A motion by Mr. Griffin, seconded by Mr. Rita Walker, and carried a roll call vote of 3-4 (Mrs. Shapiro and President Watson-Nichols were absent) the Board did not approve AI.

- A. Calendar of Meeting Dates for 2018-2019 – It is hereby moved that the Board approves the revised schedule of meeting dates for the 2018-2019 school year to be held on the 2nd Wednesday of the month (unless otherwise stated) beginning at 7:30 p.m. in the OPS-AUDITORIUM:

August 8, 2018
September 13, 2019- Thursday
October 10, 2018
November 14, 2018
December 12, 2018
January 7, 2019- Monday
February 13, 2019
March 13, 2019
April 10, 2019
May 8, 2019
June 12, 2019
July 10, 2019

Note: Action is taken at all Public Work/Business Session Meetings. Closed Session meetings may precede and/or follow the work/business session meetings. Meeting location, dates & times subject to change. Notices for all meetings (cancelled or changed) are posted in the Business Office, the hall outside the OPS main office, The Oradell Public Library and the Oradell Town Hall.

X. MINUTES

A motion by Dr. Westlake, seconded by Mrs. Walker, and carried a roll call vote of 7-0 (Mrs. Shapiro and President Watson-Nichols were absent) the Board approved the following minutes:

REVIEW OF MEETING MINUTES

- July 11, 2018 Work/Business Section

APPROVAL OF MEETING MINUTES

- June 27, 2018 Work/ Business Section

XI. COMMITTEE REPORTS/ ACTIONS

A. ADMINISTRATIVE ITEMS

A motion by Mr. Griffin, seconded by Mr. Walsh, and carried a rollcall vote of 7-0 (Mrs. Shapiro and President Watson-Nichols were absent) the Board approved A1, A2.

A1. Approval of Comprehensive Equity Plan Annual Statement of Assurance for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the proposed 2018-2019 Comprehensive Equity Plan Annual Statement of Assurance for submission to the County Office of Education on or before September 1, 2018:

A2. Approval of District Mentoring Plan for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the District Mentoring Plan for SY 2018-2019

B. BUILDING & GROUNDS/ SAFETY- Mr. Oddo, Chairperson

A motion by Mr. Oddo, seconded by Mr. Walsh, and carried a rollcall vote of 7-0 (Mrs. Shapiro and President Watson-Nichols were absent) the Board approved B1.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the 2017-2018 SY:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
Cub Scouts (Category A)	Monthly Pack Meeting	MPR A	09/21/18 10/19/2018 11/16/2018 12/21/2018 1/18/2019 02/15/2019 03/15/2019 04/26/2019 05/17/2019 06/21/2019	6:30 P.M. – 9:30 P.M.	0	0
PTA (Category A)	School Assembly	Auditorium	10/2/2018	11:30 A.M.- 3:00 P.M.	0	0
YWCA Bergen County (Category D)	Before & After School Care	MPR A & B	2018/2019 SY	7:00 A.M- 8:45 A.M. 3:00 P.M.- 7:00 P.M. (Entry to building 6:45 A.M.)	0	*Pending approval of revised contract
PTA (Category A)	Back to School Breakfast	MPR	9/4/2018, 05/07/2019	8:00 A.M.- 11:00 A.M, 9:30 A.M.- 1:00 P.M.	0	0
Oradell Kids Foundation (Category B)	Only in the event of a rain delay- Oradell 5K	MPR A	10/6/2018	6:00 A.M.- 2:00 P.M.	9 hours @ 39.37 = \$354.33	\$15.00
Boy Scout Troop 36 (Category B)	Fish Chips Fundraising Dinner	MPR A & B	02/23/2018	3:00 P.M. – 8:00 P.M..	6 hours @ \$39.37 = \$236.22	\$15.00

CURRICULUM- Mrs. Walker, Chairperson

A motion by Mrs. Walker, seconded by Mrs. Robertson, and carried a rollcall vote of 7-0 (Mrs. Shapiro and President Watson-Nichols were absent) the Board approved C1, C2, C3, C4.

- C1. Adoption of the Big Ideas Mathematics Program – it is hereby moved, upon recommendation of the Superintendent that Board approves the adoption of the Big Ideas Mathematics program for the sixth grade, starting in SY 2018-2019.
- C2. Approval of Field Trip Destination(s) for 2018-19 SY – It is hereby moved, upon recommendation of the Superintendent, that the Board approved the following field trip destination(s):

DESTINATION	LOCATION
Turtle Back Zoo	West Orange, NJ
Bergen Performing Arts Center	Englewood, NJ
Montclair State University	Montclair, NJ
Museum Village	Monroe, NY
Berrie Center at Ramapo College	Mahwah, NJ
NJ Sea Grant Consortium	Sandy Hook, NJ
Sharpe Reservation	Fishkill, NJ
Buehler Science Center	Paramus, NJ
Planetarium at Raritan Valley	Branchburg, NJ
Camp Bernie	Port Murray, NJ
River Dell Middle School	River Edge, NJ
Bowlero Fair Lawn	Fair Lawn, NJ
AMC Theater	Paramus, NJ
Westwood Theater	Westwood, NJ
Mahwah High School	Mahwah, NJ
Emerson High School	Emerson, NJ
Midland Park High School	Midland Park, NJ
J.P. Case Middle School	Flemington, NJ
Ewing High School	Ewing, NJ
Michigan State University	Lansing, NJ
Liberty Science Center	Jersey City, NJ
Meadowlands Environmental Center	Lyndhurst, NJ
Newark Museum	Newark, NJ

- C3. Approval of Walking Field Trips - it is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Walking Field Trips for SY 2018-2019:

GRADE	DESTINATION	DATE
All Grades	Blauvelt Museum	As Scheduled
All Grades	Local Stores in Oradell	As Scheduled
All Grades	Local Banks in Oradell	As Scheduled
All Grades	Memorial Field	As Scheduled
All Grades	Oradell Police & Fire Department	As Scheduled
All Grades	Oradell Public Library	As Scheduled
All Grades	River Dell Regional Schools	As Scheduled

- C4. Approval of Field Trip(s) for 2018-2019 SY- It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip(s)

Destination	Grade	Date	Cost to District	Cost to Parents
NJ Sea Grant Consortium, Sandy Hook, NJ	4	September 2018	\$0.00	\$1,125.00 (Admission) \$3,285.00 (Transportation)
Sharpe Reservation, Fishkill, NY	5	November 2018	\$5,550.00 (Transportation)	\$225.00 per student
YMCA Camp Bernie, Port Murray, NJ	6	November 2018	\$0.00	\$5,400.00 (Admission) \$2,775.00 (Transportation)

C. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

A motion by Mr. Walsh, seconded by Dr. Westlake, and carried a rollcall vote of 7-0 (Mrs. Shapiro and President Watson-Nichols were absent) the Board approved D1, D2, D3, D4, D5, D6, D7, D8, D10, D11, D12, D13, D14, D15, D16, D17, D18.

- D1. Ratification of the Check Register for July 11, 2018 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the July 11, 2018 Check Register in the amount of \$104,712.73 check numbers 17766-17796.
- D2. Check Register for July 27 , 2018 - It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the July 27, 2018 Check Register in the amount of \$23,399.92 check numbers 017797- 017811 (017809 void).
- D3. Check Register for July 30, 2018 - It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the July 30, 2018 Check Register in the amount of \$195,199.00 check numbers 019102-019114 (019113 void).
- D4. Check Register for August 8th, 2018 - It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the August 8th, 2018 Check Register in the amount of \$284,676.59 check numbers 019115-019137.

- D5. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of June 30, 2018, in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D6. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of June 30, 2018.
- D7. Approval of Eastern DataComm, Inc. for Shoretel Telephone Maintenance Renewal for SY 2017-2018 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the maintenance renewal for the Shoretel Telephone System from August 13, 2018 – August 12, 2019 in the amount of \$9,085. This reflects no increase from the prior year.
- D8. Approval of HIBster Software renewal for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the renewal of HIBster Software for the SY 2018-2019 in the amount of \$999.00. This reflects no increase from the prior year.
- D9. ~~Approval of Linkit! Software renewal for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the renewal of Linkit! Software for the SY 2018-2019 in the amount of \$12,403.00.~~
- D10. Approval of Newsela License renewal for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the renewal of Newsela License for the SY 2018-2019 in the amount of \$6,218.25.
- D11. Approval of Educational Data Services, Inc for SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the renewal with Ed-Data Services, Inc., for Cooperative Bidding Maintenance Program for the SY 2018-2019 in the amount of \$2,510.00.

- D12. Approval of Attendance- Substitute software renewal with Frontline Technologies (formally Aesop) for the SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the renewal of the software agreement with Frontline Technologies from July 1, 2018 – June 30, 2019 at a cost of \$6,228.10.
- D13. Approval to renew a Software License Agreement with IXL Learning Software for the SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the software license agreement with IXL Learning Software from August 31, 2018 – August 31, 2019 at a cost of \$4,463.00.
- D14. Approval of a contract for Website Hosting services with Zumu Software for the SY 2018-2019 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the renewal of the contract for website hosting services with Zumu Software from July 1, 2018 – July 1, 2019 at a cost of \$2,900.00. This reflects no increase from the prior year.
- D15. Acceptance of charitable donation for the 2018-2019 SY -It is hereby moved, upon recommendation of the Superintendent, that the Board accepts one EpiPen 2-Pak ® Carton (0.3 mg) and one EpiPen Jr 2-Pak ® Carton (0.15 mg) from Mylan’s EpiPen4Schools® Program. Estimated value of donation: \$720.00 (\$360.00 per two pack).
- D16. Approval of Extended School Year (ESY) Special Education Programs/Services for Summer 2018– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following ESY Services for Summer 2018 ESY:

Services	Student	Service (s)	Cost
Bergen Pediatric Therapy Center	3812092779	OT Services – 4 sessions per month for July and August 2018 (8 total) OT Services – 2 sessions for August 2018	8 sessions @\$145 each Total \$1,160 2 sessions @\$145 each Total \$290 No increase from FY18
Miracles in Communication	9015271638	Speech Therapy Services-6 sessions for July	6 sessions @ \$165 each Total \$990 No increase from FY18

		and August 2018	
Northern Valley Regional High School (NVRs)	2410898416	ABA Services -10 hours per week (50 hours total) for August 2018 Speech Therapy Services – 2 thirty minute sessions per week for 5 weeks (10 total)	50 hours @ \$40 each Total \$2,000 10 sessions \$40 each Total \$400

D17. Approval of Extended School Year (ESY) Out of District Placements for Summer 2018- It is hereby moved, upon recommendation of the Superintendent, that the Board approves the ESY Out of District placements for Summer 2018:

Vendor	Student #	School/Program/Service	Tuition/Cost to District
Camp Excel	3812092779	Extended school year tuition for Camp Excel for Summer 2018 (5 weeks)	\$4,900
Camp Excel	6859775380	Extended school year program tuition for Summer 2018 (6 weeks)	\$5,200
Camp Excel	6278753986	Extended school year program tuition for Summer 2018 (6 weeks)	\$5,200
West Bergen Mental Health	8374900845	SOAR Experience; Extended school year program (July 30 to August 17- 3 weeks)	\$2,200
ECLC Chatham Campus	6875119722	Summer tuition for 2018 extended school year program	\$5,826.60
The Forum School	9149822531	Extended school year program	\$6,453.18
Windsor Bergen Academy	6043051424	Extended school year program tuition for Summer Program 2018	\$9,069.30
Northern Valley Regional High School (NVRs)	4734351652	Extended school year program tuition for Valley OLV Summer Program 2018	\$6,819.91
Northern Valley Regional High School (NVRs)	2410898416	Extended school year program tuition for Northern Valley Regional High School (NVRs) Valley OLV Summer Program 2018	\$6,819.91

Northern Valley Regional High School (NVRS)	6879746020	Extended school year program tuition for Valley OLV Summer Program 2018	\$6,819.91
River Edge New Bridge Center	8031294298	Summer 2018 ESY tuition	\$5,582
Crossroads Academy	9289274734	2018 ESY program tuition 2018 ESY 1:1 Aide Services	\$12,240 \$ 6,750
New Milford-Gibbs School	8455487030	ESY Summer 2018	\$3,100

D18. Approval of the Big Ideas Mathematics Program through Cengage Learning for sixth grade for the SY 2018-2019– It is hereby moved, upon recommendation of the Superintendent, that the Board approves the contract between Cengage Learning from July 1, 2018 – July 1, 2019 at a cost of \$11,310.00.

D. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

E. PERSONNEL- Mrs. Robertson, Chairperson

A motion by Mrs. Norian, seconded by Dr. Westlake and carried a rollcall vote of 7-0 (Mrs. Shapiro and President Watson-Nichols were absent) the Board approved F1, F2, F3.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated August 8, 2018.

F2. Approval of Appointments - it is hereby moved, upon recommendation of the Superintendent, that the Board approves the following appointments for SY 2018-2019, no additional stipends or salary:

Environmental Protection/Right to Know/PEOSHA/AHERA/Indoor Air Quality/Asbestos Management Officers	Supervisor of Buildings & Grounds
Integrated Pest Management Coordinator	Supervisor of Buildings & Grounds
Public Agency Compliance Officer/ Record Custodian	School Business Administrator
Affirmative Action Officer and Title IX Compliance	Director of Special Services

Officer	
Custodian of Records (OPRA)	School Business Administrator -- Business Items / Personnel Items - Superintendent
Custodian of Student Records	Superintendent
504 Compliance Officer(s)	Assistant Principal(s)
Chairperson for State and Federal Mandated Programs	Superintendent
Blood Borne Pathogens – Contact Person	School Nurse
Affirmative Action Officer for Handicapped Students	Director of Special Services
District Anti-Bullying Coordinator	Director of Special Services
School Anti-Bullying Specialist	School Psychologist, Assistant Principal(s)
Liaison for Homeless Children	School Social Worker

F3. Approval of the Evaluation Practice Instruments for Administrative Staff Members and Teaching Staff Members for SY 2018-2019 - it is hereby moved, upon recommendation of the Superintendent, that the Board of Education hereby approves the following Evaluation Practice Instruments for use during SY 2018-2019:

- Teaching Staff Members: Stronge Evaluation System
- Content Supervisors: District Created Evaluation
- Director of Special Education & Student Services: District Created Evaluation
- Principal and Assistant Principals: Stronge Evaluation system

F. POLICY- Mr. Griffin, Chairperson

A motion by Mr. Griffin, seconded by Dr. Westlake, and carried a rollcall vote of 7-0 (Mrs. Shapiro and President Watson-Nichols were absent) the Board approved G1.

G1. First reading of the following Policies:

POLICY #	DESCRIPTION
#1330	Use of School Facilities
#5115	Foreign Exchange Students

G. PUBLIC RELATIONS- Mrs. Norian, Chairperson-

- *Mrs. Norian stated there is a meeting coming up and stated she will update when they have more information.*

H. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson-None

XII. OPEN TO THE PUBLIC-

- *A member of the public questioned the district's transportation policies. Dr. Anzul responded to her questions stating the district does not accept vendors that do not provide seatbelts.*

XIII. OLD BUSINESS-None

XIV. NEW BUSINESS

- *Rita Walker wanted to thank the custodians for all of their hard work.*
- *Christine Roberston said PR committee will discuss opening day at the next meeting.*

XV. CLOSED SESSION- None

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. ADJOURNMENT

A motion by Dr. Westlake, seconded by Christine Robertson, the meeting was adjourned at 8:08 p.m.

Respectfully Submitted,

Nicole C. Schoening
Business Administrator/ Board Secretary