

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
April 24, 2019
MINUTES

I. The meeting was called to order by President Watson-Nichols at 5:55 pm

II. ROLL CALL

Present - Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mrs. Watson- Nichols

Absent – Dr. Westlake.

Also present were Dr. John Anzul, Superintendent, Nicole C Schoening, Business Administrator/Board Secretary

III. CLOSED SESSION

A motion by Mr. Derian, seconded by Mrs. Walker, the Board moved in to closed session at 6pm.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

IV. RECONVENE

A Motion made by Mrs. Norian, seconded by Mrs. Walker, the Board ended closed session and reconvened at 7:35pm. President Watson-Nichols announced the Board is continuing with the regular agenda.

V. The Flag Salute was led by Mrs. Norian

VI. The Sunshine Law Statement was read by President Watson-Nichols

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

VII. The Mission Statement was read by Mrs. Walker.

The Oradell Public School is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive and responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

VIII. ROLL CALL

Present - Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson- Nichols

Absent – None.

Mrs. Shapiro left the meeting at 8:50pm

Also present were Dr. John Anzul, Superintendent, Nicole C. Schoening, Business Administrator/Board Secretary, three members of the administration, and approximately four members of the public.

IX. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None.

X. BOARD PRESIDENT'S REMARKS

- *President Watson-Nichols turned the meeting over to Mr. Derian, who referred the Board to a hand out itemizing a cost summary of the proposed renovation of instructional spaces. He then introduced Mr. Gregory Somjen, of Parette Somjen Architects, who discussed this cost summary and answered questions from the Board.*

XI. SUPERINTENDENT'S REPORT

- *Dr. Anzul commented on Teacher Appreciation Week May 5 through May 11*
- *Dr. Anzul commented on Mental Awareness Month and how the District is looking for ways to improve their stigma free status.*

XII. CLOSED SESSION –President Watson-Nichols announced that the Board was moving into closed session to discuss security.

A Motion made by Mrs. Norian, seconded by Mrs. Walker, the Board moved into closed session at 8:10pm.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XIII. RECONVENE

A Motion made by Mrs. Norian, seconded by Mr. Walsh, the Board ended closed session and reconvened at 8:30pm. President Watson-Nichols announced the Board is continuing with the Business Administrator's Section of the agenda.

XIV. BUSINESS ADMINISTRATOR'S REPORT

- *Mrs. Schoening presented the final budget for the 19-20 school year and President Watson-Nichols opened the meeting to the Board and public for comments and/or questions.*

XV. MINUTES

A motion made by Mr. Walsh, seconded by Mrs. Walker, and carried a roll call vote of 7-0-2, the Board approved the March 27, 2019 minutes.

REVIEW OF MEETING MINUTES

- April 10, 2019 Work/Business Section

APPROVAL OF MEETING MINUTES

- March 27, 2019 Work/Business Section

XVI. COMMITTEE REPORTS/ACTIONS

A motion made by Mr. Derian, seconded by Dr. Westlake, and carried a roll call vote of 9-0, the Board approved A1.

A. ADMINISTRATIVE ITEMS

- A1. The Board approves the formation of the Affirmative Action Team (AAT) for the purpose of revising the Comprehensive Equity Plan for 2019-2021. AAT members are:

John C. Anzul, Supt. – District Affirmative Action Officer
Linda Distler, Supv. Of Special Services – School Administrator
Jean Cleary, ESL – Teacher

B. BUILDING & GROUNDS/SAFETY – Mr. Derian, Chairperson

A motion made by Mr. Derian, seconded by Mr. Walsh, and carried a roll call vote of 9-0, the Board approved B1.

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date (s)	Time	Custodian OT	Facility Charge
Music Dept.	Spring Concerts	MPR C & D	06/04/19 06/13/19	6:00 pm – 9:00 pm	\$0.00	\$0.00

C. CURRICULUM- Mrs. Norian, Chairperson

A motion made by Ms. Norian, seconded by Mr. Walsh, and carried a roll call vote of 9-0, the Board approved C1 and C2.

- C1. Approval of Field Trip(s) for SY - 2018-2019 - It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip(s)

Destination	Grade	Date	Cost to District	Cost to Parents
MEBCI Band Festival, Mahwah High School	5 and 6	June 2019	\$75.00 Registration	\$500.00 (Transportation)

- C2. Approval of Revised Math Curriculum for Grade 6 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revised math curriculum for the Grade 6.

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

A motion made by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 9-0, the Board approved D1 through D7

- D1. Hand Check Payroll Register for April 12, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Hand Check Payroll Register for April 12, 2019 in the amount of \$382,678.05.
- D2. Check Register for April 24, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursements on the April 24, 2019 Check Register in the amount of \$322,074.01 check numbers 019928-019991.

D3. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of March 31, 2019.

D4. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of March 31, 2019, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D5. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10 (c) 3 as of March 31, 2019, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D6. Adoption of the Final 2019-2020 School District Budget – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the 2019-2020 school district budget for submission to the Executive County Superintendent of Schools as follows:

General Fund	\$13,421,735
Special Revenue Fund	\$ 320,813
Debt Service Fund	\$ 525,100
Total Budget	<u>\$14,267,648</u>

AND, BE IT RESOLVED, that the Oradell Borough Board of Education includes in the final Budget, a withdrawal from the Capital Reserve Account

in the amount of \$570,475, to increase instructional spaces at Oradell Public School;

AND, BET IT RESOLVED, that the Oradell Borough Board of Education includes in the final Budget, a withdrawal from the Emergency Reserve Account in the amount of \$46,000, to support various security upgrades and improvements

AND, BE IT FURTHER RESOLVED that the following General Fund and Debt Service tax levies be approved to support the 2019-2020 budget:

General Fund	\$11,735,516
Debt Service Fund	\$ 525,100

D7. RESOLUTION TO CONTINUE MEMBERSHIP IN THE NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP

WHEREAS, a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A-.18B and;

WHEREAS, said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date and;

WHEREAS, the Bylaws and regulations governing the creation and operation of this Insurance Group contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group, and;

WHEREAS, the Board of Education of Oradell has determined that membership in the Northeast Bergen County School Board Insurance Group is in the best interest of the District;

NOW THEREFORE, be it resolved that the Board of Education of Oradell does hereby agree to renew membership in the Northeast Bergen County School Board Insurance Group and hereby accept the Bylaws as approved and adopted. The renewal term is from **July 1, 2019 to June 30, 2022**.

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such

other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

- *Mr. Walsh commented on the upcoming Legislative meeting on May 11 and the Delegates Assembly on May 18*

F. PERSONNEL- Mrs. Walker, Chairperson

- *President Watson-Nichols questioned the calendar revision. Dr. Anzul responded*

A motion made by Mrs. Walker, seconded by Dr. Westlake, and carried a roll call vote of 9-0, the Board approved F1 through F3.

- F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated April 24, 2019.
- F2. Acceptance of Side Bar Agreement for Twelve Month Employee's Holiday Schedule - It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Side Bar Agreement for Twelve Month Employee's Holiday Schedule
- F3. Approval of Revised 2018-2019 School Calendar – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revised 2018-2019 School Calendar

G. POLICY- Mrs. Levy, Chairperson - Mrs. Levy

- *Mrs. Levy commented the Committee met last week*

G1. First Reading of the following Policies and Regulations:

Policy #	Regulation#	Description
3517	R-3517	Security & Electronic Surveillance
5136		Fundraising Activities
5142.2	R-5142.2	Physical Restraints

H. PUBLIC RELATIONS- Mr. Griffin, Chairperson

- *Mr. Griffin commented that the Committee is working on a climate survey and the next newsletter which will be distributed May beginning of June*

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson - None.

XII. OPEN TO THE PUBLIC

- *Kelly Castro, in regard to the budget hearing, questioned what was included in the student support services budget. Mrs. Schoening responded. Ms. Castro also asked that since the District lost Title I funding, will the programs continue next year. Dr. Anzul responded.*
- *Miriam Yu, Borough of Oradell, commented that the Borough is interested in having a joint meeting to discuss possible shared services.*

XIII. OLD BUSINESS

- *Mr. Griffin asked for an update on the afterschool program. Mrs. Shapiro responded that they are discussing it in committee*
- *Mrs. Shapiro reminded everyone of the Board photo on May 8th 7:15 pm*
- *Mr. Derian asked for an update on the landscaping work to be done. Mrs. Schoening responded.*
- *Mr. Derian asked for an update on the addition of a new microphone.*
- *President Watson-Nichols asked for an update on the OPS banner. Dr. Anzul responded. She also asked for an update on the parade shirts Mrs. Walker responded. Mrs. Walker also commented that the Borough is celebrating their 100th year anniversary*

XIV. NEW BUSINESS

- *Mr. Griffin asked if the ESY (extended school year) program was changing this year. Dr. Anzul responded.*
- *Mrs. Norian asked when the Board was celebrating the retiring teachers, teacher of the year, and the Odyssey of the Mind team members.*
- *Mr. Derian brought up the topic of how the Board should properly respond to social media comments. Conversation ensued amongst the Board.*

XVII. CLOSED SESSION

A Motion made by Mr. Walsh, seconded by Mrs. Levy, (Mrs. Shapiro was absent), the Board moved into closed session at 9:15pm

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XV. ADJOURNMENT

Having no further business in closed session, a motion made by Mr. Walsh, seconded by Mrs. Norian, the Board ended closed session at 9:45pm.

A motion by Ms. Norian, seconded by Mrs. Walker, the meeting was adjourned at 9:50 p.m.

Respectfully Submitted,


Nicole C Schoening, CPA, SFO
Business Administrator/Board Secretary