

ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Auditorium

April 11, 2018

MINUTES

**I. *The meeting was called to order by President Watson Nichols at 7:33 p.m.***

**II. *The Flag Salute was led by Mrs. Norian***

**III. *The Sunshine Law Statement was read by President Watson-Nichols***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. *The Mission Statement was read by Mrs. Walker***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

***Present: Mr. Griffin, Mrs. Norian, Mrs. Shapiro, Mrs. Walker Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols***

***Absent: Mr. Oddo (arrived 8:15 p.m)***

***Also present were Dr. John Anzul, Superintendent, Mrs. Nicole C Schoening, Business Administrator/Board Secretary, 1 member of the Administration and approximately 4 members of the public***

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - *None***

**VII. BOARD PRESIDENT'S REMARKS - *None***

**VIII. SUPERINTENDENT'S REPORT -**

**A. Information/Discussion Items:**

- Dr. Anzul reminded the audience that the first meeting to begin to develop the District's Strategic Plan is tomorrow night, April 12, 2018 and is excited to get this underway and thinks it will be a very productive session.

**IX. BUSINESS ADMINISTRATOR'S REPORT - *None***

**X. MINUTES -**

Review and Approval of Meeting Minutes - It is hereby moved, upon recommendation of the Superintendent, that the Board of Education reviews and/or approves the minutes of the following meetings:

**REVIEW OF MEETING MINUTES**

- March 15, 2018 Work/Business Session
- March 28, 2018 Work/Business Session

**XI. COMMITTEE REPORTS/ACTION**

**A. ADMINISTRATIVE ITEMS**

*A motion by Mrs. Norian, seconded by Dr. Westlake, and carried by a roll call vote of 8-0, (Mr. Oddo was absent) the Board approved the following HIB report:*

- HIB Report for March 2018 - It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB report #3.28.18.5 as reported by the Superintendent to the Board of Education.

**B. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson**

*A motion by Mrs. Shapiro, seconded by Dr. Westlake, and carried by a roll call vote of 8-0, (Mr. Oddo was absent) the Board approved B1.*

B1. Use of School Facilities - (BOE approved 3/28/2018) It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the 2017-2018 SY:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
SEPAC	Parent Meeting	<del>HMC</del> <u>Auditorium</u>	4/30/18	7:15pm-9:30pm	-0-	-0-

B. **CURRICULUM** – Mrs. Walker, Chairperson

C. **FINANCE/TECHNOLOGY** – Mrs. Shapiro, Chairperson

*A motion by Mrs. Shapiro, seconded by Dr. Westlake, and carried by a roll call vote of 8-0, (Mr. Oddo was absent) the Board approved D1, D2, D3, D4, D5, D6*

D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of February 28, 2018, in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D2. Approval of the Financial Reports of the Board Secretary and Treasurer- It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of February 28, 2018

D3. Monthly Budgetary Line Item Certification –

RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 3 as of February 28, 2018, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C 6A:23A-16.10 (a); and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C 6A:23A-16.10(c) 4 that after review of the Board Secretary's Report (A148) and Treasurer's Report (A149) and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of N.J.A.C 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year.

- D4. Check Register for April 11, 2018 - It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements on the April 11, 2018 Check Register in the amount of \$12,459.56, check numbers 17465-17482. (Check #017481 Void)
- D5. Approval of Continuing Disclosure Agent Services and Independent Registered Municipal Advisor of Record for the 2018-2019 School Year - It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education approves an agreement with and the appointment of Phoenix Advisors, LLC, as the Independent Registered Municipal Advisor of Record and Continuing Disclosure Agent to provide Continuing Disclosure Services as required
- D6. Approval of Shared Services Agreement with Region V for the 2018-2019 School Year - It is hereby moved that the Oradell Board of Education desires to enter into Joint Purchasing Agreement and will participate as a full member of the Bergen County Region V Council for Special Education for the 2018-2019 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates John C. Anzul, Superintendent, as its representative to Region V; and empowers him to cast all votes and take all other actions necessary to represent its interests in Region V. The Board further approves the joint bidding and transportation agreements for all Oradell students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approves the joint bidding and/or shared services for non-public school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on an as needed basis.

**E. NJSBA/BCSBA DELEGATE REPORT - Mr. Walsh, Delegate - None**

**F. PERSONNEL/NEGOTIATIONS – Mrs. Robertson, Chairperson**

*Mrs. Robertson called attention to agenda item F2 emphasizing that the Board is approving the Memorandum of Agreement (MOA) with the Oradell Education Association*

*A motion by Mrs. Robertson, seconded by Dr. Westlake, and carried by a roll call vote of 8-0, (Mr. Oddo was absent) the Board approved F1, F2*

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated April 11, 2018.

F2. Approval of an Agreement with the Oradell Education Association - It is hereby moved upon the recommendation of the Superintendent, that the Board ratifies an agreement between the Oradell Board of Education and the Oradell Education Association for the period of July 1, 2016- June 30, 2018.

**G. POLICY – Mr. Griffin, Chairperson - *Mrs. Shapiro - upcoming meeting next week***

**H. PUBLIC RELATIONS – Mrs. Norian, *Chairperson - upcoming meeting next week***

**I. TRI DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson - *None***

**XII. OPEN TO THE PUBLIC**

- *Danielle Tikijian questioned the process on how professional services are approved by the Board*
- *Dorothea Durand referred to a presentation made at a past meeting regarding student achievements and how the District compares to other districts. President Watson-Nichols and Ms. Bozios, OPS Principal, referred her to the OPS website where all presentations are posted.*

**XIII. OLD BUSINESS**

- *Dr. Westlake made an announcement that Mr. Walsh is being honored for 25 years of service as a Board Member on May 31, 2018*
- *President Watson-Nichols commented that final rehearsals are taking place for the Odyssey of the Mind competition*
- *Mrs. Walker congratulated Mrs. Pizza's 3rd grade class for winning an on-line math competition.*

**XIV. NEW BUSINESS**

- *Mrs. Walker announced that the Library is having an “Evening of Jazz” on 4/21/18 from 6:30 p.m. to 9:30 p.m.*
- *Mrs. Norian commented that the Rotary Club was at OPS today who presented dictionaries to the 3rd graders who were so well behaved and thrilled to get their own book. She also commended Mrs. Walker for the games she had created for the students in searching for words in their dictionaries. Both Mrs. Norian and Mrs. Walker commented that they were very proud of the students.*

## **XV. CLOSED SESSION**

*A motion by Mrs. Norian , seconded by Mrs. Walker, and carried by a roll call vote of 8-0, (Mr. Oddo was absent) to enter into closed session to discuss negotiations at 7:40 p.m.*

*A motion by Dr. Westlake, seconded by Mrs. Norian, and carried by a roll call vote of 8-0, (Mr. Oddo was absent) to close the session at 7:55 p.m.*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

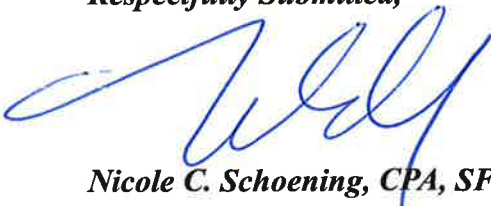
**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**XVI. A Motion by Dr. Westlake, seconded by Mrs. Norian, the meeting was adjourned at 8:20 p.m.**

*Respectfully Submitted,*



*Nicole C. Schoening, CPA, SFO*

*Business Administrator/ Board Secretary*

Oradell Board of Education  
 Personnel Committee Report  
 April 11 , 2018

**The Superintendent, in consultation with the Personnel Committee, recommends the following:**

I. RETIREMENTS/RESIGNATIONS/TERMINATIONS: NONE

II. NEW HIRES/APPOINTMENTS:

A. That the Board of Education accepts the Appointment of Substitute Teachers/Aides for SY 2017-2018:

*(\*Pending receipt of appropriate required documentation)*

Last Name	First Name	Position		Salary	Effective Date
		Substitute Teacher	Substitute Aide		
*Pallotta	Alexandria	X	X	\$90 per day	4/12/2018

B. That the Board of Education approves the following individual be appointed to the position indicated at the salary listed for the 2017-2018 SY, effective as listed:

Last Name	First Name	Position	Salary	Replacing	Effective Date
Auriemma	Nicole	Admin. Asst. to the BA /Board Secretary, Accounts Payable/Receivable	\$46,000.00	Lisa Green	5/1/2018

III. TRANSFERS/REASSIGNMENTS: NONE

IV. LEAVES OF ABSENCE: NONE

V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/LONGEVITY:

A. That the Board of Education accepts the Appointment of Lesley Maklin for the following:

Name	Position	Salary
Maklin, Lesley	Asst. Director for Schaefer Explorations 2018 Summer Program	\$4,500

*\*Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS: NONE

VIII. SCHOOL ACTIVITIES/PROGRAMS:

A. Approval of Workshops/Conferences for the 2017-2018 SY - It is hereby moved upon recommendation of the Superintendent that the Board approves the following Workshops/Conference:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Registration	Travel
Gallagher, Eileen	NJPSA (NJ Principals and Supervisors Assoc.)	School Law for Admin. Assistants	Monroe Twp., NJ	4/25/18	\$100.00	\$36.58 mileage \$8.40 tolls
Schoening, Nicole	Purchasing	NJASBO (NJ Assoc. of School Business Officials)	Mt. Laurel, NJ	4/12/18	\$100.00	\$21.45 mileage

IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES: NONE