

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SECTION MEETING
ORADELL PUBLIC SCHOOL AUDITORIUM
AUGUST 16, 2023**

MINUTES

I. *The meeting was called to order at 7:30 p.m. by Mrs. Nichols, Board President.*

II. *The Flag Salute was led by Mr. Walsh.*

III. *The Sunshine Law Statement was read by Mrs. Nichols.*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Mr. Derian.*

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional and academic discovery to foster curiosity, courage and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019.

V. **ROLL CALL**

Present: Mrs. Acosta, Mrs. Downey, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols.

Mrs. Bhatia-Nigam, Mr. Griffin, and Mrs. Norian were absent.

Also present were Ms. Bozios, Superintendent, and Mr. Iappelli, Business Administrator, and approximately 5 members of the public.

VI. **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

No members of the public addressed the Board.

VII. **BOARD PRESIDENT’S REMARKS**

VIII. **SUPERINTENDENT’S REPORT**

- Presentation of 2022-2023 ACCESS Testing Results

Ms. Bozios presented on the ACCESS Testing Results. Additionally, Ms. Bozios addressed the various buildings and grounds projects happening this summer, the draft newsletter, upcoming QSAC, finalizing curriculum, and salary increases for substitutes and lunch aides.

IX. BUSINESS ADMINISTRATOR'S REPORT

Mr. Iappelli thanked Mr. Cusack and the custodial staff for their efforts this summer.

X. MINUTES

A motion by Mr. Walsh, seconded by Mrs. Walker, and carried by a roll call vote of 6-0, the board approved review of the minutes from 7/26/2023, and the minutes from 6/28/2023 and 7/12/2023.

REVIEW OF MEETING MINUTES

July 26, 2023 Work/Business Section

APPROVAL OF MEETING MINUTES

June 28, 2023 Work/Business Section

July 12, 2023 Board Retreat

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 6-0, the board approved A1-A4.

- A1. Approval of District Student Code of Conduct for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the District Student Code of Conduct for SY 2023-2024.
- A2. Approval of Parent-Student Handbook for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Parent-Student Handbook for SY 2023-2024.
- A3. Approval of District Goals** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following District Goals for SY 2023 – 2024:
 - Meet the needs of all learners via a differentiated approach to learning as evidenced by the number of students who meet or exceed expectations on

the New Jersey Student Learning Assessment (NJSLA) with a target goal of 80% Meeting or Exceeding in Mathematics and 85% Meeting or Exceeding in English-Language Arts.

- Develop a comprehensive technology plan that addresses current and future hardware needs, operational and instructional software usage, and protocols for safety and security.
- Implement activities across the curriculum that foster creativity resulting in increased student engagement.
- Enhance the partnership between home and school through deliberate communication structures and increased opportunities for family involvement.

A4. Approval of Revised Positions – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the revised job descriptions for the following positions effective for the 2023-2024 school year:

- Administrative Assistant to the Business Administrator/Payroll & Benefits Coordinator
- Business Office Specialist/Accounts Payable and Receivable Coordinator

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 6-0, the board approved B1.

B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2023-2024 in accordance with Board Policy #1330.

#	Organization	Event	Area of Building	Date	Time	Custodial OT	Facility Charge
1	HoOPS Intramural Basketball	Grade 6 Intramural Basketball	Gymnasium	12/1 12/8 12/15 1/5 1/12 1/19 1/26 2/2	3:00 – 5:00 PM	N/A	N/A

2	YWCA Northern New Jersey	Before/After School Program	MPR A & B	2023-2024 School Year	Before & After School		Per Contract
3	YWCA Northern New Jersey	Vacation Program	MPR A & B		7:30 AM – 5:30 PM		

C. CURRICULUM – Mrs. Bhatia-Nigam, Chairperson (Absent)

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 6-0, the board approved C1-C2.

- C1. Approval of Walking Field Trip Destination(s)** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following walking field trip destination(s) for SY 2023-2024.

Destination
Blauvelt Mansion
Kinderkamack Business District
Memorial Field
Oradell Police and Fire Departments
Oradell Public Library
River Dell Regional Schools

- C2. Approval of Field Trip Destination(s) for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip destination(s) for SY 2023-2024

DESTINATION	LOCATION
AMC Theater	Paramus, NJ
Bergen Performing Arts Center	Englewood, NJ
Berrie Center at Ramapo College	Mahwah, NJ
Bowlero Fair Lawn Lanes	Fair Lawn, NJ
Branchburg Middle School	Branchburg, NJ
Bronx Zoo	Bronx, NY
Buehler Science Center	Paramus, NJ
Camp Mason	Hardwick, NJ
Emerson High School	Emerson, NJ

Ewing High School	Ewing, NJ
Iowa State University	Ames, IA
J.P. Case Middle School	Flemington, NJ
Liberty Science Center	Jersey City, NJ
Mahwah High School	Mahwah, NJ
Meadowlands Environmental Center	Lyndhurst, NJ
Michigan State University	Lansing, MI
Midland Park High School	Midland Park, NJ
Montclair State University	Montclair, NJ
Museum Village	Monroe, NY
Newark Museum	Newark, NJ
NJ Sea Grant Consortium	Sandy Hook, NJ
Planetarium at Raritan Valley	Branchburg, NJ
Princeton High School	Princeton, NJ
Secor Farms	Mahwah, NJ
Sharpe Reservation	Fishkill, NY
Turtle Back Zoo	West Orange, NJ
Westwood Theater	Westwood, NJ

D. FINANCE/TECHNOLOGY – Mr. Griffin, Chairperson (Absent)

A motion by Mr. Derian, seconded by Mr. Walsh, and carried by a roll call vote of 6-0, the board approved D1-D12.

- D1. Hand Check Payroll Register for July 30, 2023** – It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for July 30, 2023 in the amount of \$150,201.89.

- D2. Hand Check Payroll Register for August 15, 2023** – It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for August 15, 2023 in the amount of \$89,544.96

- D3. Check Journals for August 2023** – It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements for the month of August 2023 Check Journals in the amount of \$382,542.35 check numbers 001747-001750, 024030-024091 and \$201,806.64 Check numbers 990186-990188, 999181-999182.

D4. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the report of the Board Secretary, A148, and the treasurer, A149, as of **June 30, 2023.**

D5. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **July 31, 2023,** in accordance with Title 18A:22-8.1 and furthermore, designates the business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D6. Monthly Budgetary Line Item Certification – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10(c) 3 as of **July 31, 2023** that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

D7. REVISED 6/14/2023 - Approval for GL Group Payment – It is hereby moved, upon recommendation of the Superintendent, that the Board approves partial payment to GL Group, Inc. in the amount of \$10,208.23 as per the recommendation of the Board’s architect as follows:

Contract: \$293,400.00
Add: Total Change Orders
CO #004 State Floor Re-Staining: \$7,892.50
CO #006 Paint & Repair Stage Walls & Ceiling: \$16,489.69
CO #007 Additional Electric Work: \$13,225.58
CO #009 Change Lobby Wall Paint: \$3,269.75

Less: Payment Applications
Payment App #1 – OPS Auditorium Renovation (\$167,288.76)

Payment App #2 – OPS Auditorium Renovation (\$28,455.77)
 Payment App #3 – OPS Auditorium Renovation (\$7,989.50)
 Payment App #4 – OPS Auditorium Renovation (\$6,887.50)
 Payment App #5 – OPS Auditorium Renovation (\$64,097.74)
Payment App #6 – OPS Auditorium Renovation (\$10,208.23)

Balance to Finish:
 \$50,674.81

D8. Approval for GL Group Change Order: 002 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves GL Group, Inc. Change Order: 002 per AIA Document G701 – 2017 as approved by the Board’s architect.

D9. Approval of an Agreement for Non-Public School Aid Entitlement for St. Joseph’s School for SY 2023-2024 as follows:

Entitlement Category	Amount
Nursing	\$8,640.00
Security	\$14,760.00
Technology	\$3,528.00
Textbooks	\$4,162.00

D10. REVISED 5/10/2023 – Approval of 2023-2024 Tax Revenue Payment Schedule – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the tax revenue payment schedule for the SY 2023-2024 below:

Date	Total Tax Levy	Date	Total Tax Levy
August 2023	\$2,238,546.80	January 2024	\$1,119,273.42
September 2023	\$1,119,273.42	February 2024	\$1,119,273.42
October 2023	\$1,119,273.42	March 2024	\$1,119,273.42
November 2023	\$1,119,273.42	April 2024	\$1,119,273.42
December 2023	\$1,119,273.42	May 2024	\$1,119,273.42
		June 2024	\$1,119,273.42
Total 2023	\$6,715,640.48	Total 2024	\$6,715,640.52
TOTAL	\$13,431,281.00		

- D11. Approval of YWCA of Bergen County Lease Agreement** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the lease agreement between the Oradell Board of Education and the YWCA of Bergen County for the use of the Oradell Public School to operate the Before/After-School Program from September 1, 2023 – June 30, 2024.
- D12. Approval of Agreement for Non-Public Nursing Services** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves an agreement with the Mid-Bergen Regional Health Commission to provide non-public nursing services to St. Joseph’s students for SY 2023-2024, at an annual rate not to exceed the district’s entitlement for non-public nursing aid.
- D13. Approval of Bergen County Special Services School District Renewal Contract for Hospital Instruction for SY 2023-2024** - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the renewal contract with Bergen County Special Services School District to provide hospital instruction to students who are confined for medical and/or rehabilitative care in New Bridge Medical Center for the SY 2023-2024 at the rate of \$65.00/hour.
- D14. Approval of Landscape Maintenance Services from Greenbelt Landscapes-**
- It is hereby moved, upon the recommendation of the Superintendent that the Board approves the purchase of landscape maintenance services from Greenbelt Landscapes at the quoted price of \$38,500.00.
- D15. Approval to Dispose of Obsolete/Surplus Equipment** – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education authorizes the Superintendent to dispose obsolete/surplus equipment in accordance with N.J.S.A 18A:20-5, N.J.A.C.6A:26-7.4 and Board Policy 3260-3270 (as per attached list).
- E. NJSBA/BCSBA DELEGATE REPORT** – Mr. Walsh, Delegate
Nothing to report at this time.
- F. PERSONNEL** – Mrs. Walker, Chairperson
- A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 6-0, the Board approved F1.*
- F1.** It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Personnel Committee Report dated August 16, 2023.

G. POLICY – Mrs. Norian, Chairperson (Absent)
Nothing to report at this time.

H. PUBLIC RELATIONS – Mrs. Acosta, Chairperson
Nothing to report at this time.

XII. OPEN TO THE PUBLIC

Mrs. Jen Allen addressed the Board regarding District Goals. Ms. Bozios responded with specifics.

XIII. OLD BUSINESS

Discussed NJSBA Workshop 2023. In addition, Mr. Derian remarked on the District's state aid and Mrs. Walker applauded our state test results.

XIV. NEW BUSINESS

Nothing to report at this time.

XV. CLOSED SESSION

The Board did not go into a Closed Session

XVI. ADJOURNMENT

A motion by Mrs. Walker, seconded by Mr. Walsh, and carried by a roll call vote of 6-0, the meeting was adjourned at 8:24 p.m.

Respectfully Submitted,



Peter Iappelli, BA/BS