

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649  
PUBLIC WORK/BUSINESS SESSION MEETING  
ORADELL PUBLIC SCHOOL AUDITORIUM  
AUGUST 16, 2023**

**AGENDA**

**I. CALL TO ORDER – 7:30 P.M.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Oradell Public School District is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional and academic discovery to foster curiosity, courage and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019.

**V. ROLL CALL**

Mrs. Acosta, Mrs. Bhatia-Nigam, Mrs. Downey, Mr. Griffin, Mrs. Norian, Mrs. Walker, Mr. Walsh, Mr. Derian, and Mrs. Nichols.

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

**VII. BOARD PRESIDENT’S REMARKS**

**VIII. SUPERINTENDENT’S REPORT**

- Presentation of 2022-2023 ACCESS Testing Results

**IX. BUSINESS ADMINISTRATOR’S REPORT**

**X. MINUTES**

**REVIEW OF MEETING MINUTES**

July 26, 2023 Work/Business Session

**APPROVAL OF MEETING MINUTES**

June 28, 2023 Work/Business Session

July 12, 2023 Board Retreat

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**XI. COMMITTEE REPORTS/ACTIONS**

**A. ADMINISTRATIVE ITEMS**

- A1. Approval of District Student Code of Conduct for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the District Student Code of Conduct for SY 2023-2024.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- A2. Approval of Parent-Student Handbook for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Parent-Student Handbook for SY 2023-2024.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- A3. Approval of District Goals** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following District Goals for SY 2023 – 2024:

- Meet the needs of all learners via a differentiated approach to learning as evidenced by the number of students who meet or exceed expectations on the New Jersey Student Learning Assessment (NJSLA) with a target goal of 80% Meeting or Exceeding in Mathematics and 85% Meeting or Exceeding in English-Language Arts.
- Develop a comprehensive technology plan that addresses current and future hardware needs, operational and instructional software usage, and protocols for safety and security.
- Implement activities across the curriculum that foster creativity resulting in increased student engagement.

- Enhance the partnership between home and school through deliberate communication structures and increased opportunities for family involvement.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**A4. Approval of Revised Positions** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the revised job descriptions for the following positions effective for the 2023-2024 school year:

- Administrative Assistant to the Business Administrator/Payroll & Benefits Coordinator
- Business Office Specialist/Accounts Payable and Receivable Coordinator

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**A5. Approval of District Mentoring Plan** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the District Mentoring Plan for SY 2023-2024.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**A6. Approval of Professional Development Plan** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Professional Development Plan for SY 2023-2024.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**B. BUILDINGS & GROUNDS/SAFETY** – Mr. Derian, Chairperson

**B1. Use of School Facilities** – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2023-2024 in accordance with Board Policy #1330.

#	Organization	Event	Area of Building	Date	Time	Custodial OT	Facility Charge
1	HoOPS Intramural Basketball	Grade 6 Intramural Basketball	Gymnasium	12/1, 12/8, 12/15, 1/5, 1/12, 1/19, 1/26, 2/2	3:00–5:00 PM	N/A	N/A
2	YWCA Northern New Jersey	Before/After School Program	MPR A & B	2023-2024 School Year	Before & After School		Per Contract
3	YWCA Northern New Jersey	Vacation Program	MPR A & B	2/20/24-2/23/24 4/1/24-4/5/24	7:30 AM-5:30 PM		Per Contract

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**C. CURRICULUM – Mrs. Bhatia-Nigam, Chairperson**

**C1. Approval of Walking Field Trip Destination(s)** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following walking field trip destination(s) for SY 2023-2024.

Destination
Blauvelt Mansion
Kinderkamack Business District
Memorial Field
Oradell Police and Fire Departments
Oradell Public Library
River Dell Regional Schools

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**C2. Approval of Field Trip Destination(s) for SY 2023-2024** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip destination(s) for SY 2023-2024

DESTINATION	LOCATION
AMC Theater	Paramus, NJ
Bergen Performing Arts Center	Englewood, NJ
Berrie Center at Ramapo College	Mahwah, NJ
Bowlero Fair Lawn Lanes	Fair Lawn, NJ
Branchburg Middle School	Branchburg, NJ
Bronx Zoo	Bronx, NY

Buehler Science Center	Paramus, NJ
Camp Mason	Hardwick, NJ
Emerson High School	Emerson, NJ
Ewing High School	Ewing, NJ
Iowa State University	Ames, IA
J.P. Case Middle School	Flemington, NJ
Liberty Science Center	Jersey City, NJ
Mahwah High School	Mahwah, NJ
Meadowlands Environmental Center	Lyndhurst, NJ
Michigan State University	Lansing, MI
Midland Park High School	Midland Park, NJ
Montclair State University	Montclair, NJ
Museum Village	Monroe, NY
Newark Museum	Newark, NJ
NJ Sea Grant Consortium	Sandy Hook, NJ
Planetarium at Raritan Valley	Branchburg, NJ
Princeton High School	Princeton, NJ
Secor Farms	Mahwah, NJ
Sharpe Reservation	Fishkill, NY
Turtle Back Zoo	West Orange, NJ
Westwood Theater	Westwood, NJ

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**D. FINANCE/TECHNOLOGY – Mr. Griffin, Chairperson**

**D1. Hand Check Payroll Register for July 30, 2023** – It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for July 30, 2023 in the amount of \$150,201.89.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**D2. Hand Check Payroll Register for August 15, 2023** – It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Payroll Hand Check Register for August 15, 2023 in the amount of \$89,544.96

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

- D3. Check Journals for August 2023** – It is hereby moved, upon recommendation of the Business Administrator/Board Secretary, that the Board approves the disbursements for the month of August 2023 Check Journals in the amount of \$382,542.35 check numbers 001747-001750, 024030-024091 and \$201,806.64 Check numbers 990186-990188, 999181-999182.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D4. Approval of the Financial Reports of the Board Secretary and Treasurer** – It is hereby moved, upon recommendation of the Superintendent, that the Board approve the report of the Board Secretary, A148, and the treasurer, A149, as of June 30, 2023.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D5. Transfer of Funds** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **July 31, 2023**, in accordance with Title 18A:22-8.1 and furthermore, designates the business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D6. Monthly Budgetary Line Item Certification** – RESOLVED, that the Board Secretary for the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10(c) 3 as of **July 31, 2023**, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a) ; and

FURTHER BE IT RESOLVED, that the Oradell Board of Education certifies that pursuant to N.J.A.C. 6A:23A-16.10 (c) 4 that after review of the Board Secretary’s Report (A148) and Treasurer’s Report (A149) and the advice of district officials, we have no reason to doubt that any major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**D7. REVISED 6/14/2023 - Approval for GL Group Payment** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves partial payment to GL Group, Inc. in the amount of \$10,208.23 as per the recommendation of the Board’s architect as follows:

Contract: \$293,400.00  
 Add: Total Change Orders  
 CO #004 State Floor Re-Staining: \$7,892.50  
 CO #006 Paint & Repair Stage Walls & Ceiling: \$16,489.69  
 CO #007 Additional Electric Work: \$13,225.58  
 CO #009 Change Lobby Wall Paint: \$3,269.75

Less: Payment Applications  
 Payment App #1 – OPS Auditorium Renovation (\$167,288.76)  
 Payment App #2 – OPS Auditorium Renovation (\$28,455.77)  
 Payment App #3 – OPS Auditorium Renovation (\$7,989.50)  
 Payment App #4 – OPS Auditorium Renovation (\$6,887.50)  
 Payment App #5 – OPS Auditorium Renovation (\$64,097.74)  
**Payment App #6 – OPS Auditorium Renovation (\$10,208.23)**

Balance to Finish: \$50,674.81

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**D8. Approval for GL Group Change Order: 002** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves GL Group, Inc. Change Order: 002 per AIA Document G701 – 2017 as approved by the Board’s architect.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**D9. Approval of an Agreement for Non-Public School Aid Entitlement** for St. Joseph’s School for SY 2023-2024 as follows:

<b>Entitlement Category</b>	<b>Amount</b>
Nursing	\$8,640.00
Security	\$14,760.00
Technology	\$3,528.00
Textbooks	\$4,162.00

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D10. REVISED 5/10/2023 – Approval of 2023-2024 Tax Revenue Payment Schedule** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the tax revenue payment schedule for the SY 2023-2024 below:

<b>Date</b>	<b>Total Tax Levy</b>	<b>Date</b>	<b>Total Tax Levy</b>
August 2023	\$2,238,546.80	January 2024	\$1,119,273.42
September 2023	\$1,119,273.42	February 2024	\$1,119,273.42
October 2023	\$1,119,273.42	March 2024	\$1,119,273.42
November 2023	\$1,119,273.42	April 2024	\$1,119,273.42
December 2023	\$1,119,273.42	May 2024	\$1,119,273.42
		June 2024	\$1,119,273.42
<b>Total 2023</b>	<b>\$6,715,640.48</b>	<b>Total 2024</b>	<b>\$6,715,640.52</b>
<b>TOTAL</b>	<b>\$13,431,281.00</b>		

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D11. Approval of YWCA of Bergen County Lease Agreement** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the lease agreement between the Oradell Board of Education and the YWCA of Bergen County for the use of the Oradell Public School to operate the Before/After-School Program from September 1, 2023 – June 30, 2024.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

- D12. Approval of Agreement for Non-Public Nursing Services** – It is hereby moved, upon recommendation of the Superintendent, that the Board approves an agreement with the Mid-Bergen Regional Health Commission to provide non-public nursing services to St. Joseph’s students for SY 2023-2024, at an annual rate not to exceed the district’s entitlement for non-public nursing aid.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded

**ROLL CALL**

**D13. Approval of Bergen County Special Services School District Renewal Contract for Hospital Instruction for SY 2023-2024** - It is hereby moved, upon recommendation of the Superintendent, that the Board approves the renewal contract with Bergen County Special Services School District to provide hospital instruction to students who are confined for medical and/or rehabilitative care in New Bridge Medical Center for the SY 2023-2024 at the rate of \$65.00/hour.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**D14. Approval of Landscape Maintenance Services from Greenbelt Landscapes--** It is hereby moved, upon the recommendation of the Superintendent that the Board approves the purchase of landscape maintenance services from Greenbelt Landscapes at the quoted price of \$38,500.00.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**D15. Approval to Dispose of Obsolete/Surplus Equipment** – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education authorizes the Superintendent to dispose obsolete/surplus equipment in accordance with N.J.S.A 18A:20-5, N.J.A.C.6A:26-7.4 and Board Policy 3260-3270 (as per attached list).

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**E. NJSBA/BCSBA DELEGATE REPORT** – Mr. Walsh, Delegate

**F. PERSONNEL** – Mrs. Walker, Chairperson

**F1.** It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Personnel Committee Report dated August 16, 2023.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**G. POLICY** – Mrs. Norian, Chairperson

**H. PUBLIC RELATIONS** – Mrs. Acosta, Chairperson

**XII. OPEN TO THE PUBLIC**

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

**XV. CLOSED SESSION - (IF NECESSARY)**

*(NOTICE: Public action may be taken after Closed Session concludes.)*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**

**XVI. ADJOURNMENT**

\_\_\_\_\_ Motion \_\_\_\_\_ Seconded  
**ROLL CALL**