

ORADELL BOARD OF EDUCATION

ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING

Oradell Public School Auditorium

September 25, 2019

MINUTES

- I. *Meeting was called to order at 7:35 p.m. by President Watson-Nichols.***
- II. *The Flag Salute was led by Dr. Westlake.***
- III. *The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *The Mission Statement was read by Mrs. Levy***

The Oradell Public School is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive and responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

- V. **ROLL CALL****

Present - Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mr. Walsh, Dr. Westlake, Mrs. Watson- Nichols

Absent – Mrs. Walker

Also present were Dr. John Anzul, Superintendent Joannette Femia, Interim Business Administrator/Board Secretary, two members of the administration and approximately two members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

District Principal and President of Oradell's Administrative Association Megan Bozios made a statement in regard to AI the Annual District Goals. Ms. Bozios noted that PARCC is now known as New Jersey Student Learning Assessment. Ms. Bozios also noted that item 2 of AI would be difficult to implement for this school year would be too much to take on and requested a change from implementation of curriculum to activities.

VII. BOARD PRESIDENT'S REMARKS

Mrs. Watson noted that she intended to discuss the Board Goals in her remarks and requested feedback from the Board in regard to Ms. Bozios comments. The Board had a discussion in regards to the changing of the verbiage suggests by Ms. Bozios and the expectations that they have for the 6th grade curriculum.

Mrs. Watson asked Ms. Bozios to clarify the plan for the 6th grade curriculum. Ms. Bozios provided information and will provide something in writing for the Board.

VIII. SUPERINTENDENT'S REPORT

Dr. Anzul highlighted events in the District from the past month, including Back to School Nights and Foundations, noting that he has received positive feedback from the parents and the community.

Dr. Anzul noted events scheduled for October including Special Services paring up with CPAC on Oct 2nd, Week of Respect is October 7-11

Dr. Anzul noted we have a successful mentor program which is on the agenda this evening for the Boards approval.

IX. BUSINESS ADMINISTRATOR'S REPORT

Mrs. Femia noted that this is the last Board meeting for her. Mrs. Femia expressed her appreciation to the district, has enjoyed the work especially noted having the opportunity to work with Dr. Westlake again has been a pleasure. Mrs. Femia stated she would also make herself available in the future as needed to assist with the transition.

X. MINUTES

A motion made by Mr. Walsh, seconded by Mrs. Norian, and carried a roll call vote of 7-0 for Minutes dated July 31, 2019 (Mrs. Walker was absent and Mrs. Shapiro abstained), carried a roll call vote of 6-0 for Minutes dated August 7, 2019 (Mrs. Walker was absent and Mrs. Shapiro as well as Mr. Derian abstained).

REVIEW OF MEETING MINUTES

- September 12, 2019 Work/Business Session

APPROVAL OF MEETING MINUTES

- July 31, 2019 Work/Business Session – Board Retreat
- August 7, 2019 Work/Business Session

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS

A motion made by Mr. Derian, seconded by Mrs. Norian, and carried a roll call vote of 8-0 (Mrs. Walker was absent) the Board tabled A1.

A motion made by Mr. Derian, seconded by Mr. Walsh, and carried a roll call vote of 8-0 (Mrs. Walker was absent) the Board approved A2.

~~A1.—Approval of the Annual District Goals—It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following Annual District Goals:~~

- ~~1.—Increase the number of students who move up from Approaching, or below, to either Meeting Expectations or Exceeding in Math and English—Language Arts on the PARCC.~~
- ~~2.—Implement the Open Circle Curriculum K-5 with 90% passing rate for all students and staff, and implement a 6th grade SEL curriculum.~~
- ~~3.—Conduct a comprehensive audit of district security and develop recommendations for improvements, and implement the plan.~~

- A2. Approval of District Mentoring Plan for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the District Mentoring Plan for SY 2019-2020

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian reported that a meeting was held to discuss the proposal from the Architect’s presented at the last Board meeting. After reviewing the detailed costs related to the proposal, the committee made a counter offer to the Architect’s which was rejected. Therefore as for the project changes the only addition will be the floor in the hallway.

A motion made by Mr. Derian, seconded by Mr. Walsh, and carried a roll call vote of 8-0 (Mrs. Walker was absent) the Board approved B1.

- B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2019-2020 in accordance with Board Policy #1330:

	Organization	Event	Area of Building	Date (s)	Time	Custodian	Facility Charge
1	Cub Scout Pack 136 (Category A)	Cub Scout / Boy Scout Crossover	Auditorium	3/13/2020	6:30 PM – 9:00 PM	-0-	-0-
2	Junior Women’s Club (Category A)	Spelling Bee	Auditorium	1/5/2020 *1/12/2020 (*RAIN DATE)	11:00 AM – 4:00 PM	-0-	-0-
3	OEA (Category A)	Association Meetings	IMC	9/23/19; 10/23/19; 12/13/19; 2/11/20; 3/3/20; 5/18/20	3:25PM - 5:00PM	-0-	-0-
4	Oradell Girl Scouts (Category A)	Girl Scouts Annual “Bring Someone Special	MPR C&D	1/10/2020 *5/29/2020 (*RAIN DATE)	3:00 PM – 9:00 PM	-0-	-0-

		Dance"					
5	Oradell Recreation Dept. (Category B)	Halloween Party	MPR A,B,C,D	10/25/2019	5:00 PM – 9:30 PM	-0-	\$15
6	River Dell Junior Cheer (Category B)	River Dell Junior Cheer Photos	Front Lawn (MPR C & D) in case of inclement weather	10/15/2019	3:30PM – 5:00PM	-0-	\$15

C. CURRICULUM- Mrs. Norian, Chairperson

A motion made by Mrs. Norian, seconded by Dr. Westlake, and carried a roll call vote of 8-0 (Mrs. Walker was absent) the Board approved C1.

- C1. Approval of Field Trip(s) – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following field trip(s) for SY 2019-2020:

Destination	Grade	Date	Cost to District	Cost to Parents
Sharpe Reservation, Fishkill, NY	5	November 2019	\$5,700.00 (Transportation)	\$220.00 per student

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

The Board held a discussion in regard to pulling D7 and D8. Mrs. Femia informed the Board they would need to table D3 and D4.

A motion made by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 8-0 (Mrs. Walker was absent) the Board pulled D7 and D8.

A motion made by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 8-0 (Mrs. Walker was absent) the Board tabled D3 and D4.

A motion made by Mrs. Shapiro, seconded by Dr. Westlake, and carried a roll call vote of 8-0 (Mrs. Walker was absent) the Board approved D1, D2, D5, D6, D9 and D10,

- D1. Hand Check Payroll Registers for September 15, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Hand Check Payroll Registers for September 13, 2019 for a total amount of \$401,847.90

- D2. Check Register for September 25, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursement on the September 25, 2019 Check Register in the amount of \$173,941.38 check numbers 020464-020536
*check numbers 020421-020463 and 020537-020599 have been voided

- D3. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **July 2019 and August 2019.**

- D4. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **August 31, 2019**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

- D5. Approval of Special Education Programs/Services for SY 19-20 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/ Services for SY 19-20

Service(s)	Student	Description	Cost
Northern Valley Regional High School-Valley Program	115	Extended school year program tuition for Summer 2019 Occupational therapy: 2 sessions per	\$6,956.27 2 sessions/wk for 5 weeks

		week for 5 weeks	@ \$65.00 each Total: \$650.00
Northern Valley Regional High School-Valley Program	110	Extended school year program tuition for Summer 2019 1:1 Aide for Summer 2019 Occupational therapy: 3 sessions per week for 5 weeks Physical therapy: 3 sessions per week for 5 weeks	\$6,956.27 \$4,254.55 3 sessions/wk for 5 weeks @ \$65 each Total: \$975 3 sessions/wk for 5 weeks @ \$65 each Total \$975
Windsor Bergen Academy	80	Extended school year program tuition for Summer 2019	\$9,190.80
Northern Valley Regional High School-Valley Program	94	Extended school year program tuition for Summer 2019 Occupational therapy: 2 sessions per week for 5 weeks	\$6,956.27 2 sessions/wk for 5 weeks @ \$65 each Total: \$650
Northern Valley Regional High School-Valley Program	104	Extended school year program tuition for Summer 2019 Occupational therapy: 2 sessions per week for 5 weeks	\$6,956.27 2 sessions/wk for 5 weeks @ \$65 each Total: \$650
BF Gibbs School-New Milford	108	Extended school year program tuition for Summer 2019	\$3,100.00
BF Gibbs School-New Milford	116	Extended school year program tuition for Summer 2019 1:1 Aide for Summer program	\$3,100.00 \$520.00
BF Gibbs School-New Milford	134	Extended school year program tuition for Summer 2019 1:1 Aide for Summer program	\$3,100.00 \$520.00
Camp Excel	6	Extended school year tuition for Summer 2019	\$5,000.00
River Edge-New Bridge Center	135	Sept-June Shared Aide	\$21,462.75
Karen Willick	135	Occupational therapy: 1 30-minute session/wk for 40 weeks	20 hours @ \$90/hr: \$1,800.00

D6. Approval Annual Contract for Hospital Instruction: Bergen County Special Services School District to provide hospital instruction for the 2019-2020 school at the rate of \$65.00/hour per NJAC 6A:14, 6A:1610.1 and 6A:16-10.2

D7. ~~Approval of proposal for Professional Services from Parette Somjen Architects for the New TAG Classroom Conversion and Faculty Alterations—Addendum 1 in the amount of \$9,600.~~

(Tabled on 9/12/19)

D8. ~~Approval of proposal for Professional Services from Parette Somjen Architects for the LRFP update in the amount of \$3,500~~

(Tabled on 9/12/19)

D9. Approval of LinkIt! Software renewal for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the renewal of LinkIt! Software for the SY 2019-2020 in the amount of \$11,596

D10. Approval of an agreement for Non-Public School Aid Entitlement for St. Joseph School as follows for SY 2019-2020:

Entitlement Category	Amount
Nursing	\$7,372
Security	\$11,400
Technology	\$2,736
Textbooks	\$4,006

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

Mr. Walsh reported that he attended the NJSBA/BCSBA Chairman’s meeting. Goals were discussed, nothing was voted on.

F. PERSONNEL- Mrs. Walker, Chairperson

A motion made by Mr. Derian, seconded by Dr. Westlake, and carried a roll call vote of 8-0 (Mrs. Walker was absent) the Board approved F1 – F3.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated September 25, 2019.

F2. Reaffirm Central Office Staff for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reaffirms the following Central Office Staff for SY 2019-2020:

	Name	Position	PC#	FTE	Effective Date	Salary
1	Gallagher, Eileen	Admin Assistant to Superintendent, Human Resources	0120	1	7/1/2019	\$65,520
2	Yablen, Deidre	Data Coordinator	9030	1	7/1/2019	\$49,440

F3. Reaffirm Supervisor of Building & Grounds for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reaffirms the Supervisor of Building & Grounds for SY 2019-2020:

	Name	Position	PC#	FTE	Effective Date	Salary
	Williamson, Kevin	Head Custodian and Supervisor of Building & Grounds	9400	1	7/1/2019	\$82,555

G. POLICY- Mrs. Levy, Chairperson

Mrs. Levy reported that the committee met this week and there will be revisions made to the policies on the agenda and she will be recommending that they be tabled.

A motion made by Mrs. Levy, seconded by Dr. Westlake, and carried a roll call vote of 8-0 (Mrs. Walker was absent) the Board tabled G1

G1. Second reading and adoption of the following Policies:

	Policy #	Regulation #	Description
1	3450		Money in School Buildings
2	3453		School Activity Funds
3	5136	5136	Fund-Raising Activities: Tabled pending additional Revisions

H. PUBLIC RELATIONS- Mr. Griffin, Chairperson

Mr. Griffin reported that the committee had a meeting and they have finalized the Board Brochure. The committee also review the survey from last year as well as “coffee with the Superintendent”. They have reviewed the draft of the next newsletter which will be released in October.

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson – *No report*

XII. OPEN TO THE PUBLIC

Miriam Yu, Oradell Councilmember noted that Back to School night was on September 11th this year. This was a conflict as the town has a ceremony in recognition of the events of September 11th. Ms. Yu requested that in the future the District avoid scheduling events on that date to avoid the conflict. Mrs. Watson noted that the date was used because of contractual obligations which have been changed so that this should not be an issue in the future.

XIII. OLD BUSINESS

Mr. Derian reported that the meetings are being recorded with new equipment, and that the picture is much better and thanked all those that watch and encouraged more community member to watch.

Mrs. Watson noted that the new banner is in and hanging in the Administrative offices.

Dr. Westlake thanked Mrs. Femia for her service and noted that she will be missed.

XIV. NEW BUSINESS

Mrs. Levy noted that the PTA scheduled a "Meet the Candidates" night at the same time the Board will be at the School Boards Convention. She has notified them of the conflict.

XV. CLOSED SESSION (IF NECESSARY)

A motion by Mrs. Norian, seconded by Mr. Walsh, that the Board entered into closed session at 8:30 p.m.

A motion by Mr. Walsh, seconded by Mr. Derian to exit closed session at 9:47 p.m.

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. ADJOURNMENT

A motion by Mr. Griffin, seconded by Mrs. Levy the meeting was adjourned at 9:48 p.m.

Respectfully Submitted,

Joanette Femia

Joanette Femia

Interim School Business Administrator/Board Secretary