

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
September 12, 2019
MINUTES

- *The meeting was called to order at 7:30 by President Watson-Nichols*
- *The Flag Salute was led by Mr. Walsh*
- *The Sunshine Law Statement was read by President Watson-Nichols*

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- *The Mission Statement was read by Dr. Derian*

The Oradell Public School is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive and responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

- **ROLL CALL**

Mr. Derian, Mr. Griffin, Mrs. Levy, Mrs. Norian, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson- Nichols

Also present were Dr. John Anzul, Superintendent, Joannette Femia, Interim Business Administrator/Board Secretary, 6 members of the administration, and the District Architect representative Greg Somjen of Parette Somjen Architects

- **OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – None**

- **BOARD PRESIDENT’S REMARKS**
 - *Mrs. Watson introduced the District Architects for an update on the current capital project and additional work that has been requested. Mr. Somjen reported that the project is running smoothly, however there have been some delays due to permits, noted that additional work has been requested which is the reason for the resolution on tonight’s agenda.*
 - *The Board discussed the proposal on the agenda, asking Mr. Somjen questions in regard to the original project specs and the proposed additional work, including the hallway and the HVAC. The Board requested estimates for the cost of the additional work.*

- **SUPERINTENDENT’S REPORT**
 - *Dr. Anzul reported that the custodians worked very hard to get us ready for opening day & commended them for a job well done.*
 - *Dr. Anzul reported that our technology department had many projects over the summer to in order to be ready for the students and commended them for the work they did.*
 - *Back to School night was successful and there has been a lot of positive feedback, there has been many changes to the schedule which includes our SOMO program. The administration and our teachers and our students should all be commended for all their hard work.*
 - *School Safety has been reviewed and addressed.*

- **BUSINESS ADMINISTRATOR’S REPORT**
 - *Mrs. Femia reported that John Mamora has been in the office several times and he will be starting on October 7, 2019*
 - *Mrs. Femia reported that NESBIG has notified us that they will be providing Cyber training at no additional cost to the district for everyone that has a district email.*

- **MINUTES**

REVIEW OF MEETING MINUTES

- July 31, 2019 Work/Business Session– Board Retreat

- August 7, 2019 Work/Business Session

A motion made by Mr. Walsh, seconded by Mrs. Norian, and carried a roll call vote of 9-0 the Board approved the Meeting Minutes of July 10, 2019.

APPROVAL OF MEETING MINUTES

- July 10, 2019 Work/Business Session

• COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS - *None*

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

Mr. Derian noted that B1 should be moved to Finance and changed to D12. Additionally B2 will now be changed to B1

A motion made by Mr. Derian, seconded by Mrs. Walker, carried a roll call vote of 9-0, the Board moved B1 to Finance becoming D12 and changed B2 to B1.

A motion made by Dr. Derian, seconded by Mrs. Walker, carried a roll call vote of 9-0 the Board approved B1.

~~B1.~~ (D12) Approval of proposal for Professional Services from Parette Somjen Architects for the New TAG Classroom Conversion and Faculty Alterations – Addendum 1 in the amount of \$9,600.

~~B2.~~ (B1) Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2019-2020 in accordance with Board Policy #1330:

	Organization	Event	Area of Building	Date (s)	Time	Custodian	Facility Charge
1	Girl Scout Troop #5981 (Category A)	9/11 Bronze Project	MPR D	Wed: 9/11/2019	3:00 PM-5:00 PM	-0-	-0-
2	Cub Scouts Pack #136 (Category A)	Cub Scout Pack Meeting	MPR C&D *MPR A&B	9/13/19; 10/11/19; 11/15/19; 12/13/19; 4/17/20; *5/8/20	6:30 PM-9:30 PM	-0-	-0-
3	Oradell PTA (Category A)	Class Photos	MPR D	9/24/19, 9/25/19	7:30 AM-3:00 PM	-0-	-0-

C. CURRICULUM- Mrs. Norian, Chairperson

Mrs. Norian reported that the committee held a meeting earlier this evening. The LA curriculum was reviewed and they were brought up to date on the Standards-Based Report Card.

A motion made by Mrs. Norian, seconded by Dr. Westlake, and carried a roll call of 9-0 the Board approved C1 – C3

C1. Approval of Standards-Based Report Card- It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the Standards-Based Report Cards listed below, for use during SY 2019-2020:

- Grade 4
- Grade 5
- Grade 6

C2. Approval of Field Trip Destination(s) for 2019-20 SY – It is hereby moved, upon recommendation of the Superintendent, that the Board approved the following field trip destination(s):

	DESTINATION	LOCATION
1	AMC Theater	Paramus, NJ
2	Bergen Performing Arts Center	Englewood, NJ
3	Berrie Center at Ramapo College	Mahwah, NJ
4	Blauvelt Museum	Oradell, NJ
5	Bowlero Fair Lawn Lanes	Fair Lawn, NJ
6	Branchburg Middle School	Branchburg, NJ

7	Buehler Science Center	Paramus, NJ
8	Camp Bernie	Port Murray, NJ
9	Emerson High School	Emerson, NJ
10	Ewing High School	Ewing, NJ
11	Iowa State University	Ames, IA
12	J.P. Case Middle School	Flemington, NJ
13	Liberty Science Center	Jersey City, NJ
14	Mahwah High School	Mahwah, NJ
15	Meadowlands Environmental Center	Lyndhurst, NJ
16	Memorial Field	Oradell, NJ
17	Michigan State University	Lansing, MI
18	Midland Park High School	Midland Park, NJ
19	Montclair State University	Montclair, NJ
20	Museum Village	Monroe, NY
21	Newark Museum	Newark, NJ
22	NJ Sea Grant Consortium	Sandy Hook, NJ
23	Oradell Police & Fire Dept.	Oradell, NJ
24	Oradell Public Library	Oradell, NJ
25	Planetarium at Raritan Valley	Branchburg, NJ
26	Princeton High School	Princeton, NJ
27	River Dell High School	Oradell, NJ
28	River Dell Middle School	River Edge, NJ
29	Sharpe Reservation	Fishkill, NY
29	Turtle Back Zoo	West Orange, NJ
30	Westwood Theater	Westwood, NJ

- C3. Approval of Revised Language Art Curriculum – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the revised curriculum listed below, for use during SY 2019-2020:

Subject	Grades
Language Arts Reading	Grades K-2
Language Arts Writing	Grades K-2

D. FINANCE/ TECHNOLOGY- Mrs. Shapiro, Chairperson

Mrs. Shapiro reported that the Finance committee is meeting in 2 weeks on September 25th. Mrs. Shapiro took note of D6 and thanked Ms. Denise Kuehner for her efforts to secure a grant for the Science Department.

A motion made by Mrs. Shapiro, seconded by Dr. Westlake, and carried by a roll call vote of 9-0 the Board tabled D9 and D12.

A motion made by Mrs. Shapiro, seconded by Dr. Westlake, and carried by a roll call vote of 9-0 the Board approved D1 through D8, and D10 and D11.

- D1. Hand Check Payroll Registers for August, 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Hand Check Payroll Registers for August 15, 2019 for \$85,407.92 and August 30, 2019 for \$88,939.08 for a total amount of \$174,347.00

- D2. Check Register for September 12, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursement on the September 12, 2019 Check Register in the amount of \$932,996.43 check numbers 020316-020417

- D3. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **August 31, 2019**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

- D4. Approval of an agreement for Chapters 192/193 Services with Bergen County Special Services for SY 2019-2020– It is hereby moved that the Board authorizes the Business Administrator/Board Secretary to enter into an agreement with Bergen County Special Services to provide remedial and auxiliary services (compensatory education, E.S.L. instruction and supplemental instruction) to eligible students attending non-public schools within the Oradell School District as required under Chapter 192/193 laws for the SY 2019-2020 at an annual rate not to exceed the district’s entitlement.

D5. Approval of an agreement for the following Therapy services/rates with Invo HealthCare Associates

PT - \$82/hr	RBT/ABA \$45/hr	PSY - \$85/hr
SLP - \$79/hr	BCaBA - \$65/hr	SW - \$63/hr
BCBA - \$85-\$89/hr	OT - \$79/hr	LDTC - \$75/hr

D6. Approval of Grant received by Ms. Denise Kuehner, Science Lab Specialist on behalf of the Carolyn Jane Scott Charitable Trust in the amount of \$5,725.00 for the benefit of the Oradell Public School to be used for iPads for the Science Lab.

D7. Revision of Approval for Professional Development Services Contract with Rutgers University for SY 2019-2020 – it is hereby moved, upon the recommendation of the Superintendent, that the Board approve a contract for 5 full days of Mathematics Coaching for a maximum of 25 participants with Rutgers University in an amount not to exceed \$10,000 from July 1, 2019 to June 30, 2020, with payments for services paid directly to Denis Sheeran as per changes to the Rutgers accounting procedures. All necessary documentation has been provided to the Business Office

D8. Approval to Dispose of Obsolete/Surplus Equipment – It is hereby moved, upon the recommendation of the Superintendent, that the Oradell Board of Education authorizes the Superintendent to dispose obsolete/surplus equipment in accordance with N.J.S.A 18A:20-5, N.J.A.C.6A:26-7.4 and Board Policy 3260-3270.

D9. Approval of proposal for Professional Services from Parette Somjen Architects for the LRFP update in the amount of \$3,500

D10. Approval of a Related Services contract with The COR Behavior Group – It is hereby moved, upon recommendation of the Superintendent, that the Board approves a

contract with The CORE Behavior Group for Speech Therapy services at \$140 per one hour for each session with student #117 not to exceed \$5,600

D11. Approval of an Agreement for Non-Public Nursing Services – It is hereby moved that the Board authorizes the Interim Business Administrator/Board Secretary to enter into an agreement with the Mid-Bergen Regional Health Commission to provide non-public nursing services to St. Joseph’s students for SY 2019-2020, at an annual rate not to exceed the District’s entitlement for Non-Public Nursing aid.

E. NJSBA/ BCSBA DELEGATE REPORT- Mr. Walsh, Delegate

Mr. Walsh reported that he will be attending a meeting in a few weeks and will report back to the Board.

F. PERSONNEL- Mrs. Walker, Chairperson

Mrs. Walker reported that the committee met earlier this evening and thanked Mrs. Distler for her presentation to the committee.

A motion made by Mrs. Walker, seconded by Dr. Westlake, and carried by a roll call vote of 9-0 the Board approved F1 through F4.

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated September 12, 2019.

F2. Revise 8/7/2019: Reaffirm Tenure Teachers for SY 2019 -2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reaffirm the following teachers for SY 2019 - 2020:

	First Name	Last Name	FTE	Degree	Step	Longevity	Salary	Total Salary
1	Julie	Helmis	1	BA	20 18	\$1,000	\$89,480	\$90,480
2	Nicole	Hendricks	1	BA	13 12		\$65,885	\$65,885
3	Jane	Jeffs	1	MA	12 11		\$68,135	\$68,135
4	Michele	Kalotkin	1	MA	19 18		\$93,980	\$93,980
5	Hellen	Kapp	1	MA	13 12		\$70,385	\$70,385

F3. Revise 8/7/2019: Reaffirm Custodial Staff for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reaffirms the Part Time and Full Time Custodial Staff at the salaries included in the approved OEA contract for SY 2019-2020:

Name	Step	Term	FTE	PC#	Black Seal License	Salary	Total Salary
McClean, Samuel	10	12 Month	1	9400	\$400	\$58,253	\$58,253 \$58,653

F4. Approval of the Evaluation Practice Instruments for Administrative Staff Members and Teaching Staff Members for SY 2019-2020 - it is hereby moved, upon recommendation of the Superintendent, that the Board of Education hereby approves the following Evaluation Practice Instruments for use during SY 2019-2020:

- Teaching Staff Members: Stronge Evaluation System
- Content Supervisors: District Created Evaluation
- Supervisor of Special Education & Student Services: District Created Evaluation
- Principal and Assistant Principals: Stronge Evaluation system

G. POLICY- Mrs. Levy, Chairperson

Mrs. Levy noted that a meeting was held at the end of the summer and the following first reading is proposed.

G1. First Reading of the following Policies and Regulations:

Policy #	Regulation#	Description
3450		Money in School Buildings
3453		School Activity Funds
5136		Fund-Raising Activities
	5136	Fund-Raising Activities

H. PUBLIC RELATIONS- Mr. Griffin, Chairperson

Mr. Griffin reported that the committee has been doing some work via email. The committee is still working on the brochure, they will be meeting on September 24th. Rita reviewed the banner and they are still not satisfied with the results.

I. TRI DISTRICT/ SHARED SERVICES- Dr. Westlake, Chairperson - *no report*

XII. OPEN TO THE PUBLIC – no public participation

XIII. OLD BUSINESS

Mrs. Shapiro thanked the administration for the changes of dismissal on Wednesdays. Mrs. Shapiro also thanked the administration for the changes to the 6th grade schedule and stated she feels a sense of community in the district and it is appreciated, additionally noted that she is impressed with the Open Circle program.

Mrs. Levy also noted that she has been very impressed with the Open Circle program.

Mr. Derian reported that a resident reached out to him via Facebook about the YMCA waiting list. Dr. Anzul responded that they are hiring additional staff to accommodate them.

Mr. Derian noted that we do not have a resolution for storage space as the current project renovation is now occupying the space the district used for storage. Storage units have been proposed and a decision needs to be made.

XIV. NEW BUSINESS

A motion made by Mrs. Norian, seconded by Dr. Westlake to add transportation for mileage for Mr. Walsh to attend the NJSBA/BCSBA meeting note to exceed \$50. Carried by a roll call of 8-0 (Mr. Walsh abstained)

XV. CLOSED SESSION (IF NECESSARY)

A motion by Mrs. Shapiro, seconded by Mrs. Norian, that the Board entered into closed session at 9:20 p.m.

A motion by Mr. Derian, seconded by Mr. Walsh to exit closed session at 9:54 p.m.

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XVI. ADJOURNMENT

A motion by Mr. Walsh, seconded by Mrs. Shapiro the meeting was adjourned at 9:54 p.m.

Respectfully Submitted,



Joannette Femia

Interim School Business Administrator/Board Secretary

