

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649
PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium
August 07, 2019

- I. *The meeting was called to order at 7:30 p.m. by President Watson-Nichols.***
- II. *The Flag Salute was led by Mr. Griffin.***
- III. *The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *The Mission Statement was read by Mr. Walsh***

The Oradell Public School is dedicated to the ongoing pursuit of educational excellence through comprehensive innovative curriculum and instruction. The District is committed to providing opportunities for social, emotional, and academic discovery to foster curiosity, courage, and character. Our goal is to prepare our students to become life-long learners who are self-directed, resilient, productive and responsible citizens.

Adopted by the Oradell Board of Education March 27, 2019

- V. **ROLL CALL****

Present - Mr. Griffin, Mrs. Levy, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Watson-Nichols

Absent - Mr. Derian, Mrs. Norian, Mrs. Shapiro

Also present were Dr. John Anzul, Superintendent, Joannette Femia, Interim Business Administrator/Board Secretary, 2 members of the administration, and approximately 2 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None

VII. BOARD PRESIDENT'S REMARKS

- *Mrs. Watson introduced Mr. John Marmora, the newly appointed School Business Administrator/Board Secretary and welcomed him to the district.*

VIII. SUPERINTENDENT'S REPORT

- *Dr. Anzul reported that the Administrative team has been working on a number of matters including Professional Development for the staff as well as attending workshops.*

IX. BUSINESS ADMINISTRATOR'S REPORT

- *Mrs. Femia thanked Eileen Gallagher for her assistance in getting the agenda prepared as we are short staffed, she noted that Mrs. Gallagher has been a tremendous asset to the Business Office.*
- *Mrs. Femia report on the plan for a temporary replacement for the BA Administrative Assistant.*
- *Mrs. Femia reported on the schedule for the Audit*
- *Mrs. Femia will email the Board for potential dates for the September meeting as well as the attendance at School Boards Convention*

X. MINUTES

REVIEW OF MEETING MINUTES

- July 10, 2019 Work/Business Section

A motion made by Mr. Walsh, seconded by Dr. Westlake, and carried a roll call vote of 6-0 (Mrs. Norian, Mrs. Shapiro and Mr. Derian were absent) the Board approved the Meeting Minutes of June 12, 2019 and June 26, 2019.

APPROVAL OF MEETING MINUTES

- June 12, 2019 Work/Business Section
- June 26, 2019 Work/Business Section

XI. COMMITTEE REPORTS/ACTIONS

A. ADMINISTRATIVE ITEMS - None

B. BUILDING & GROUNDS/ SAFETY- Mr. Derian, Chairperson

The Board discussed the policy for Use of Facilities in regard to time allotted for setup/cleanup

A motion made by Mr. Walsh, seconded by Dr. Westlake, and carried a roll call vote of 6-0 (Mrs. Norian, Mrs. Shapiro and Mr. Darian were absent) the Board approved B1.

B1. Use of School Facilities- It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the SY 2018-2019 in accordance with Board Policy #1330:

Organization	Event	Area of Building	Date (s)	Time	Custodian	Facility Charge
Tekeyan Cultural Association (Category D)	Theatrical Performance Fundraiser	Auditorium	Thurs. 10/10/19 Fri. 10/11/19 Sat. 10/12/19 Sun. 10/13/19	4:00 PM-10:00 PM 6:00 PM – 11:00 PM 4:30 PM – 12:00 PM 1:30 PM – 9:00 PM	0 0 7.5 X \$63.26 = \$474.45 7.5 X \$84.34 = \$632.55 (Approx. \$1,107.00)	6 X \$50 = \$300 5 X \$50 = \$250 7.5 X \$150 = \$1,125 7.5 X \$150 = \$1,125 Technical Assistance: 12 X \$50 = \$600 (Approx. \$3,400)
Hamazkayin (Category D)	Theatrical Performance Fundraiser	Auditorium	Sat. 12/07/19 Sun. 12/08/19	9:30 AM – 11:00 PM 9:30 AM – 11:00 PM	13.5 X \$63.26 = \$854.01 13.5 X \$84.34 = \$1,138.59 (Approx. \$1,992.60)	13.5 X \$150 = \$2,025 13.5 X \$150 = \$2,025 Technical Assistance: 24 X \$50 = \$1,200 (Approx. \$5,250)
Oradell PTA (Category A)	PTA End of Year Meeting & Dinner	MPR C & D	6/02/2019	6:00 P.M.- 9:00 P.M.	0	0
Oradell PTA (Category A)	General PTA Meeting	Auditorium	9/24/19 11/19/19 1/14/20 3/24/20 4/21/20	6:30 P.M.- 9:30 P.M.	0	0
Oradell PTA (Category A)	Kindergarten Book Club	Rm. 102 & Rm. 103	10/10/19 1/09/20	3:00 P.M.- 5:00 P.M	-0-	-0-

			5/21/20			
3. Oradell PTA (Category A)	Caldecott Book Club	IMC & Library	10/17/19 1/16/20 5/28/20	3:00 P.M.- 5:00 P.M	-0-	-0-
Oradell PTA (Category A)	Read and Rap Book Club	IMC & Library	10/24/19 1/23/20 6/04/20	3:00 P.M.- 5:00 P.M	-0-	-0-
Oradell PTA (Category A)	Upper Grades Book Club Meeting	IMC & Library	11/21/19 3/20/20	12:30 P.M. – 2:30 P.M. 3:00 P.M. – 5:00 P.M.	-0-	-0-
PTA Hospitality committee (Category A)	Back to School Breakfast for Teachers	MPR C & D	9/03/19	7:00 A.M. – 10:00 A.M.	-0-	-0-
PTA Hospitality committee (Category A)	Crossing Guards Thank you Breakfast	MPR C & D	6/12/20	7:00 A.M. – 10:00 A.M.	-0-	-0-
Oradell PTA (Category A)	Holiday Boutique	MPR D	12/9/19- 12/13/19	7:30 A.M.- 3:00 P.M.	-0-	-0-
Oradell PTA (Category A)	Mother's Day Plant Sale for OPS Students	MPR D	5/07/19 5/08/19	1:00 P.M. - 9:00 P.M. 8:00 A.M.- 4:00 P.M.	-0-	-0-
Oradell PTA (Category A)	Book Fair	MPR D	3/16/20-3/19/20	8:00 A.M.- 10:00 P.M.	-0-	-0-
Oradell PTA (Category A)	Reflections Workshops	IMC & Library	11/14/19 11/21/19	3:00 P.M.- 5:00 P.M.	-0-	-0-
Oradell PTA (Category A)	Teacher Appreciation Luncheon	MPR A	5/05/20	7:30 A.M. – 3:00 P.M.	-0-	-0-
PTA Invention Convention (Category A)	Invention Convention Workshops	Technology Lab	3/04/20 3/11/20 3/25/20	3:00 P.M. – 5:00 P.M.	-0-	-0-
PTA Invention Convention (Category A)	Invention Convention for Grades K-6	MPR A, B, C & D	4/24/20	3:00 P.M. – 8:30 P.M.	-0-	-0-
Oradell PTA Class Photos (Category A)	Class Photo Days	Library and/or MPR D for back up option (Rainy day)	3/04/20 3/11/20 3/25/20	7:30 P.M. – 3:00 P.M.	-0-	-0-

- CURRICULUM- Mrs. Norian, Chairperson

Mrs. Walker noted that the new report card was reviewed carefully however several Board members have not seen it.

A motion made by Mr. Griffin, second by Mrs. Levy, and carried by a roll call of 6-0 (Mrs. Norian, Mrs. Shapiro and Mr. Derian were absent) the Board tabled C1

C1. Approval of Standards-Based Report Card – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the Standards-Based Report Cards listed below, for use during SY 2019-2020

- Grade 4
- Grade 5
- Grade 6

• **FINANCE/ TECHNOLOGY-** Mrs. Shapiro, Chairperson

A motion made by Dr. Westlake, seconded by Mr. Walsh and carried a roll call vote of 6-0 (Mrs. Norian, Mrs. Shapiro and Mr. Derian were absent) the Board approved D1 through D6

- D1. Hand Check Payroll Registers for July 2019 – It is hereby moved, upon the recommendation of the Business Administrator/Board Secretary, that the Board retroactively approves the disbursements on the Hand Check Payroll Registers for July 15, 2019 and July 30, 2019 for a total amount of \$244,399.24
- D2. Check Register for August 07, 2019 - It is hereby moved, upon recommendation of the Business Administrator/ Board Secretary, that the Board approves the disbursement on the June 27, 2019 Check Register in the amount of \$306,313.92 check numbers 020287-020315
- D3. Approval of the Financial Reports of the Board Secretary and Treasurer – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the Report of the Board Secretary, A148, and the Treasurer, A149, as of **June 30, 2019.**

D4. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Monthly Transfers Report as of **June 30, 2019**, in accordance with Title 18A:22-8.1 and furthermore, designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D5. Approval of Special Education Programs/Services for SY 19-20 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Programs/ Services for SY 19-20

Vendor	Student	Service (s)	Cost
Theranorth Services	#133	OT 1 x 60 week for a total of 5 weeks or 5 hours 7/22/19-8/23/19	\$120 per hour x 5 hours \$600

D6. Recommend approval of the August 2019 Confidential List of Classification of Students and Student Assignments as authorized by the Superintendent. The list will be maintained in the Confidential Minutes file in the Board Secretary’s office.

- **NJSBA/ BCSBA DELEGATE REPORT-** Mr. Walsh, Delegate – *No report*
- **PERSONNEL-** Mrs. Walker, Chairperson

A motion made by Mrs. Walker, seconded by Mr. Walsh and carried a roll call vote of 6-0 (Mrs. Norian, Mrs. Shapiro and Mr. Derian were absent) the Board approved F1 through F6

F1. It is hereby moved, upon recommendation of the Superintendent, that the Board accepts and approves the Personnel Committee Report dated August 7, 2019.

F2. Reaffirm Non-Tenured Certified Staff for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reaffirms the Non-Tenured Certified Staff at the salaries included in the approved OEA contract for SY 2019-2020 :

	First Name	Last Name	FTE	PC#	Date of Hire	Degree	Step	Salary
1	Reischell	Castillo	1.	1001	9/1/2016	BA	5	\$55,195
2	Jean	Cleary	1.	1485	9/1/2017	MA +15	3	\$58,945
3	Nikki	Dell'Olio	1.	1004	9/1/2016	MA	5	\$59,695
4	Mary Anne	Doran	1.	2405	9/1/2018	MA	10	\$66,135
5	Leslie	Fishbein	1.	3118	9/1/2017	MA +30	18	\$99,480
6	Ivonne	Garcia	1.	1550	9/1/2018	BA	2	\$53,445
7	Rosine	Ghichlian	1.	1004	9/1/2018	BA	5	\$55,195
8	Karen	Heintz-Marron	1.	1004	11/2/2016	MA	6	\$60,595
9	JeeNa	Krzastek- Kim	1.	3117	9/1/2017	MA +15	13	\$73,836
10	Frederick	Mangol, Jr.	1.	3105	9/1/2017	MA	8	\$62,895
11	Gina	Marana*	1.	3115	10/1/2018	BA	2	\$53,445
12	Rima	Mason	0.69	3101	9/1/2017	MA +15	3	\$40,672
13	Sheila	Orrico (Daley)	1.	3116	9/1/2018	MA +30	8	\$68,395
14	Kristen	Scanlon	1.	1001	9/1/2018	MA +30	3	\$63,945
15	Kaitlin	Sinclair	1.	1004	9/1/2015	MA	5	\$59,695
16	Victoria	Smith	1.	1001	9/1/2018	MA +15	7	\$62,095
17	Gina	Stross	1.	1004	9/1/2015	MA	5	\$59,695
18	Danielle	Westdyk	1.	1001	9/1/2018	MA	6	\$60,595

* Pending Approval of Emergency Certification by the County Executive

F3. Reaffirm Tenured Teachers for SY 2019 -2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reaffirms the Tenured Teachers at the salaries included in the approved OEA contract for SY 2019-2020;

	First Name	Last Name	FTE	Degree	Step	Longevity	Salary	Total Salary
1	Helene	Albrecht	1	MA +30	18	\$3,000	\$99,480	\$102,480
2	Debra	Bendett	1	BA	10		\$61,635	\$61,635
3	Jeanne	Black	1	BA +15	14		\$72,380	\$72,380
4	Carol	Blakeslee	1	MA +15	16		\$84,967	\$84,967
5	Antonietta	Boccanfuso	1	BA	18	\$1,000	\$89,480	\$90,480
6	James	Butcher	1	MA	11		\$68,135	\$68,135
7	Jamie	Caruana	1	MA	13		\$72,980	\$72,980
8	Rosemarie	Cataldo	1	MA +30	9		\$69,895	\$69,895
9	Jillian	Cristofol	1	MA	14		\$76,380	\$76,380
10	Patricia	Cuddy	1	MA +30	16		\$88,780	\$88,780
11	Debbie	Domingues	1	BA	11		\$63,635	\$63,635
12	Doug	Durling	1	BA	16		\$78,780	\$78,780
13	Scott	Duthie	1	MA +30	18	\$2,000	\$99,480	\$101,480
14	Jane	Heede	1	BA	18	\$1,000	\$89,480	\$90,480
15	Ellen	Heine	.40	MA +30	OG	\$800	\$39,082	\$39,882
16	Julie	Helmis	1	BA	20	\$1,000	\$89,480	\$90,480
17	Nicole	Hendricks	1	BA	13		\$65,885	\$65,885
18	Jane	Jeffs	1	MA	12		\$68,135	\$68,135
19	Michele	Kalotkin	1	MA	19		\$93,980	\$93,980
20	Hellen	Kapp	1	MA	13		\$70,385	\$70,385
21	Amy	Kennedy	1	MA	13		\$72,980	\$72,980
22	Roberta	Kenyon	1	MA	15		\$78,780	\$78,780
23	Stephanie	Kruczek	1	MA	8		\$62,895	\$62,895
24	Denise	Kuehner	.57	MA +30	8		\$38,985	\$38,985
25	Corinne	Lynch	1	MA +30	18	\$1,000	\$99,480	\$100,480
26	Danielle	Lynch	1	MA +15	6		\$61,095	\$61,095
27	Lisa	Maiella	1	BA	13		\$68,480	\$68,480
28	Paige	Majka	1	BA+15	8		\$58,895	\$58,895
29	Lesley	Maklin	1	MA +30	18	\$1,000	\$99,480	\$100,480
30	Sheri	Malenda	1	MA	15		\$79,780	\$79,780
31	Diana	Malwitz	1	BA	18	\$3,000	\$89,480	\$92,480
32	Judith	McGavin	1	MA +15	17		\$89,911	\$89,911
33	Terrence	McGill	1	MA +30	18	\$2,000	\$99,480	\$101,480
34	Blair	McGrath	1	MA	8		\$62,895	\$62,895
35	Ericka	Mohr	1	BA	14		\$71,880	\$71,880
36	Carole	Natiello	1	MA +15	10		\$66,635	\$66,635
37	Heide	O'Keeffe	1	MA +30	18	\$3,000	\$99,480	\$102,480
38	Melissa	Pizza	1	MA +30	18		\$99,480	\$99,480
39	Jennifer	Powers	1	BA	11		\$63,635	\$63,635

40	Amy	Rabinowitz	1	MA	15		\$79,780	\$79,780
41	Carol	Richardi	1	MA	18	\$3,000	\$93,980	\$96,980
42	Nora	Rose	1	BA +15	9		\$60,395	\$60,395
43	Tracey	Schaum	1	MA +30	18	\$3,000	\$99,480	\$102,480
44	Kimberly	Sheridan	1	MA +30	16		\$88,780	\$88,780
45	Jennifer	Tashjian	1	MA	13		\$72,980	\$72,980
46	Jennifer	Telfer	1	BA	6		\$56,095	\$56,095
47	Kristin	Terzano	1	MA +30	18		\$99,480	\$99,480
48	Adriana	Velardi	1	MA	8		\$62,895	\$62,895
49	Christine	Wood	1	BA	14		\$71,880	\$71,880

F4. Reaffirm Secretaries/Clerks for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reaffirms the Secretaries/Clerks at the salaries included in the approved OEA contract for SY 2019-2020:

	Name	Position	Step	Term	FTE	PC#	Longevity	Salary	Total Salary	Tenured
1	Menti, Marie	Special Services Secretary	OG	12 Month	1.	9300	\$1,000	\$69,410	\$70,410	Yes
2	Santangelo, Lisa	P/T Library Clerk	10 @ 83%	10 Month	.50	9300	\$0.00	\$20,658	\$20,658	Yes
3	Skroce, Amy	Main Office Secretary	8 @ 83%	10 Month	1.	9300	\$0.00	\$53,128	\$53,128	Yes
4	Warnet, Missy	Main Office Clerk	OG	12 Month	1.	9300	\$1,000.00	\$49,778	\$50,778	Yes

F5. Reaffirm Custodial Staff for SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reaffirms the Part Time and Full Time Custodial Staff at the salaries included in the approved OEA contract for SY 2019-2020:

	Name	Step	Term	FTE	PC#	Night Differential	Maintenance Stipend	Black Seal License	Longevity	Salary	Total Salary
1	Ackerman, Thomas	16	12 Month	1	9400	\$750	\$0.00	\$400	\$1,000	\$67,139	\$69,289

2	Gomez, Oscar	16	12 Month	1	9400	\$750	\$0.00	\$400	\$0.00	\$67,139	\$68,289
3	Gordon, Derrick	16	12 Month	1	9400	\$750	\$0.00	\$400	\$1,000	\$67,139	\$69,289
4	Mclean, Samuel	10	12 Month	1	9400	\$0.00	\$0.00	\$400	\$0.00	\$58,253	\$58,253
5	McManus, John	16	12 Month	1	9400	\$0.00	\$2,500	\$400	\$0.00	\$67,139	\$70,039
6	Ciaccio, Antonia	2	10 Month	.50	9400	\$375	\$0.00	\$200	\$0.00	\$21,621	\$22,196

F6. Reaffirm Administrators for SY 2018-2019 and SY 2019-2020 – It is hereby moved, upon recommendation of the Superintendent, that the Board reaffirms the Administrators at the salaries included in the approved OAA contract for SY 2018-2019 and SY 2019-2020:

	Name	Position	PC#	FTE	2018-2019 Salary	2019-2020 Salary
1	Bozios, Megan	Principal	0231	1	\$147,523.73	\$151,211.82
2	Distler, Linda	Supervisor of Special Education	0324	1	\$125,675 (Pro-rated)	\$129,445.25
3	Hagopian, Michael	Assistant Principal	0232	1	\$113,590.66	\$116,771.20
4	Hawley, Michelle	Assistant Principal	0232	1	\$101,200	\$107,879.20
5	Lipton, Jenna	Supervisor of Instruction	0300	.5	\$43,821.44	\$45,267.55

- **POLICY-** Mrs. Levy, Chairperson
 - *Mrs. Levy thanked Dr. Anzul and the School Board Representative for the review of the policies*
- **PUBLIC RELATIONS-** Mr. Griffin, Chairperson
 - *Mr. Griffin noted that the brochure for Back to School night is in the works.*
- **TRI DISTRICT/ SHARED SERVICES-** Dr. Westlake, Chairperson - *no report.*

- **OPEN TO THE PUBLIC**
 - *Mr. John Marmora newly appointed School Business Administrator thanked the Board of Education and Dr. Anzul for the opportunity and noted that he looks forward to working at Oradell Public School.*

- **OLD BUSINESS**
 - *Mr. Walker inquired about the Public Relations Brochure and noted that they should schedule to meet. Mr. Griffin stated that they will set up a date to meet tonight.*
 - *Dr. Anzul provided an update on the progress of the capital project. Demo is done, the electric and plumbing is in progress.*
 - *We will be rescheduling the September 11th meeting to either September 10th or 12th.*

- **NEW BUSINESS - None**

- **CLOSED SESSION (IF NECESSARY) - None**
(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

- **ADJOURNMENT**
A Motion made by Dr. Westlake and seconded by Mr. Walsh the meeting adjourned at 7:53

Respectfully Submitted

Joanette Femia

Joanette Femia
Interim School Business Administrator/Board Secretary