

# ORADELL PUBLIC SCHOOL

HARASSMENT, INTIMIDATION, AND BULLYING:  
15-16 HIB Self Assessment Presentation

Board of Education Meeting  
January 25, 2017  
Presented by: Gianna Apicella and  
Brian Mistretta

# DISTRICT REQUIREMENTS

- 2015-2016 HIB Self Assessment results finalized and released to districts on January 10, 2017
- Districts are required to post the official reports on district websites by January 25, 2017
- As required by the Anti-Bullying Bill of Rights (ABR), districts are required to review district and school grades at a public board of education meeting.

# OVERVIEW

- NJDOE requires schools to self-assess every year
- Based on 8 core elements and 26 indicators
- From July 1, 2015 through June 30, 2016
- NJDOE reviews self-assessment
- Final Score Reports released January 10, 2017
- Grade have to be posted on school website by January 25, 2017
- No minimum score provided by NJDOE for passing or failing
- Baseline score for meeting all requirements is 52 points
- Overall score for 15-16 went from 64 to 66 (+2)
- Perfect score is 78 of 78

# CORE ELEMENT #1 (5 indicators)

## H.I.B. PROGRAMS AND INITIATIVES

- Classes:

- Steps to Respect
- Second Step
- L.E.A.D (5<sup>th</sup> grade)
- Character Education Literature
- Field Trips (Sharpe, Camp Bernie...)

- Individual:

- Counseling
- Social Skills
- Friendship Groups
- Peer Pals
- First Grade Lunch Helpers

- School-Wide:

- Community Fence
- Week of Respect
- Paws for Kindness
- Spirit Assemblies
- Door Decorating Contest
- Master Lee's Tae Kwon DO
- HERO Program
- Operation Indoor Fun
- Student Government
- Safety Patrol

**Element Score: 11/15 (14-15)**

**Element Score: 11/15 (15-16)**

***Oradell met or exceeded the requirements in Core Element #1***

CORE ELEMENT #2 (3 indicators)  
TRAINING ON THE BOE APPROVED HIB POLICY

- GCN Training Module on HIB
- Investigation Procedure Training
- New Teacher Training on HIB Policy
- Conflict vs. Bullying Training
- Parent Training on HIB
- Trained lunch aides on HIB

**Element Score: 7/9 (14-15)**

**Element Score: 7/9 (15-16)**

***Oradell met or exceeded the requirements in Core Element #2***

# CORE ELEMENT #3 (5 indicators)

## OTHER STAFF INSTRUCTION AND TRAINING PROGRAMS

- Anti-Bullying Bill of Rights Training
- Suicide Prevention Training via GCN
- Cyber-Bullying assembly
- Administrators have attended Legal One workshops & other presentations
- School Safety Team attended HIB training
- HIB Specialists attended multiple HIB workshops

**Element Score: 13/15 (14-15 and 15-16)**

***Oradell met or exceeded the requirements in Core Element #3***

# CORE ELEMENT #4 (2 indicators) CURRICULUM + INSTRUCTION ON HIB

## Whole School:

- Paws for Kindness
- Door decorating contest
- Community Fence

## Primary (K – 3<sup>rd</sup> Grade):

- Second Step Program
- Do Onto Otters by Lori Keller
- The Power of One by Kathryn Otoshi

## Upper Elementary (4<sup>th</sup> – 6<sup>th</sup> Grades):

- Steps to Respect
- The Great Body Shop
- Teammates by Peter Golenbock
- The Follower by Richard Thompson
- L.E.A.D. (5<sup>th</sup> grade)

**Element Score: 5/6 (14-15 and 15-16)**

***Oradell met or exceeded the requirements in Core Element #4***

# CORE ELEMENT #5 (3 indicators)

## HIB PERSONNEL

HIB Coordinator	HIB Specialists	School Safety Team Members
Brian Mistretta	Jennifer Adona	Jennifer Adona
	Gianna Apicella	Gianna Apicella
		Michael Hagopian
		Brian Mistretta
		Jill Van Praagh
		Gina Stross
		Parent Representative
		Student Representative

**Element Score: 7/9 (14-15) and (15-16)**

***Oradell met or exceeded the requirements in Core Element #5***



## CORE ELEMENT #6 (2 indicators) SCHOOL-LEVEL HIB INCIDENT REPORTING PROCEDURE

- Revised Incident Reporting Forms on school website
- Parent Form: Write a description, may be anonymous
- Teacher Form: Specific behavior(s) checklist, detailed description
- Student Form: Write a description, may be anonymous, and is more “kid-friendly”
- Investigation Report Form: Revised to include new information
- Lunch HIB Form for Aides: Placed HIB reporting form in MPR for aides to report alleged incidents at lunch or recess

Element Score: 5/6 (14-15)

**Element Score: 6/6 (15-16)**

***Oradell met or exceeded the requirements in Core Element #6.  
(+1 for implementing procedure for reporting new information on a prior  
HIB report)***

# CORE ELEMENT #7 (4 indicators)

## HIB INVESTIGATION PROCEDURE

- GCN training
- Investigation materials documented in HIBster software
- Reviewed at School Safety Team meetings
- District follows a flowchart that outlines the reporting procedure
- All information was reviewed with the staff
- The timeline is aligned with state regulations
- Parents always contacted in a timely manner at start and conclusion of investigation

**Element Score: 12/12 (14-15 and 15-16)**

***Oradell exceeded the requirements in all areas in Core Element #7***

# CORE ELEMENT #8 (2 indicators) HIB REPORTING

- HIB Specialists meet monthly
- Review HIB Investigations
- Plan activities and events
- Report incidents of violence, vandalism, and HIB to the state department
- Brainstorm ideas
- Posted on school website
- Patterns viewed in HIBster

**Element Score: 4/6 (14-15)**

**Element Score: 5/6 (15-16)**

***Oradell met or exceeded the requirements in Core Element #8.  
(+1 for ABC assisting Chief School Administrator in collecting information  
from reports and providing data on reports to the NJDOE (EVVRS, HIB-  
ITP)***

# AREAS OF STRENGTHS FOR 15-16

- HIBster software program streamlined investigation process
- Collaboration amongst ABC, ABS and building administration
- Programs and initiatives increased awareness of bullying
- School Safety Team meetings generated ideas for future programs and initiatives
- Mr. Hagopian selected new classroom read aloud books
- L.E.A.D. graduation speaker discussed personal history of being bullied because of his disability
- Reporting procedures efficiently address issues
- Staff training for teachers and staff members has resulted in proper reporting

**2015-16 OVERALL SCORE: 66/78 (+2)**

2014-15 OVERALL SCORE: 64/78 (+4)

2013-14 OVERALL SCORE: 60/78

# AREAS FOR IMPROVEMENT FOR 16-17

- Involve law enforcement and community members (Indicator 1)
- Provide HIB guidance in internal memos and newsletters (Indicator 2)
- Bring in Health Care provide for 2 hour suicide prevention training for all staff (Indicator 3)
- Embed HIB lessons and resources into curriculum guides (Indicator 4)
- Documenting meetings between ABS and ABC (Indicator 5)
- When posting HIB grades, also include information that explains the meaning of the grades, their relationship to the school self-assessment and the requirements of the ABR and resources where supportive information can be found (Indicator 8)
- Utilizing Part Time School Counselor to proactively address areas of school climate and bullying with all students during the school day