

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Auditorium**

**September 27, 2017**

**MINUTES**

***I. The meeting was called to order by President Watson-Nichols at 7:30p.m.***

***II. The Flag Salute was led by Mr. Derian.***

***III. The Sunshine Law Statement was read by President Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

***IV. The Mission Statement was read by Mrs. Shapiro.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

**V. ROLL CALL**

**Present:** Mr. Walsh, Mr. Derian, Mrs. Walker, Mrs. Shapiro, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

**Absent:** Mrs. Norian, Mr. Oddo

**Also present were Dr. Anzul, Superintendent, 2 members of the Administration, approximately 3 teachers and approximately 5 members of the public.**

**VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY –**

*A parent questioned Bylaw 9322.*

**VII. BOARD PRESIDENT'S REMARKS**

**VIII. SUPERINTENDENT'S REPORT**

**IX. BUSINESS ADMINISTRATOR'S REPORT**

**X. MINUTES**

*A motion by Mrs. Walker, seconded by Mr. Walsh and carried a roll call vote 6-0(Mrs. Norian and Mr. Oddo were absent)(Mr. Derian abstained), the Board approved the August 23, 2017 minutes.*

**REVIEW OF MEETING MINUTES -**

- August 30, 2017 – Board Retreat
- September 13, 2017 – Work/Business Session

**APPROVAL OF MEETING MINUTES –**

- August 23, 2017 - Work/Business Session

*A motion by President Watson- Nichols at 7:43p.m., the Board entered into closed session to discuss a Personnel Item. A motion by Dr. Westlake, seconded by Mr. Derian, the Board exited closed session at 7:53p.m.*

**XI. COMMITTEE REPORTS/ACTION**

**A. ADMINISTRATIVE ITEMS**

*A motion by Mrs. Walker, seconded by Dr. Westlake and carried a roll call vote 7-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved A1.*

A1. Be it Resolved, the Oradell Board of Education, approves the Stipulation of Settlement regarding student #9289274734.

**B. BUILDING & GROUNDS/SAFETY – Mr. Oddo, Chairperson**

*A motion by Mr. Derian, seconded by President Watson-Nichols and carried a roll call vote 7-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved B1.*

B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2017-2018 School Year:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
Girl Scout Troop #97267	Daisy Scout Meetings	IMC	10/11/17	2:30-4:30PM	-0-	-0-
			11/7/17	12:30-2:30PM		
			12/7/17	12:30-2:30PM		
			1/10/18	2:30-4:30PM		
			1/29/18	3:00-5:00PM		
			2/14/18	2:30-4:30PM		
			3/15/18	12:30-2:30PM		

Girl Scout Troop #97298	Daisy Scout Meetings	AUDITORIUM	10/11/17, 11/8/17, 12/13/17, 1/10/18, 2/14/18, 3/14/18, 4/11/18, 5/9/18	2:30-4:30PM	-0-	-0
Oradell PTA	1 <sup>st</sup> Grade Caldecott Book Club	MPR D	10/11/17 2/13/18 6/6/18	2:30-3:30PM 3:00-4:00PM 2:30-3:30PM	-0-	-0-
Odyssey of the Mind	Odyssey of the Mind Practice	Hallway by Room 217	10/14/17	8:30AM-3:00PM	-0-	-0-
Oradell ELL Teachers	Back to School Night	IMC	10/4/17	6:30-7:00PM	-0-	-0-
Good News Club	Book Club	MPR D	10/16/17, 10/23/17, 10/30/17, 11/6/17, 11/13/17, 11/20/17, 11/27/17, 12/4/17, 12/11/17, 12/18/17, 1/8/18, 1/22/18, 1/29/18, 2/5/18, 2/12/18, 2/26/18, 3/5/18, 3/12/18, 3/26/18, 4/9/18, 4/16/18, 4/23/18, 4/30/18, 5/7/18, 5/14/18, 5/21/18	3:00 – 5:00PM	-0-	-0-
		IMC	3/19/18			
Oradell Little League	Baseball Practice	MPR A & B	(Weekdays) 3/1/18, 3/2/18, 3/5/18, 3/6/18, 3/7/18, 3/8/18, 3/9/18, 3/12/18, 3/13/18, 3/14/18, 3/15/18, 3/16/18, 3/19/18, 3/20/18, 3/21/18, 3/22/18, 3/23/18, 3/26/18, 3/27/18, 3/28/18, 3/29/18	7:00 – 9:00PM	-0-	\$390
		MPR C & D	3/5/18, 3/6/18, 3/12/18, 3/13/18, 3/26/18, 3/27/18	6:00 – 9:00PM		26 days @ \$15/day
		MPR C	3/19/18, 3/20/18	6:00 – 9:00PM		
		MPR A & B	(Saturdays) 3/3/18, 3/10/18, 3/17/18, 3/24/18, 3/31/18	8:00AM-5:00PM	(approx.) 50 hrs @ \$54.69 = \$2800	

C. **CURRICULUM** – Mrs. Walker, Chairperson

*A motion by Mrs. Walker, seconded by Mr. Walsh and carried a roll call vote 7-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved C1.*

*Mrs. Robertson stated she approves the Sharpe Reservation trip only if there are two parents on each side of the cabin for each night.*

C1. Approval of Field Trips for SY 2017-2018 – It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip:

Destination	Grade	Date	Cost to District	Cost to Parent
Sharpe Reservation	5 <sup>th</sup>	October, 2017	\$5,550.00 (Transportation)	\$200.00 per student
Camp Bernie	6 <sup>th</sup>	October, 2017	\$0.00	\$53.75 per student

D. **FINANCE/TECHNOLOGY** – Mr. Derian, Chairperson

*A motion by Mr. Derian, seconded by Mr. Walsh and carried a roll call vote 7-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved D1, D2, D3, D4, D5, D6, D7, D8.*

*Mr. Derian thanked the PTA for their generous donation to Camp Bernie.*

D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

D2. Monthly Certifications – It is hereby moved that the Financial Reports of the Board Secretary and Treasurer of School Moneys for the month of July 2017, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2017-2018 Budget has been over-expended in violation of 6:20-2A (10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D3. Payments of Invoices – It is hereby moved that the invoices for the month of July 2017 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 610,067.42
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Fund)	\$ 0.00
Fund 30 (Capital Projects Fund)	\$ 0.00
Fund 40 (Debt Service Fund)	\$ 0.00
Fund 50 (Bi-Borough Curriculum)	\$ 780.00
Fund 63 (Summer School)	\$ 47,211.00
Fund 64 (Milk)	\$ 0.00
Total	\$ 658,058.42

D4. Monthly Certifications – It is hereby moved that the Financial Reports of the Board Secretary and Treasurer of School Moneys for the month of August 2017, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A (10e) that no major account or fund in the 2017-2018 Budget has been over-expended in violation of 6:20-2A (10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D5. Payments of Invoices – It is hereby moved that the invoices for the month of August 2017 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$ 352,570.30
Fund 12 (Capital Outlay)	\$ 0.00
Fund 20 (Special Revenue Fund)	\$ 7,769.86
Fund 30 (Capital Projects Fund)	\$ 0.00
Fund 40 (Debt Service Fund)	\$ 57,575.00
Fund 50 (Bi-Borough Curriculum)	\$ 0.00
Fund 63 (Summer School)	\$ 6,280.14
Fund 64 (Milk)	\$ 0.00
Total	\$ 424,195.30

D6. Revision of Special Education Programs/Services for 2017-2018 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the revision of the following Programs/Services as per the student’s IEP for the 2017-2018 School Year:

Student #	School/Program/Service	Tuition/Cost to District
9289274734	The Learning Center for Exceptional Children/ 17-18 School Year Tuition	<del>\$72,466.35</del> \$72,074.64
9289274734	The Learning Center for Exceptional Children/ One to One Aide	<del>\$27,750</del> \$27,600

D7. Acceptance of Oradell Public School PTA Mini-Grant Monies for the 2017-2018 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the Oradell Public School PTA for the following program:

Grade	Grant	Amount
6	Camp Bernie	\$1,000

D8. Approval of Contract with Kencor Inc. for SY 2017-2018 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves a contract with Kencor Inc. to service the district’s hydraulic passenger elevator at the following rates:

\$95 per month/including labor-monthly preventive maintenance  
\$100 p/hr mechanic  
\$200 annual pressure relief test

E. **PERSONNEL** – Mrs. Robertson, Chairperson

*A motion by Mrs. Robertson, seconded by Mr. Walsh and carried a roll call vote 7-0 (Mrs. Norian and Mr. Oddo were absent) the Board approved E1.*

E1. Approval of Personnel Items. (See attached Personnel Committee Report)

F. **POLICY** – Mrs. Shapiro, Chairperson

*A motion by Mrs. Shapiro, seconded by Mr. Walsh and carried a roll call vote 7-0 (Mrs. Norian and Mr. Oddo were absent), the Board approved F1, F2.*

F1. Second reading and adoption of the following Bylaw:

Bylaw #	Description
9322	Public And Executive Sessions

F2. First reading of the following Policies:

Policy #	Description
#4117/4127	Resignation & Separation
#3453	School Activity Funds

G. **PUBLIC RELATIONS** – Mrs. Norian, Chairperson

H. **NJSBA/BCSBA DELEGATE REPORT** – Mr. Walsh, Delegate

*Mr. Walsh stated he attended a meeting on September 16, 2017 in Atlantic City, NJ. The handouts he received were supplied to the Board. Also in attendance were Representatives of State, President of the PTA and the National PTA President.*

**XII. OPEN TO THE PUBLIC –**

*One parent and one teacher spoke about a personnel item and the procedure for OPRA requests and Bylaw 9322.*

**XIII. OLD BUSINESS –**

*Dr. Anzul gave an update on the status of the recording of future Board meetings.*

**XIV. NEW BUSINESS**

**XV. CLOSED SESSION –**

*A motion by Dr. Westlake, seconded by Mr. Walsh to enter into closed session at 8:17p.m. to interview for the Business Administrator/Board Secretary position.*

*A motion by Dr. Westlake, seconded by Mr. Walsh at 10:11p.m the Board exited closed session.*

*(NOTICE: Public action may be taken after Closed Session concludes.)*

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed until the matter is resolved.

**XVI.** *A motion by Dr. Westlake, seconded by Mr. Walsh and carried a roll call vote 7-0 (Mrs. Norian and Mr. Oddo were absent) the meeting was adjourned at 10:12p.m.*

*Respectfully Submitted,*



*John C. Anzul, Ed.D.  
Superintendent*

Attachment: E1





Oradell Board of Education/  
Personnel Committee Report Addendum  
September 27, 2017

I. RETIREMENTS/RESIGNATIONS/TERMINATIONS:

A. That the Board of Education ratify the action of the Superintendent that the resignation(s) of the following individual(s) be accepted on the date(s) indicated:

Last Name	First Name	Position / Position Code #	Effective Date
Junda	Francine	24.5 Hour Instructional Aide PC #04589	September 29, 2017

II. NEW HIRES/APPOINTMENTS:

A. That the Board of Education ratify the action of the Superintendent that the following certified individual(s) be appointed to the certified position(s) indicated at the salaries listed for the 2017-2018 SY, effective as listed

Last Name	First Name	Position / Position Code #	Salary	Replacing	Effective Date
**Russo	Sarah	24.5 Hour Instructional Aide PC# 04589	\$15,760.50	New Hire	9/28/2017

*\*Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

*\*\* (Pending receipt of appropriate required documentation):*

B. Appointment of Substitute Teachers for the 2017-2018 SY:

*\*\* (Pending receipt of appropriate required documentation):*

Last Name	First Name	Position		Salary	Effective Date
		Substitute Teacher	Substitute Aide		
**Harris	Megan	X	X	\$90 per day	10/2/2017
**Stross	Lisa Ann	X	X	\$90 per day	9/01/2017

## III. TRANSFERS/REASSIGNMENTS:

Name	From Position	To Position	Replacing	Effective Dates
Haberman, Estelle	24.5 Hour Instructional Aide PC #04589	Special Education Teacher PC #04136	Jane Jeffs	9/1/2017-9/20/2017

## IV. LEAVE OF ABSENCE:

## V. SALARY ADJUSTMENTS/REIMBURSEMENTS/PAYOUT OF DAYS/ LONGEVITY

- A. Approval of Movement on the Guide – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Staff for Movement on the Guide:

Name	Position	Previous Position on Salary Guide	New Position on Salary Guide	Effective Date
Kruczek, Stephanie	Teacher (Special Education)	BA +15, Step 4	MA, Step 5	July 1, 2016
Natiello, Carole	Teacher (Special Education)	BA +15, Step 8	MA +15, Step 8	April 1, 2017

*\*Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

- B. Approval of Staff Members to attend the Sharpe Reservation Field Trip in 2017-2018 SY – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members to attend the Sharpe Reservation field trip:

Last Name	First Name	Nights attending field trip	Rate of \$150 per night, amount due:
Boyle	Denise	2	\$300.00
Cataldo	Rosemarie	1	\$150.00
Choka	Eileen	2	\$300.00
Garcia	Ivonne	2	\$300.00
Hendricks	Nicole	2	\$300.00
Kasturas	Peter	2	\$300.00
Kawajian	Megan	2	\$300.00
Kennedy	Amy	2	\$300.00

Loschiavo	Jennifer	2	\$300.00
Majka	Paige	1	\$150.00
Malenda	Sheri	2	\$300.00
McGrath	Blair	2	\$300.00
Powers	Jennifer	2	\$300.00
Rassam	Lauren	1	\$150.00
Stross	Gina	2	\$300.00

- C. Approval of additional compensation for staff members participating in the Camp Bernie Field Trip – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following staff members for additional compensation for participation in the Camp Bernie Field Trip after regularly scheduled contractual time.

Last Name	First Name	Hours	Compensation Amount @ \$45.00 per hour
Albrecht	Helene	1 hour, 35 minutes	\$71.25
Castillo	Reischell	1 hour, 35 minutes	\$71.25
Duthie	Scott	1 hour, 35 minutes	\$71.25
Hansen	Patty	1 hour, 35 minutes	\$71.25
Maklin	Lesley	1 hour, 35 minutes	\$71.25
McGill	Terry	1 hour, 35 minutes	\$71.25

*\*Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

- D. Revision of Reappointment of Teachers for the 2017-2018 SY – It is hereby moved, upon recommendation of the Superintendent that the Board accepts and approves the following staff members for the 2017-2018 SY:

Last Name	First Name	Degree	Step	Longevity	Salary	Total Salary
O’Keeffe	Heide	MA +30	20	\$2,000.00	\$95,795.00	\$97,795.00
				\$3,000.00		\$98,795.00
Orthmann	Carole	BA	19	\$0.00	\$80,445.00	\$80,445.00
				\$1,000.00		\$81,445.00

*\*Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

## VI. EMPLOYMENT STATUS CHANGES:

- A. To ratify the Superintendent's recommendation that the staff member below be approved for the following change in hours, for SY 2017-2018:

Last Name	First Name	Position	Previous Number of Hours / FTE / Salary	Changed Number of Hours /FTE /Salary	Effective Date
Kuehner	Denise	Science Lab Instructor	18.5 / .53 / \$28,547.50	20 / .57 / \$32,532.75	9/1/2017

*\*Until a contract is ratified for the 2017-2018 school year by the Oradell Board of Education and the Oradell Education Association, the 2015-2016 salary guide will remain in effect until otherwise stated. All adjustments will be made after settlement of a new contract.*

- E. That the following change in non-certificated job titles be approved, in order to meet the new requirements for QSAC:

Current Position Title	New Position Title	Effective Date
Secretary to the Office of the Superintendent	Data Coordinator	September 27, 2017

## VII. REVISIONS:

## VIII. SCHOOL ACTIVITIES/PROGRAMS:

- A. Approval of Workshops/Conferences for the 2017-2018 SY– It is hereby moved upon recommendation of the Superintendent that the Board approves the following Workshops/Conferences:

Attendee	Conference/ Workshop	Sponsoring Agency	Location	Date(s)	Cost	Travel
Butcher, James	Artie Almeida	NJSMA	Mountain Lakes, NJ	10/9/17	\$85	\$17.17
Richard, Carol	Artie Almeida	NJSMA	Mountain Lakes, NJ	10/9/17	No Cost for Facilitator	\$17.17
Boccanfuso, Antonietta	Beyond Looking	AENJ	Long Branch, NJ	10/2/2017	\$220.00	\$40.30

IX. INTERNS/TUTORS/VOLUNTEERS:

X. SPECIAL ISSUES:

Approval of hours – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following hours for transition training for a Leave Replacement:

Last Name	First Name	Position	Salary
Garrido	Michelle	Teacher	\$45 per hour @ 6 hours

