

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
March 22, 2017**

MINUTES

- I. *The meeting was called to order by President Dorothy Watson-Nichols at 7:32 p.m.***
- II. *The Flag Salute was led by Mr. Andrew Oddo.***
- III. *The Sunshine Law Statement was read by President Dorothy Watson-Nichols.***

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. *The Mission Statement was read by Mr. Greg Derian.***

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Walker,
Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Absent: Mrs. Shapiro.

Also present was Dr. John C. Anzul, Superintendent, Mr. Scott T. Bisig, M.Ed., Business Administrator/Board Secretary, 4 members of the Administration and approximately 4 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None

VII. BOARD PRESIDENT'S REMARKS -

- President Dorothy Watson-Nichols introduced Dr. John C. Anzul as the new Oradell Public School District's Superintendent.***
- Dr. Anzul spoke briefly about his prior qualifications and thanked the district and the community for their support as he begins his new assignment.***
- President Dorothy Watson-Nichols stated that Kelly Castro will be recording the Board Meeting which will be up-loaded to YouTube after each meeting.***

VIII. SUPERINTENDENT'S REPORT – None

A. Information/Discussion Items

A motion by Mr. John Walsh, seconded by Mrs. Rita Walker and carried a roll call vote 8-0 (Mrs. Nancy Shapiro was absent) the Board approved the following HIB Report for March 2017.

B. HIB Report for March 2017 – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts HIB report #3.7.17.3 as reported by the Superintendent to the Board of Education.

IX. BUSINESS ADMINISTRATOR’S REPORT- Mr. Scott T. Bisig, the District School Business Administrator stated he submitted the tentative budget for 2017-2018 to the County Office for review.

Information/Discussion Items

X. MINUTES

REVIEW OF MINUTES -

- March 8, 2017 – Work/Business Session
- March 15, 2017 – Tentative Budget Meeting

A motion by Mr. John Walsh, seconded by Mrs. Rita Walker and carried a roll call vote 7-0 (Mrs. Nancy Shapiro was absent) Mrs. Norian abstained; the Board approved the minutes from the February 22, 2017 meeting.

APPROVAL OF MEETING MINUTES –

- February 22, 2017 - Work/Business Session

XI. COMMITTEE REPORTS/ACTION

A. BI-BOROUGH/SHARED SERVICES – Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

A motion by Mr. Andrew Oddo, seconded by Dr. Eugene Westlake and carried a roll call vote 8-0 (Mrs. Nancy Shapiro was absent) the Board approved two of the four items on B1. The two SEPAC events were tabled for further review.

B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approve the following requests for use of school facilities for the 2016-2017 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian O/T	Facility Charge
*Oradell SEPAC	Advisory Committee Meeting	IMC	5/15/17	7:00 – 8:30 PM	-0-	-0-
*Boy Scout Troop 36	Fish & Chips Fundraiser	MPR A-D	2/24/18	3:00 – 8:00 PM	\$328.14	-0-
*Oradell SEPAC	Team Makers Event	MPR D	5/2/17	6:00 – 8:30 PM	-0-	-0-
*Grade 6 “Give Back” Volunteer Committee	“Give Back” Sorting of Donations	Rooms 234 & 236	3/30/17	3:00 – 4:00 PM	-0-	-0-

C. CURRICULUM – Mrs. Walker, Chairperson

A motion by Mrs. Rita Walker, seconded by Dr. Eugene Westlake and carried a roll call vote 8-0 (Mrs. Nancy Shapiro was absent) the Board approved C1.

C1. Approval of Field Trip for the 2016-2017 School Year – It is hereby moved upon recommendation of the Superintendent, that the Board approves the following field trip:

Destination	Grade	Date	Cost to District	Cost to Parent(s)
Ewing High School Ewing, NJ	5 th & 6 th Grade TAG	April 2017	\$75 (tournament fee) \$150 (faculty stipend) up to \$600 (prop transport)	\$0

D. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

A motion by Mr. Gregory Derian, seconded by Mr. John Walsh and carried a roll call vote 8-0 (Mrs. Nancy Shapiro was absent) the Board approved D1, D2, D3, D4, D5, D6.

D1. Monthly Certifications – It is hereby moved that the Financial Reports of the Board Secretary and Treasurer of School Moneys for the month of February 2017, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2016-2017 Budget has been over-expended in violation of 6:20-2A. (10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

D2. Payments of Invoices – It is hereby moved that the invoices for the month of February 2017 be retroactively approved as follows:

Fund 10 (General Current Expense)	\$	989,213.19
Fund 12 (Capital Outlay)	\$	0.00
Fund 20 (Special Revenue Fund)	\$	34,470.46
Fund 30 (Capital Projects Funds)	\$	109,042.35
Fund 40 (Debt Service Fund)	\$	463,575.00
Fund 50 (Bi-Borough Curriculum)	\$	10,422.50
Fund 63 (Summer School)	\$	0.00
Fund 64 (Milk)	\$	1,241.25
Unemployment	\$	<u>0.00</u>
Total		1,607,964.75

D3. Acceptance of Oradell Public School PTA grant for the 2016-2017 school year – It is hereby moved, upon recommendation of the Superintendent, that the Board accepts with deep appreciation, mini grant award money from the Oradell Public School PTA in support of the following program:

Grade/Special	Grant	Amount
Music	Purchase of Ukuleles	\$269.98

D4. Approval of Shared Services Agreement for 2017-2018 – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the Shared Services Contract between the Oradell Board of Education and Bergen County Technical Schools in the amount of \$82,750 for the 2017-2018 school year, an increase of \$2,375 from 2016-2017.

D5. Approval of Shared Services Agreement with Region V for 2017-2018 – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Board of Education desires to enter into shared services agreements and will participate as a full member of the Bergen County Region V Council for Special Education for the 2017-2018 school year; does hereby accept, adopt and agree to comply with the Region V Bylaws; designates John C. Anzul, D.Ed., Superintendent, as its representative to Region V; and empowers him to cast all votes and take all actions necessary to represent its interests in Region V. The Board further approves the joint bidding and transportation agreements for all Oradell Public School students who are transported through Region V; The Board further approves the joint bidding and/or shared services agreement; including but not limited to student evaluations, student therapies and other student support services; The Board further approves the joint bidding and/or shared services for non-public school services; and The Board further approves the joint bidding and/or shared services for other services as requested to be provided by Region V component districts on an as needed basis.

D6. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

E. PERSONNEL - Mrs. Robertson, Chairperson

A motion by Mrs. Christine Robertson, seconded by Mr. John Walsh and carried a roll call vote 8-0 (Mrs. Nancy Shapiro was absent) the Board approved E1, E2, E3, E4, E5, E6, E7. The dates for E6 were revised to reflect the correct dates.

E1. Approval of Stipend for Assistant Director of Schaefer Explorations 2017 Summer Program – It is hereby moved, upon the recommendation of the Superintendent, that the Board approve a stipend in the amount of \$4,500 to Lesley Maklin, Assistant Director of Schaefer Explorations 2017 Program.

E2. Approval of Substitute Teacher for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following individual as a Substitute Teacher for the 2016-2017 school year at \$90.00 per day:

- Hayley Murphy
- Melissa Peters

E3. Approval of Substitute Special Education Instructional Aide for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the appointment of the following individual as a Substitute Instructional Aide for the 2016-2017 school year at \$90.00 per day

- Hayley Murphy
- Melissa Peters

E4. Acceptance of Resignation – It is hereby moved upon recommendation of the Superintendent, that the Board accepts with regret the resignation of Jill Van Praagh, School Social Worker, and effective June 22, 2017.

E5. Acceptance of Resignation – It is hereby moved upon recommendation of the Superintendent, that the Board accepts with regret the resignation of Briann Lafty, part-time instructional aide, effective April 19, 2017.

E6. Approval of Workshops/Conferences revisions for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board retroactively approves the revisions of the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Kevin Williamson	NJSBGA Conference Expo	Atlantic City, NJ	3/12/17, 3/13/17 3/14/17	\$99.96 (Hotel)	-0-
John Walsh	NJSBA – Annual Convention	Atlantic City, NJ	Oct 25-27, 2016	\$92.28 (Hotel)	-0-

E7. Approval of Workshops/Conferences for the 2016-2017 School Year – It is hereby moved, upon recommendation of the Superintendent, that the Board approves the following Workshops/Conferences:

Attendee	Conference/Workshop	Location	Date(s)	Cost	Travel
Amy Rabinowitz	CASL 2/OPUS Training	Region V	4/6/17	\$0	\$0
Lisa Green	Systems 3000: Payroll Processing	Eatontown, NJ	5/31/17	\$0	\$38.06 + tolls
Lisa Green	Systems 3000: HR Personnel Review	Eatontown, NJ	3/29/17	\$0	\$38.06 + tolls
Gianna Apicella	Assessment and Treatment of High-Risk Behaviors	webinar	4/4/17	\$135 (registration fee)	\$0
Gianna Apicella	Giving At-Risk Parents a Chance through Parent Training	webinar	4/6/17	\$135 (registration fee)	\$0
Gianna Apicella	Teaching Safety Skills to Individuals with Autism	webinar	4/19/17	\$135 (registration fee)	\$0
Jane Williamson	Systems 3000: Fund Accounting Part 1	Eatontown, NJ	5/10/17	\$0	\$38.06 + tolls
Jane Williamson	Systems 3000: Fund Accounting Part 2	Eatontown, NJ	5/24/17	\$0	\$38.06 + tolls
Jane Williamson	Systems 3000: HR Personnel Review	Eatontown, NJ	5/17/17	\$0	\$38.06 + tolls
Carole Natiello	The NJ Branch Int'l Dyslexia Assoc. – Matching Interventions to Reasons for Reading Difficulties	Garwood, NJ	3/24/17	\$180 (registration fee)	\$18.60 + tolls
John Walsh	The Odyssey of The Mind State Tournaments.	Ewing, NJ	4/8/17	\$0	\$50.00 + tolls

F. POLICY – Mrs. Shapiro, Chairperson

F1. Second reading and adoption of the following policies:

Policy #:	Description
2130	Principal Evaluation
2131	Chief School Administrator
4113	Assignment: Transfer
6171.4	Special Education

A motion by Mr. John Walsh, seconded by Dr. Westlake and carried a roll call vote 8-0 (Mrs. Nancy Shapiro was absent) the Board approved F2.

F2. Second reading and adoption of the following regulation:

Regulation #:	Description
2130	Principal Evaluation

G. PUBLIC RELATIONS – Mrs. Norian, Chairperson – Mrs. Mary Katherine Norian stated she has no report at this time.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate – Mr. John Walsh stated he has no report at this time.

XII. OPEN TO THE PUBLIC - None

XIII. OLD BUSINESS - None

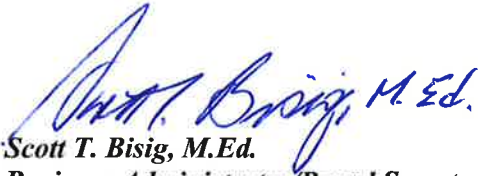
XIV. NEW BUSINESS – Mrs. Christine Robertson spoke about the PTA’s request for the Board of Education to support this year’s O.P.S. Memory Book with an Ad at a cost of \$200. The Board voted yes and that each Board member would contribute to the cost of placing the Ad in the O.P.S. Memory Book.

XV. CLOSED SESSION – None

XVI. A motion by Dr. Eugene Westlake, seconded by Mrs. Mary Katherine Norian to close the meeting and the adjourned occurred at 8:01 p.m.

This is to certify all of the above items are true & correct:

Respectfully submitted,

A handwritten signature in blue ink that reads "Scott T. Bisig, M.Ed." The signature is written in a cursive style.

**Scott T. Bisig, M.Ed.
Business Administrator/Board Secretary**

