

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REORGANIZATION MEETING
Oradell Public School/Media Center
January 4, 2017**

MINUTES

I. *The meeting was called to order by Scott T. Bisig at 7:30 PM.*

II. *The Flag Salute was led by Scott T. Bisig*

III. *The Sunshine Law Statement was read by Scott T. Bisig*

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with the Borough Clerk, posted in Borough Hall and the Oradell Public Library, faxed to The Record, and Town News and all persons requesting such notice.

IV. *The Mission Statement was read by Scott T. Bisig*

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

Roll Call – Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Walker, Dr. Westlake.

V. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VI. BOARD SECRETARY'S REPORT ON ELECTION RESULTS

Mr. Scott T. Bisig served as President Pro-Tem until the new Board Members are sworn in and the Board elects a new President.

Election Results – Mr. Scott T. Bisig

**Annual School Election Results
Tuesday, November 8, 2016**

**Official Board Candidate Results
(3) Full Three Year Terms**

Candidate	District 1	District 2	District 3	District 4	District 5	District 6	Mail in Ballots	Provisional	Total
Dorothy Watson-Nichols	253	183	210	212	264	303	240	15	1680
John Walsh	203	177	190	216	215	260	251	6	1518
Eugene Westlake	173	133	150	169	193	249	237	5	1309

(1) Unexpired One Year Term

Candidate	District 1	District 2	District 3	District 4	District 5	District 6	Mail in Ballots	Provisional	Total
Nancy Shapiro	309	235	262	249	291	323	251	16	1936

1. Scott T. Bisig administered the Oath based on these results to the following newly elected Board Members:

Dorothy Watson-Nichols	3-year term
Eugene J. Westlake	3-year term
John Walsh	3-year term
Nancy Shapiro	1-year unexpired term

2. Roll Call – Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mrs. Watson- Nichols, Dr. Westlake

Also In Attendance: Mr. Paul J. Saxton, Superintendent

Mr. Scott T. Bisig
Business Administrator/Board Secretary

Also in Attendance were the OPS Administrative staff and approximately 3 members of the public.

3. Oradell Board of Education Trustees and Expiration of Terms of Office:

<u>Trustee</u>	<u>Expiration of Term</u>
John Walsh	2019
Dorothy Watson-Nichols	2019
Eugene Westlake	2019
Nancy Shapiro	2017
Gregory Derian	2017
Rita Walker	2017
Mary Katherine Norian	2018
Andrew Oddo	2018
Christine Robertson	2018

4. Mr. Scott T. Bisig asked for nominations for President of the Board. Dr. Westlake nominated Dorothy Watson-Nichols, seconded by Mrs. Shapiro. There were no other nominations made. Roll call vote of 9 ayes, electing Dorothy Watson-Nichols as President.

Roll Call – Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mrs. Watson-Nichols, Dr. Westlake.

Scott T. Bisig relinquishes the chair to the newly elected president.

5. President Watson-Nichols asked for nominations for the position of Vice-President of the Board. Mrs. Walker nominated Mrs. Christine Robertson, seconded by Dr. Westlake. There were no other nominations made. Roll call vote of 9 ayes, electing Mrs. Christine Robertson.

Roll Call – Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mrs. Watson-Nichols, Dr. Westlake.

6. Code of Ethics – It is hereby moved, that the Board adopts the following Code of Ethics developed by the New Jersey School Boards Association as the code to which each Oradell Board Member subscribes:

President Watson-Nichols asked that each of the Board Members read aloud a statement from the Code of Ethics. A motion by Mrs. Norian, seconded by Mr. Walsh and carried a roll call vote 9-0, the Board approved the Code of Ethics.

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief school administrative officer.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief school administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Roll Call – Mr. Derian, Mrs. Norian, Mr. Oddo, Mrs. Robertson, Mrs. Shapiro, Mrs. Walker, Mr. Walsh, Mrs. Watson-Nichols, Dr. Westlake.

President Watson-Nichols asked for a motion for a consent vote on Agenda items 7-14. A motion by Mrs. Norian, seconded by Mr. Walsh and carried a roll call vote 9-0, the Board approved items 7-14.

7. Calendar of Meeting Dates for 2017 – It is hereby moved that the Board approves the below listed schedule of meeting dates for 2017 to be held on the 2nd and 4th Wednesday of the month (unless otherwise stated) beginning at 7:30 p.m. in the OPS-IMC:

January 11, 2017
January 25, 2017
February 8, 2017
February 22, 2017
March 8, 2017
March 22, 2017
April 5, 2017
April 26, 2017
May 10, 2017
May 24, 2017
June 14, 2017
June 28, 2017
July 26, 2017
August 23, 2017
September 13, 2017
September 27, 2017
October 11, 2017
October 25, 2017
November 29, 2017
December 13, 2017

Note: Action is taken at all Public Work/Business Session Meetings. Closed session meetings may precede and/or follow the work/business session meetings. Meeting location, dates & times subject to change. Notices for all meetings (scheduled, non-scheduled, cancelled or changed) are posted in the business office, the hall outside the OPS main office, The Oradell Public Library and the Oradell Town Hall.

8. Designation of Official Board of Education Newspapers - It is hereby moved that the Board designates The Record, The Star Ledger and The Town News as the official newspapers of the Oradell Board of Education for bid advertisements, and be it further resolved that the Board Secretary/Business Administrator is authorized to advertise for bids and other legal advertisements.
9. Board Policies, Regulations and Job Descriptions– It is hereby moved that the Board adopts all existing Board Policies, Regulations, and Job Descriptions currently in force for the 2016-2017 school year, subject to revision, adoption, and continuous review by the Board, until the next reorganization meeting in January 2017.

10. Designation of Companies to Provide Voluntary Insurance - It is hereby moved that the Board approve the following companies to provide voluntary insurance plans to the employees of the Oradell Board of Education until the next reorganization meeting in January 2017:

Prudential
AFLAC

11. 403 (B) Agent Authorization- It is hereby moved that the Board approve the following 403 (B) plans until the next reorganization meeting in January 2017:

AXA Equitable Life Insurance Company (formally Equitable)
MetLife Investors (formally Security First Group)
The Variable Annuity Life Insurance Company
The Vanguard Company
Financial Foundations Group (Oppenheimer)
Security Benefit (NEA)

12. Prescribed Mileage Reimbursement – It is hereby moved that the Oradell Board of Education approves the reimbursement rate for auto travel at \$0.31 per mile to conform with the per mile rate established by the OMB Circular for the calendar year 2017.

13. Cash Management – It is hereby moved that the Oradell Board of Education authorizes the Business Administrator/Board Secretary to perform the following:

- Transfer funds among the various bank accounts of the District.
- Transfer line item accounts among the various budgetary accounts.
- Invest school funds as The Investment Officer of the Board, as permitted by statute.
- Make payment on the Bills and Claims, prior to their approval by the Board when it is deemed necessary, and then present them for approval at the next Board Meeting.

14. Temporary Qualified Purchasing Agent - It is hereby moved, upon the recommendation of the Superintendent, that the Board approve the appointment of Scott T. Bisig, Business Administrator/Board Secretary, as the District's Temporary Qualified Purchasing from January 1, 2017-December 31, 2017 and be approved to make purchases for the District in accordance with the provisions of statute as cited in 18A:18A-3 (establishment of bid threshold of \$29,000.00), 18A:18A-4 (quoting requirements \$4,350.00), and such other aspects of 18A:18A as may apply to the procurement of equipment, materials, or services.

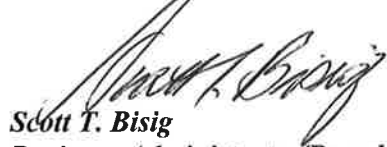
VII. OPEN TO THE PUBLIC – *2 members of the public inquired about obtaining our financial statements and to assist in grant writing to acquire additional funds to support the Oradell Public School.*

VIII. OLD BUSINESS – *Mr. Derian discussed the completion of the water main break and the re-routing of the 4 water lines from under the parking lot into the infrastructure of the building.*

IX. NEW BUSINESS - NONE

A motion by Mr. Oddo, seconded by Dr. Westlake and unanimously carried at 7:54 p.m. to adjourn the meeting.

Respectfully submitted,



Scott T. Bisig
Business Administrator/Board Secretary

