

ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649

PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Auditorium

December 13, 2017

MINUTES

I. The meeting was called to order by President Watson-Nichols at 7:30 p.m.

II. The Flag Salute was led by Dr. Westlake.

III. The Sunshine Law Statement was read by President Watson-Nichols.

All requirements of the Open Public Meetings Act have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The Mission Statement was read by Mrs. Walker.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Walsh, Mrs. Norian, Mr. Oddo, Mrs. Walker, Mrs. Shapiro, Mrs. Robertson, Mrs. Watson-Nichols

Absent: Mr. Derian, Dr. Westlake

Also present were Dr. Anzul, Superintendent, Nicole C. Schoening, Business Administrator/Board Secretary, 2 members of the Administration, approximately 5 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY - None

VII. BOARD PRESIDENT'S REMARKS –

- *Introduced Mrs. Schoening as the new Business Administrator/Board Secretary.*
- *Thanked Mr. Derian for his service and dedication to the Oradell Board of Education and shared his many accomplishments during his tenure as a board member.*
- *Jeffrey Bliss, partner of Lerch, Vinci & Higgins, LLP, made a presentation to the Board regarding the Comprehensive Annual Financial Report and Auditor's Management Report on Administrative Findings for the year ending June 30, 2017.*

VIII. SUPERINTENDENT'S REPORT -

- *Dr. Anzul reported on the November student enrollment and provided the following attendance rates: Elementary 740, student average attendance 94.8, and staff average attendance 99.6.*
- *NJSBA's field representative, Matthew Lee, made a presentation to the Board on the Strategic Planning Process*

IX. BUSINESS ADMINISTRATOR'S REPORT –none

X. MINUTES-

A motion by Mr. Walsh, seconded by Mrs. Norian and carried by a roll call vote of 7-0 (Mr. Derian and Dr. Westlake were absent) the Board approved the following minutes:

REVIEW OF MEETING MINUTES

- November 29, 2017 – Work/Business Session

APPROVAL OF MEETING MINUTES

- November 1, 2017 – Work/Business Session

XI. COMMITTEE REPORTS/ACTION

A. ADMINISTRATIVE ITEMS –

A motion by Mrs. Norian, seconded by Mr. Walsh and carried by a roll call vote of 7-0 (Mr. Derian and Dr. Westlake were absent) the Board approved A1, A2.

- A1. Annual Renewal of the Uniform Memorandum of Agreement with Law Enforcement – It is hereby moved, upon recommendation of the Superintendent, to accept the Annual Renewal of the Uniform Memorandum of Agreement with Law Enforcement and the related Memorandum of Understanding for 2017-2018 SY.
- A2. HIB Report for November 2017 – It is hereby moved, upon recommendation of the Superintendent, that the Board affirms the decision and findings of HIB report #11.03.17.3 as reported by the Superintendent to the Board of Education.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Oddo, Chairperson

1. *Buildings & Grounds – Mr. Oddo stated the committee met last week and discussed ongoing and potential projects to be completed.*

A motion by Mr. Oddo, seconded by Mr. Walsh and carried by a roll call vote of 7-0 (Mr. Derian and Dr. Westlake were absent) the Board approved B1.

B1. Use of School Facilities – It is hereby moved, upon recommendation of the Superintendent, that the Board of Education approves the following requests for use of school facilities for the 2017-2018 SY:

Organization	Event	Area of Building	Date(s)	Time	Custodian OT	Facility Charge
Oradell PTA	Science Workshops (Category A)	MPR C & D, Science Lab	1/4/18, 1/18/18, 1/25/18	3:00 – 4:15 PM	-0- *To be held during custodial working hours	-0-
River Dell Junior Cheer	Cheer Showcase (Category B)	MPR A & B MPR C & D	1/12/18	7:00 – 9:00 PM 4:00 – 9:00 PM	-0- *To be held during custodial working hours	\$15
Tekeyan Cultural Assoc.	Theatrical Presentation (Category D)	AUDITORIUM	4/12/18, 4/13/18, 4/14/18, 4/15/18 (Date change from Oct. 2017)	6:00 – 8:00 PM 6:00 – 8:00 PM 5:00 – 10:00 PM 2:00 – 8:00 PM	\$1,035 (approx.)	\$3,150 (approx.)
Odyssey of the Mind/OK Kids Foundation	Odyssey of the Mind Practice (Category A)	MPR C & D	4/9/18, 4/10/18, 4/11/18, 4/12/18, 4/13/18, 4/23/18, 4/24/18, 4/25/18, 4/26/18, 5/2/18, 5/3/18, 5/4/18, 5/9/18, 5/10/18, 5/11/18, 5/16/18, 5/17/18, 5/18/18	<u>Mon-Fri</u> 3:00 – 10:00 PM <u>Wednesdays</u> 2:30 - 10:00 PM	-0- *To be held during custodial working hours	-0-
Oradell PTA	Annual Science Fair (Category A)	MPR A-D	4/27/18	2:00 – 9:00 PM	-0- *To be held during custodial working hours	-0-

C. CURRICULUM – Mrs. Walker, Chairperson

- *Mrs. Walker stated the committee met 11/29/17 and discussed the Next Generation Science Standards and received an update on the Go Math program. They also met today, 12/13/17, where Mr. Mistretta made a presentation on the Title I program in the district*

D. FINANCE/TECHNOLOGY – Mr. Derian, Chairperson

- *Mrs. Shapiro thanked the PTA for their donation of the Ozobots for the students to use during lunchtime activities. She feels the students will really enjoy them.*

A motion by Mrs. Shapiro, seconded by Mr. Walsh and carried by a roll call vote of 7-0 (Mr. Derian and Dr. Westlake were absent) the Board approved D1, D2.

- D1. Transfer of Funds – It is hereby moved, upon recommendation of the Superintendent, that the Board approves transfers in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
- D2. Acceptance of Oradell Public School PTA Grade-Level Grant Monies for the 2017-2018 School Year – It is hereby moved, upon the recommendation of the Superintendent, that the Board accepts with deep appreciation, mini-grant award money from the Oradell Public School PTA in support of the following program:

Grade	Grant	Amount
Lunchtime Activities	Ozobots	\$1,199

E. PERSONNEL – Mrs. Robertson, Chairperson

A motion by Mrs. Robertson, seconded by Mr. Walsh and carried by a roll call vote of 7-0 (Mr. Derian and Dr. Westlake were absent) the Board approved E1.

- E1. Approval of Personnel Items. It is hereby moved upon recommendation of the Superintendent, that the Board accept and approve the report of the Personnel Committee dated 12/13/2017

F. POLICY – Mrs. Shapiro, Chairperson

F1. First reading of the following Policy:

Policy/Regulation #	Description
Policy #6171.3	At-Risk And Title
Regulation #R-1250	Visitors

G. **PUBLIC RELATIONS** – Mrs. Norian, Chairperson

- *Mr. Norian stated the committee met 12/12 and they are working on making updates to the district's website.*

1. **NJSBA/BCSBA DELEGATE REPORT** – Mr. Walsh, Delegate - None

XII. OPEN TO THE PUBLIC - None

XIII. OLD BUSINESS - None

XIV. NEW BUSINESS – *Mrs. Shapiro thanked Dr. Anzul for bringing back “Eyes on OPS”.*

XV. CLOSED SESSION – *A motion by Mrs. Norian, seconded by Mr. Walsh to enter into closed session at 8:45 p.m.*

(NOTICE: Public action may be taken after Closed Session concludes.)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

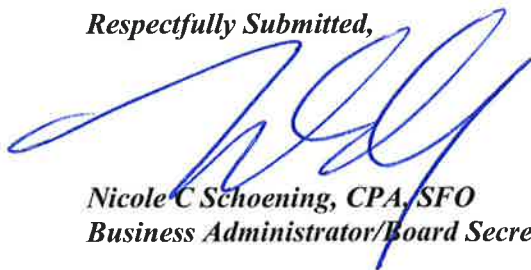
NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

A motion by Mrs. Norian, seconded by Mr. Walsh to exit closed session at 9:44 p.m.

XVI. *A motion by Mrs. Robertson, seconded by Mr. Walsh the meeting was adjourned at 9:44 p.m.*

Respectfully Submitted,



*Nicole C Schoening, CPA, SFO
Business Administrator/Board Secretary.*

Oradell Board of Education/
Personnel Committee Report Addendum
Tentative December 13, 2017

The Superintendent, in consultation with the Personnel Committee, recommends the following:

I. RETIREMENTS/RESIGNATIONS/TERMINATIONS:

A. That the Board of Education accepts the resignation(s) of the following individual(s) on the date(s) indicated:

Last Name	First Name	Position / Position Code #	Effective Date
Williamson	Jane	Payroll/Benefits Coordinator PC	December 31, 2017
DellaMonica	Alexa	Maternity Leave Replacement: K-2 LLD PC #07574	January 26, 2018

II. NEW HIRES/APPOINTMENTS:

A. That the Board of Education approves the following individual(s) be appointed to the position(s) indicated at the salaries listed for the 2017-2018 SY, effective as listed
(*Pending receipt of appropriate required documentation*):

Last Name	First Name	Position / Position Code #	Salary	Replacing	Effective Date
Auriemma	Nicole	Data Coordinator	\$23,500.00	Murray, Jennifer	12/14/2017

B. That the Board of Education approves the appointment of the following individual(s) to the position(s) indicated at the salaries listed for the 2017-2018 SY:
(**Pending receipt of appropriate required documentation*):

Last Name	First Name	Position		Salary	Effective Date
		Substitute Teacher	Substitute Aide		
*Feehery	Stephanie	X	X	\$90 per day	12/14/2017
*Patel	Smita	X	X	\$90 per day	12/14/2017

III. TRANSFERS/REASSIGNMENTS: NONE

IV. LEAVES OF ABSENCE:

Approval of Leave extension- that the Board of Education approves an extension of the following Leave of Absence:

Name	Type of LOA	Date Start	Date End
Michelle Garrido	Maternity Leave	9/5/2017	9/28/2017
	FMLA	9/29/2017	1/5/2018
	Child Care Leave No Health Benefits	1/6/2018	3/10/2018 6/30/2018

V. SALARY ADJUSTMENTS/REIMBRUSEMENTS/PAYOUT OF DAYS/LONGEVITY:

A. That the Board of Education approves the following salary adjustment:

Last Name	First Name	Position / Position Code #	Current Salary	Adjusted Salary	Effective Date
Mistretta	Brian	Director of Special Education & Student Support Services PC #0524	\$112,200.00	\$128,000.00	7/1/2017

VI. EMPLOYMENT STATUS CHANGES: NONE

VII. REVISIONS:

A. That the Board of Education approves the appointment of the following administrator:

Last Name	First Name	Position / Position Code #	Salary	Effective Date
Schoening	Nicole	Business Administrator & Board Secretary PC #0112	\$130,000.00	On or about December 12, 2017 12/11/2017

VIII. SCHOOL ACTIVITIES/PROGRAMS: NONE

IX. INTERNS/TUTORS/VOLUNTEERS: NONE

X. SPECIAL ISSUES: NONE