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**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
NOVEMBER 16, 2011**

MINUTES

- I. The meeting was **CALLED TO ORDER** at 7:32 p.m. by President Watson-Nichols.
- II. The **FLAG SALUTE** was led by Dr. Westlake.
- III. The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Mrs. Walker.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. **ROLL CALL**

Present: Mr. Ferrante, Mrs. Norian arrived at 7:36 p.m., Mr. Samuel arrived at 7:34 p.m., Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson arrived at 7:34 p.m., Mrs. Watson-Nichols

Absent: Mr. Derian

Also present were Dr. Maria Nuccetelli, Interim Superintendent of Schools, Ms. Rita Cioppi, Business Administrator/Board Secretary and approximately eight members of the public.

- VI. **SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

- 1. Acceptance of Interim Superintendent's Harassment, Intimidation and Bullying (HIB) Monthly Reports – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts the Interim Superintendent's Monthly Reports (as attached for September, October and November) to the Board relevant to the NJ Anti-Bullying Bill of Rights.

Dr. Nuccetelli discussed the following items:

- October Snowstorm – In the last weekend of October, we experienced an unusual October snowstorm which left this area with several inches of snow resulting in downed trees and loss of power. OPS was fortunate in having a minor outage on Saturday night with power restored by Sunday morning. We did experience phone system problems but were up and running by the afternoon on Monday, October 31st. We identified the problem and are in the process of addressing the issue. We did have limited phone service to the building and an emergency phone was posted on the website. Several of the surrounding schools had no power and were forced to close for several days. Many of these districts have used up all of their snow days or almost all of them.
- Cell Tower Presentation – The board is in the process of setting up a date with the Borough Council to have a presentation on the cell tower initiative. We have tentatively offered the meeting date in December which is the 14th. We are awaiting their confirmation of the date. If this is not convenient, the Board does have two meeting dates in January. Once the date is confirmed, we will place a notification on the website.
- OPS Garden Grant – The kickoff event for this grant was Friday, October 27th. The sixth graders planted broccoli and lettuce as a beginning exercise. The students will also be involved in a poster/essay contest. We would like to thank Ms. Cathy Sears and Ms. Tracy Schoenberg for bringing this grant to our attention. Mr. Norton, our assistant principal, followed through with the writing of the grant and Mr. Ruffini, our science consultant, has helped with the implementation of the grant. We thank everyone for their efforts in bringing this wonderful experience to our students.
- Bergen County Association Support Person of the Year – Congratulations are in order for Ms. Joan Bayley, an instructional aide at OPS, as she was recently selected by the Bergen County Education Association as the Bergen County Support Person of the Year. We are planning on acknowledging her accomplishment at the December 14th Board of Education meeting. We are proud of her achievement and we congratulate her once again as she is honored at a dinner this evening by the Association.
- The next Board meeting is scheduled for Wednesday, December 14, 2011 in the IMC at 7:30 pm.

President’s Report:

President Watson-Nichols discussed the following:

- Negotiations met on November 1, 2011 and a tentative agreement was signed but cannot be discussed at this time.
- President Watson-Nichols was invited to Outreach and drove three huge vans of food, which was given to the community.

Enrollment Report as of October 31, 2011.

Grade	Enrollment
Pre-K	29*
Kindergarten	80

First	114
Second	102
Third	99
Fourth	134
Fifth	128
Sixth	97
LLD	15
Total	798

*including Integrated Students

Incident Report for the month of October 2011:

Grade	Incidents
Pre-K	0
Kindergarten	0
First	0
Second	0
Third	0
Fourth	0
Fifth	0
Sixth	0
Total	0

VII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY – No comments at this time.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

- October 19, 2011 Work/Regular Business Session Meeting

APPROVAL OF MINUTES – It is hereby moved by Mr. Samuel, seconded by Dr. Westlake and carried by roll call vote, the Board approved the following minutes:

- September 15, 2011 Work/Business Session Meeting
- September 27, 2011 Work/Business Session Meeting (Mr. Ferrante and Mrs. Norian abstained)

IX. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson discussed the meeting that was held in October which covered work that was developed over the summer in math, Language Arts, etc. He also mentioned that the Tri-District looked at the advantages to having one K-12 District. Another meeting is scheduled for January 19, 2012.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
Mrs. Walker informed the Board that committee minutes were sent out.

A motion by Mrs. Walker seconded by Mr. Walsh and carried by roll call vote 8-0 (Mr. Derian absent) the Board approved B1, B2.

1. Application for Dual Use of Educational Space for the 2011/2012 School Year – It is hereby, upon the recommendation of the Interim Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approve the *Application for Dual Use of Educational Space for Room 237* for the 2011/2012 school year, and furthermore, authorize the Business Administrator/Board Secretary to submit all associated paperwork to the Bergen County Superintendent of Schools for review and approval.
2. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following request for use of school facilities for the 2011-2012 School Year:

Organization	Event	Area of Building	Dates	Time	Custodian OT Cost
Oradell Rec. Jr Basketball	Practice & Games	GYM/MPRs	Nov. 7, 2011 - Mar. 18, 2012	M-Fri. 4:30-9pm Sat. 8:30-6:30 pm Sun. 1-5 pm	\$1,677.00 estimate \$2,964.00** estimate * \$43 p/hr Saturday **\$57 p/hr Sunday Rate subject to change pending negotiations
*Oradell Junior Women’s Club	Annual Spelling Bee RiverEdge, Oradell and New Milford students	Auditorium	January 8, 2012 January 22, 2012 (snow date)	11:00 AM-4:00 PM	
*PTA Science Committee	Science Activity	MPR C & D	Jan.11, 2012 (Gr.k-2) Jan. 18, 2012(Gr.3-4) Jan. 25, 2012(Gr.5-6)	2:30-4:00 PM	
*River Dell Jr. Cheerleading	Showcase	MPRs	Dec. 2, 2011	5:30 PM-10PM	

*No fee to use facilities

C. CURRICULUM – Mr. Ferrante, Chairperson

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Mr. Samuel seconded by Mr. Walsh and carried by roll call vote 8-0 (Mr. Derian absent) the Board approved D1, D2, D3, D4, D5, D6, D7(as amended).

1. Amend Previously Approved Resolution regarding Additional Engineering Fees for Security Installation Project – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board amends Resolution D7 approved 9/15/11 to reflect the amount of \$6,491.00 for design fees for the OPS Generator to be charged to the Capital Reserve Account.

2. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end September 2011, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2011/2012 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.

3. Transfer of Funds – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

4. Payment of Invoices – It is hereby moved that the invoices for the month of October 2011 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$ 928,318.92
Fund 12 (<i>Capital Outlay</i>)	\$ 0.00
Fund 20 (<i>Special Revenue Fund</i>)	\$ 11,453.17
Fund 30 (<i>Capital Projects Funds</i>)	\$ 0.00
Fund 40 (<i>Debt Service Fund</i>)	\$ 26,375.00
Fund 50 (<i>Summer School</i>)	\$ 0.00
Fund 51 (<i>Region V</i>)	\$ 0.00
Fund 55 (<i>Milk</i>)	\$ 0.00
Fund 60 (<i>Integrated PreSchool</i>)	\$ 0.00
Fund 63	\$ 0.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$ 418.48
Fund 65	\$ 0.00
Total	\$ 966,565.57

5. Payment of November 2011 Bills/Invoices – It is hereby moved, that the Board of Education authorizes the Business Administrator/Board Secretary to pay bills during the month of November 2011 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.

6. Special Education Tuition Contract for 2011/2012 School Year - It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves in accord with Chapter 46, Title 18A, NJ Statutes, the 2011/2012 School Year tuition contract for the following student:

PROGRAM/PROVIDER	Student	Cost	Duration
Northern Valley Regional-Region III –Valley Program	#79	\$69,623.79 (to be prorated)	October 17, 2011- June 30, 2012

7. Approval of Special Education Services for the 2011/2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the following special education services:

PROVIDER	Student	DESCRIPTION/RATE
West Bergen Mental Health Center	#65	Provide 10 social skills services at \$65 per session Intake evaluation at \$175.00
Northern Valley Regional School District	#79	O/T Services at \$60.00/session according to IEP

- E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson
A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote (Mr. Derian absent), the Board approved E1, E2, E3, E4 (Mr. Ferrante, Mrs. Walker, Mr. Walsh abstained) E5, E6, E7, E8, E9.

1. Approval of Settlement Agreement – It is hereby moved upon recommendation of the Interim Superintendent that the Board approves the settlement agreement relating to the employment of Employee #4557 contingent upon the Board’s receipt of an irrevocable letter of the withdrawal of the grievance and request for arbitration pertaining to same.
2. Appointment of Keyboarding Instructor for 2011/2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of Kim Scalanga to the position of Keyboarding Instructor for the 2011/2012 school year.
3. Appointment/Approval of 2011/2012 Social Skills and Handwriting Instructors/Rates - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approve the following:

PROVIDER	DESCRIPTION/RATE	Duration
Johanna Bargisen	Social Skills Group Instruction 1 hour per week @\$45 /hour	10/24/11-6/12
Aviva Goldwasser	Handwriting Program Instruction 1 hour per week @ \$65/hour	10/24/11-6/12
Michelle Rudolph	Handwriting Program Instruction 1 hour per week @ \$45/hour	10/24/11-6/12

4. Conferences/Workshops 2011/2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Paige Murtagh

Conference/Seminar/Workshop: Deaf Blind Meeting Interview

Date: November 16, 2011

Location: Toms River, NJ

Registration Fee: \$0.00

Mileage and Tolls: \$0.00

Name: Paige Murtagh

Conference/Seminar/Workshop: Educational Interpreter Performance Assessment

Date: November 30, 2011

Location: Toms River, NJ

Registration Fee: \$0.00

Mileage and Tolls: \$0.00

Name: Louis Ferrante, Board Member

Conference/Seminar/Workshop: NJSBA Governance III

Date: November 19, 2011

Location: Wyndham Forrestal/Conference Center

Registration Fee: \$0.00

Mileage and Tolls: \$52.59

Name: John Walsh, Board Member

Conference/Seminar/Workshop: BCSBA Negotiations in the Christie Era

Date: December 1, 2011

Location: Pascack Hills High School, Montvale, NJ

Registration Fee: \$0.00

Mileage and Tolls: \$8.76

Name: Rita Walker, Board Member

Conference/Seminar/Workshop: BCSBA Negotiations in the Christie Era

Date: December 1, 2011

Location: Pascack Hills High School, Montvale, NJ

Registration Fee: \$0.00

Mileage and Tolls: \$8.76

Name: Louis Ferrante, Board Member

Conference/Seminar/Workshop: BCSBA Negotiations in the Christie Era

Date: December 1, 2011

Location: Pascack Hills High School, Montvale, NJ

Registration Fee: \$0.00

Mileage and Tolls: \$8.76

Name: Tom Santagato

Conference/Seminar/Workshop: PARCC & NJASK Testing

Date: December 2, 2011

Location: Eatontown, NJ

Registration Fee: \$149.00

Mileage and Tolls: \$40.30

Name: Karen Chang

Conference/Seminar/Workshop: Organizational Skills for School Success

Date: December 5, 2011

Location: Region V

Registration Fee: \$0.00

Mileage and Tolls:

Name: Michele Kalotkin
Conference/Seminar/Workshop: Managing/Treating Selective Mutism & Social Anxiety Disorder
Date: December 5, 2011
Location: Nanuet, NY
Registration Fee: \$179.99
Mileage and Tolls: \$5.89

Name: Susan Confrancisco
Conference/Seminar/Workshop: NJ Assoc. of School Psychologists Conference
Date: December 9, 2011
Location: Jamesburg, NJ
Registration Fee: \$175.00
Mileage and Tolls: \$35.34

Name: Rita Cioppi
Conference/Seminar/Workshop: NJASBO Special Education and what the Business Administrator Should Know
Date: December 19, 2011
Location: Hilton Gardens, Rockaway, NJ
Registration Fee: \$75.00
Mileage and Tolls: \$35.85

Name: Gregory Derian, Board Member
Conference/Seminar/Workshop: BCSBA Negotiations in the Christie Era
Date: December 1, 2011
Location: Pascack Hills High School, Montvale, NJ
Registration Fee: \$0.00
Mileage and Tolls: \$8.76

5. Approval of Attendee/Stipend– It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the stipend for the following teacher relative to the Easiteach Workshop scheduled for November 17, 2011, and December 8, 2011:

<u>Attendee:</u>	<u>Stipend Amount</u>
Patricia Cuddy	\$ 100.00

6. Approval of Part-Time Instructional Aides for the 2011-2012 School year: It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the following part-time Instructional Aides at a salary of \$9,718.00 to be prorated, pending receipt of fingerprint approval:

Lisa Marie Lowery
Janice Mawdsley
Regina Baragona
Lisa Santangelo

*Until a contract agreement is ratified for the 2011/12 school year by the Oradell Board of Education and the Oradell Education Association, salary is the same as the 2009/10 annual salary. All adjustments will be made after settlement of the new contract.

7. Approval of Substitute Teachers for the 2011/12 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2011/12 school year:

Lisa Marie Lowery (pending criminal background check)
Janice Mawdsley (pending criminal background check)
Lisa Santangelo (pending criminal background check)
Jodi Wagmeister

8. Approval of Substitute Instructional Aides for the 2011/12 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as substitute instructional aides for the 2011/12 school year:

Lisa Marie Lowery (pending criminal background check)
Janice Mawdsley (pending criminal background check)
Lisa Santangelo (pending criminal background check)
Regina Baragona (pending criminal background check)

9. Approval of Nurse Substitute for the 2011/12 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individual as nurse substitute for the 2011/12 school year at the per diem rate of \$120.00:

Kayla Simpson

F. POLICY – Mrs. Walker, Chairperson stated that a meeting is scheduled for Tuesday, November 22, 2011.

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson stated that a Community Planning meeting was scheduled for today and the next meeting will be held in January 2012.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate indicated he would be attending Saturday's meeting.

X. OPEN TO THE PUBLIC

Jane Gatlin – asked if the consolidation of the Tri-District would affect taxes. Dr. Westlake said there is a clause for it.

Mrs. Carol Blakeslee, OPS Teacher discussed the following:

- Asked if it was possible to consolidate just the elementary schools.
- She mentioned one of the emergency lights was not working during the black out in the school the night before. Ms. Cioppi said she would check into it.
- Can the public library get savings like the school does for supplies?

XI. OLD BUSINESS

Mrs. Robertson commented on the Science Lab dedication stating that Mrs. Wally Schirra sent a letter indicating she is very delighted to have the Oradell lab named after her husband.

Mrs. Robertson also asked if the bus that parks on Church Street could move down more because it is in the way of the drop off area.

Mr. Walsh asked for copies of the Tri-District newsletter.

XII. NEW BUSINESS

Mr. Ferrante mentioned that he enjoyed the Sharpe trip.

Mrs. Norian gave out a starfish story to the Board and mentioned that it would be nice to make a difference in one person's life.

Dr. Nuccetelli mentioned that the PTA President was happy with the Stop N Shop contribution this year.

Mr. Samuel wants reports from time to time on the attendance from the newly installed hand scanners. He also wants it added to the action item list.

Mr. Samuel requested that we evaluate the fee structure for facility use. He suggested we charge the After-School Program because they are a profit making group. He would also like this included on the action item list to be reviewed by the B&G Committee.

Mr. Samuel asked the Business Administrator to notify RFP to upgrade our phone system by replacing the circuit board with the battery that retains the systems memory.

Dr. Westlake suggested OPS look into having a full-day kindergarten. He said children should be able to transition from Pre-K 3 and 4 to a full-day Kindergarten class. Dr. Nuccetelli said she would suggest the formation of a committee to review and discuss the potential of changing from a Modified Call Back to full time kindergarten classes.

XIII. CLOSED SESSION – A motion by Mr. Samuel, seconded by Dr. Westlake and carried by roll call vote, the Board entered into closed session at 8:45 p.m.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed

until the matter is resolved.

A motion by Mrs. Norian, seconded by Mr. Ferrante the board entered into open session at 9:03 p.m.

XIV. *A motion by Mrs. Norian seconded by Dr. Westlake the meeting adjourned at 9:05 p.m.*

Respectfully submitted,

Rita Cioppi
Business Administrator/Board Secretary