

**ORADELL BOARD OF EDUCATION  
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING  
Oradell Public School Library/Media Center  
JULY 20, 2011**

**MINUTES**

- I. After the Board Retreat, the meeting was **CALLED TO ORDER** at 9:51 pm. by President Watson-Nichols.
- II. The **FLAG SALUTE** was waived.
- III. The **SUNSHINE LAW STATEMENT** was waived.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was waived.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. **ROLL CALL**

**Present:** Mr. Derian, Mr. Ferrante, Mrs. Norian, Mr. Samuel, Mrs. Walker,  
Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols  
**Absent:** None

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, and approximately four members of the public.

- VI. **SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

- Summer Schedule – OPS finished the school year on June 24<sup>th</sup>, Schaefer Explorations began the Monday after the close and will be winding down this Friday. The Business Office has been busy ensuring that supplies and materials are ordered and received on time. Our custodial staff has begun summer maintenance projects and their pace will pick up after Friday. The administration

is ensuring that the opening of school in September will occur with minimal issues.

- Revised 2011-2012 School Calendar – the changes are as follows: September 1 will be a Professional Development Day for all staff, September 2 will be an opening day meeting of staff with administration, and January 16 Martin Luther King Day will be a single session day for students. These changes will allow us to add another snow day to the calendar thus giving us four days which is the same number as last year. Given the type of winter weather we experienced last year, we felt that the extra day was a good idea. The designation of a professional development day on September 1 will allow the teachers to have additional training on Mondo prior to the opening of school.
- Harassment, Intimidation and Bullying Law – this law was passed in January and takes effect as of September 1. Mr. Tony Sciarillo, Board Attorney, will be doing a presentation on the law at the October 11 PTA meeting. The district was required to adopt several new policies which we did in May and June and these policies are available on the district website. Mr. Tom Santagato is our Coordinator for HIB.
- Security System – the installation phase of this project is completed except for a few minor punch list items. Training for the staff will occur shortly and all should be ready for the new school year. This system has replaced exterior doors, placed cameras inside and outside of the building and provided us with a generator as a backup energy source.
- The next board meeting is scheduled for August 10, 2011 at 7:30 pm in the IMC.

#### **PRESIDENT’S REPORT:**

President Watson-Nichols thanked Dr. Nuccetelli for the goal presentation and also helping with the Board goals. It will give more focus on the progress of the goals throughout the year.

President Watson-Nichols also mentioned there would be a five minute closed session after the meeting.

#### **VII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY**

Mrs. Arfsten, OPS Teacher, asked why there was a change on the calendar. Dr. Nuccetelli responded to help properly assess the Mondo training. Mrs. Arfsten asked what happens if teachers are still away for the September 1 workshop. Dr. Nuccetelli said she will look at a case by case basis.

#### **VIII. MINUTES**

REVIEW OF MEETING MINUTES – None at this time.

APPROVAL OF MINUTES – *A motion by Dr. Westlake, seconded by Mr. Walsh and carried) the Board approved the following minutes:*

- May 24, 2011 Regular Session
- June 15, 2011 Regular Session (Mr. Ferrante abstained)

## IX. COMMITTEE REPORTS/ACTION

- A. TRI-DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson
- B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson stated that the basketball hoop in back of OPS has been fixed and requested that it be set at 10 feet. Mr. Samuel asked about the results of the load test on the generator to see about the capacity. Ms. Cioppi will check with Mr. Cartotto, the BA/BS from Dumont to change the August 1<sup>st</sup> meeting on the solar roof project.
- C. CURRICULUM – Mr. Ferrante, Chairperson  
***On a motion by Mr. Ferrante, seconded by Dr. Westlake and carried by roll call vote 9-0 the board approved C1, C2, C3.***
1. Approval of Revised School Calendar for 2011-2012– It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the revised 2011-2012 School Calendar (attached.)
  2. Approval of Comprehensive Equity Plan Statement of Assurance – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the Comprehensive Equity Plan Statement of Assurance for the 2011-12 school year.
  3. Approval of Uniform Memorandum of Agreement with the 2007 Revisions for the 2011/2012 School Year – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves the Uniform Memorandum of Agreement with the 2007 Revisions between Education and Law Enforcement Officials for the 2011/2012 school year.
- D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson  
***On a motion by Mr. Samuel, seconded by Dr. Westlake and carried by roll call vote 9-0, the board approved d1, D2, D3, D4.***
1. Payment for Unused Accumulated Sick Days – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves payment of unused accumulated sick days upon retirement to Mary Hetherington in the amount of \$4,800.00.
  2. Approval of Check Register for Month of June 2011 - It is hereby moved that the Board approves the check register for the month of June 2011.
  3. Payment of Bills/Invoices – It is hereby moved that the Board of Education authorize the Business Administrator/Board Secretary to pay bills for July 2011 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.
  4. Transfer of Funds – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business

Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson

*Upon recommendation of the Interim Superintendent, a motion by Mrs. Robertson, seconded by Dr. Westlake and carried 9-0, the board approved E1, E2, E3, (the board pulled E4-no vote was taken) E5, E6, E7, E8, E9, E10, E11, E12.*

1. Acceptance of Resignation – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board retroactively accepts, with regret, the resignation of Dr. Stephen Varhol, School Medical Examiner, effective July 1, 2011.
2. Appointment of Educational Consultant – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of Dr. Ron Capasso, Educational Consultant for the Administrators Retreat Day on August 30, 2011 at a cost of \$1,200.00 to be equally shared by the Oradell, River Edge and River Dell Boards of Education.
3. Approval to amend Placement on Guide – It is hereby moved, upon recommendation of the Interim Superintendent that the Board amends the previously approved placement on the 2009/2010 Guide for Michele Kalotkin **from** Step 14 (approved 6/28/11) **to** Step 12 ( salary remains the same.)
4. **\*PULLED** - Approval of Memorandum of Agreement with the Oradell Education Association – It is hereby moved, upon recommendation of the Interim Superintendent, that the Memorandum of Agreement between the Oradell Education Association and the Oradell Board of Education pursuant to the terms and conditions of employment for N. C. be approved as attached.
5. Additional Summer Work Hours – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves additional summer hours for Eileen Gallagher, at \$18.75 p/hr, not to exceed 20 hours.
6. Approval of Full-Time Special Education Instructional Aides for the 2011-2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of the following Full Time Special Education Instructional Aides at a salary of \$19,436.\*

Joan Bayley  
Carol Walker  
Aimee Pena  
Adrianna Pestrichella  
Patricia Hansen  
Ivonne Garcia

*\*Until a contract agreement is ratified for the 2011/12 school year by the Oradell Board of Education and the Oradell Education Association, salary will be the same as the 2009/10 annual salary unless otherwise stated. All adjustments will be made after settlement of the new contract.*

7. Approval of Part-Time Special Education Instructional Aides for the 2011-2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of the following Part-Time Special Education Instructional Aides at a salary of \$9,718.\*

Jessica Bova  
Theresa Bretan  
Susan Champagne  
Emily Chiciak  
Debra Costanzo  
Marie Davis  
Dolores Delia  
Donna Harris  
Rosemary Irvine  
Kathy Kelly  
Joanne Lam  
Lisa Licht  
Eleanor Noel  
Denise Pallotta  
Lauren Rudman  
Jennifer Sarno  
Karin Scotti  
Robyn Sperlazzo  
Debra Tashjian  
MaryAnn Travalja  
Cassandra VanPoznak

*\*Until a contract agreement is ratified for the 2011/12 school year by the Oradell Board of Education and the Oradell Education Association, salary will be the same as the 2009/10 annual salary unless otherwise stated. All adjustments will be made after settlement of the new contract.*

8. Approval of 2011/12 Extended School Year Programs/Services – It is hereby recommended, upon recommendation of the Interim Superintendent that the Board approves the following 2011/12 Extended School Year Programs/Services as per student’s IEP:

Student # 77 Michele Kalotkin – Speech Therapy 1 session/wk @ \$45.00/hr 8/1/11- 8/30/11  
Childrens Specialized Hospital 1 session/wk each @ \$164.00 ea.  
Occupational Therapy/Phys. Therapy

9. Approval of 2011/12 Extended School Year Programs/Services – It is hereby recommended, upon recommendation of the Interim Superintendent that the Board approves the following 2011/12 Extended School Year Programs/Services as per student IEPs:

10. Conferences/Workshops 2011/2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

**Name:** Jane Heede  
**Conference/Seminar/Workshop:** NJDEC Annual Fall Conference  
**Date:** October 28, 2011  
**Location:** Union, NJ  
**Registration Fee:** \$70.00  
**Mileage and Tolls:** \$16.74

**Name:** Gregory Derian  
**Conference/Seminar/Workshop:** NJSBA Preparing for Bargaining  
**Date:** September 10, 2011  
**Location:** Monroe Township  
**Registration Fee:** \$125.00  
**Mileage and Tolls:** \$46.10

11. Amend Conference/Workshop Resolution – It is hereby moved, upon recommendation of the Interim Superintendent that the Board amends the previously approved Resolution #IX.E.8 on June 28, 2011, to include the following staff members:

**Name:** Jennifer Amoroso  
**Conference/Seminar/Workshop:** Tri-District Science Curriculum Work  
**Date:** July 5, 6, 7, 2011  
**Location:** River Dell MS  
**Other Fees:** \$50.00/hr. paid by Tri-District  
**Mileage and Tolls:**

**Name:** Donna Smith  
**Conference/Seminar/Workshop:** Tri-District Science Curriculum Work  
**Date:** July 5, 6, 7, 2011  
**Location:** River Dell MS  
**Other Fees:** \$50.00/hr. paid by Tri-District  
**Mileage and Tolls:**

**Name:** Kimberly Sheridan  
**Conference/Seminar/Workshop:** Tri-District Science Curriculum Work  
**Date:** July 12, 13, 14, 2011  
**Location:** River Dell MS  
**Other Fees:** \$50.00/hr. paid by Tri-District  
**Mileage and Tolls:**

**Name:** Katherine DeRobertis  
**Conference/Seminar/Workshop:** Tri-District Science Curriculum Work

**Date:** July 12, 13, 14, 2011  
**Location:** River Dell MS  
**Other Fees:** \$50.00/hr. paid by Tri-District  
**Mileage and Tolls:**

12. Schaefer Explorations 2011 Summer Program Stipends– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education retroactively approves the additional Schaefer Explorations staff and stipend:

<u>Employee</u>	<u>Number of Classes</u>	<u>Total Stipend/Course</u>
Kathy Kelly (Aide)	3	\$1,237.50/\$412.50

F. POLICY – Mrs. Walker, Chairperson reported that Dr. Nuccetelli will be reviewing the policy manual. The criminal history record checks can go on the website for information.

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson reported that the Community Planning Committee is working with committees for October meeting.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate –No Report

**X. OPEN TO THE PUBLIC – No comments at this time.**

**XI. OLD BUSINESS**

Dr. Nuccetelli mentioned there was a letter from Senator Doherty which talked about the town meeting he wants to have. He also has a website for school districts and how much money each district would receive.

Dr. Nuccetelli also mentioned she was attending a pilot training in Trenton on June 11<sup>th</sup> which was very good for evaluating teachers.

**XII. NEW BUSINESS**

Mrs. Robertson said the revised calendar shows September 27<sup>th</sup> as a board meeting which is also back to school night. She asked the administration to check into it.

Mrs. Robertson also asked why MH (D1) is on the agenda. Ms. Cioppi responded because she is retiring October 1 and is entitled to be paid for unused sick time.

**XIII. CLOSED SESSION – *On a motion by Dr Westlake, seconded by Mr. Walsh and carried by roll call vote, the board entered into closed session at 10:40 p.m.***

**WHEREAS**, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

**WHEREAS**, public disclosure of this matter may be prejudicial to the public good,

**NOW, THEREFORE, BE IT RESOLVED**, that this matter be considered in a meeting closed to the public; and

**BE IT FURTHER RESOLVED**, that the Minutes of this meeting be sealed

until the matter is resolved.

***On a motion by Mr. Ferrante, seconded by Dr. Westlake the board opened the meeting to the public at 10:49 p.m.***

***XIV. A motion by Mr. Ferrante seconded by Dr. Westlake the meeting adjourned at 10:50 p.m.***

Respectfully submitted,

Rita Cioppi  
Business Administrator/Board Secretary