

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**PUBLIC WORK/BUSINESS SESSION MEETING
Oradell Public School Library/Media Center
OCTOBER 19, 2011**

MINUTES

- I.** The meeting was **CALLED TO ORDER** at 7:30 p.m. by President Watson-Nichols.
- II.** The **FLAG SALUTE** was led by Mr. Ferrante.
- III.** The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV.** The **MISSION STATEMENT** was read by Mr. Walsh.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

- V. ROLL CALL**

Present: Mr. Derian, Mr. Ferrante, Mrs. Norian arrived at 7:34 PM, Mr. Samuel, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Absent: None

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary and approximately 45 members of the public.

- VI. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS**

- Power Point on Violence and Vandalism Report
- **Declaring October 2nd thru 8 as the "Week of Respect"** A motion by Mr. Walsh, seconded by Dr. Westlake and carried by roll call vote 9-0, the Oradell Board of Education retroactively approved the following resolution:

Whereas, the Anti-Bullying Bill of Rights, Assembly Bill 3466, was approved by the NJ Legislature in November 2010 and signed into law as P.L. 2010, c.122 by Governor Chris Christie on January 5, 2011; and

Whereas, the statute is intended to protect students from harassment and intimidation that would substantially interfere with their education; and

Whereas, in a 2009 survey by the National Centers for Disease Control, one in five New Jersey students indicated they had been the subject of bullying on school grounds during the previous year; and

Whereas, the Anti-Bullying Bill of Rights places expanded responsibilities on teachers, school administrators, and boards of education to protect students from incidents of bullying, harassment and intimidation; and

Whereas, the Anti-Bullying Bill of Rights designates the week beginning with the first Monday in October as “Week of Respect” throughout New Jersey; and

Whereas, the law directs school districts to observe the “Week of Respect” through age-appropriate instruction in accordance with New Jersey’s core curriculum content standards; and

Whereas, the Oradell Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with a safe and secure learning environment free from intimidation; and

Whereas, the Oradell Board of Education supports the intent of the Anti-Bullying Bill of Rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying. **Now therefore be it**

Resolved, that the Oradell Board of Education declares October 2 through 8, 2011 as a “Week of Respect” in the district school, and be it further

Resolved, that the “Week of Respect” will be a part of the Oradell Public School’s ongoing efforts to foster respect among students and staff for the diverse cultures and personalities represented in our school community and be it further

Resolved, that copies of this resolution be sent to Governor Chris Christie, State Senator Gerald Cardinale, Assembly Representative Robert Schroeder and Charlotte Vandervalk, the New Jersey School Boards Association and the Bergen County School Boards Association.

Enrollment Report as of September 30, 2011.

Grade	Enrollment
Pre-K	29
Kindergarten	80
First	114
Second	102
Third	99
Fourth	134
Fifth	128
Sixth	96
Total	782

Mrs. Walker mentioned that N.Y. City has a hotline for bullying and \$50,000 was appropriated for this.

Dr. Nuccetelli discussed the following in her Superintendent’s Report:

- Community Planning Initiative – The sub-communities have been meeting as individual committees and are in the process of formulating their action plans to implement the four over-arching goals. The committees will present their plans to the full Board at the Board Meeting on November 16th.
- Harassment, Intimidation and Bullying – The staff at OPS received the required in-service training on the new Harassment, Intimidation and Bullying law which went into effect on September 1st. Our Attorney, Mr. Anthony Sciarrillo, provided the staff with an overview of the law and their requirements under the statute. In the evening, a member of Mr. Sciarrillo’s law firm provided a presentation to the parents at the OPS PTA.
- Memorandum of Agreement – the new HIB law necessitated changes to the Memorandum of Agreement between law enforcement and the educational community. Meetings were held this week with Chief Frank Floria from the Oradell Police Department to discuss the changes to the agreement. This agreement serves as the template for how law enforcement and the educational community will interact with each other.
- Gardening Grant Kickoff – the kickoff for the Gardening Grant is scheduled for this Friday. Unfortunately, two previously scheduled dates had to be canceled due to the weather. Everything is set for Friday and work will begin on the OPS outdoor garden. We want to thank Ms. Cathy Sears and Ms. Tracy Schoenberg for all of their efforts in identifying this grant and a thank you to Mr. Norton, Ms. Sears and Ms. Schoenberg for successfully filing the grant application.
- School Violence Awareness Week – this observance is focused on ways in which school districts can improve school climate and decrease the number of violent incidences in our schools as well s our communities. A number of activities have been taking place at OPS that focus on the importance of positive behaviors and activities have been planned to reflect this. All districts are also required to report to the public on the Vandalism and Violence Report for the previous school year.
- The next meeting is scheduled for Wednesday, November 16, 2011 in the IMC at 7:30 pm.

VII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

Mrs. McGill – OPS teacher	Mrs. Bernardo - parent
Mrs. Caruana– OPS teacher	Mr. McGill – OEA President
Mrs. Johnson – parent	Mrs. Kennedy – OPS teacher
Mrs. Choka – OPS teacher	Mrs. Killeen – OPS teacher
Mrs. Gatlin – parent	

The above mentioned public discussed their concerns over having new staff members attend the Sharpe Trip with the 5th grade students. They felt that these staff members did not have experience with the Sharpe Trip in general and that the students really did not know them and would not feel comfortable with them. Mrs. McGill felt she had chosen teachers who had been on the trip in the past and were familiar with the environment and activities, and now she has inexperienced teachers which she felt was a safety issue.

President Watson-Nichols said her son’s teacher was new but she doesn’t feel the trip is so dangerous that she can’t trust his teacher. She said her son didn’t know all of the teachers and yet she trusted the teachers and would still send him on the trip.

Dr. Nuccetelli stated that all the teachers were certified and all associated with the fifth grade. She stated that she has every faith in these certified teachers. There are also part

time naturalists as well as a full time nurse present on the trip. She did not want to disrupt the continuity in the other classrooms.

Mrs. Robertson said she went on the trip last year for two nights and never met the two women who were in the cabin with the students. These parents and grandparents did not have background checks and yet the teachers all do.

Mr. Samuel was not happy hearing the staff was upset. He said there are 800 kids in the building and there needs to be some kind of balance. It is not good to impact all the rest of the kids for a two day trip.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

- September 15, 2011 Work/Business Session Meeting
- September 27, 2011 Work/Business Session Meeting

APPROVAL OF MINUTES – None at this time.

IX. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson said a meeting was scheduled for Thursday, October 20th at 7:00 pm.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Chairperson
A motion by Mr. Derian, seconded by Dr. Westlake and carried 9-0, the Board approved B1, B2, B3, B4.

1. Use of School Facilities – It is hereby moved, upon recommendation by the Interim Superintendent that the Board of Education approve the following requests for use of school facilities as per Board Regulation/Policy #1330:

Tekeyan Cultural Association – Theatrical Presentation

<u>Dates</u>	<u>Time</u>	<u>Fee for Facilities</u>	<u>Custodian Overtime</u>
Wed., Dec. 7, 2011	6 PM – 11PM	\$250.00 (Rehearsal)	
Thurs., Dec. 8, 2011	6 PM – 11PM	\$250.00 (Rehearsal)	
Fri., Dec. 9, 2011	6 PM – 11PM	\$250.00 (Rehearsal)	
Sat., Dec.10, 2011	4 PM – 11:30 PM	\$500.00 (Performance)	\$322.50 (7.5hrs @\$43 p/hr)*
Sun., Dec. 11, 2011	12 PM – 8:30 PM	\$500.00 (Performance)	\$484.50 (8.5hrs @\$57 p/hr)*

Total cost: \$2,557.00*

*total cost/rates may change pending the outcome of negotiations.

2. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following request for use of school facilities for the 2011-2012 School Year:

Organization	Event	Area of Building	Dates	Time
Oradell Daisy Troop #95629	Troop Meetings	MPR C MPR D	December 14, 2011 10/12, 11/16, 1/18,	2:30-3:45 pm

			2/15, 3/14, 4/18, 5/16,6/13, 2012	
Oradell Girl Scout Troop #1092	Silver Award-Bake Sale –All proceeds collected go to HUMC Tomorrows Children’s Fund	Main Office Hallway	November 7, 2011	2:30-4:00PM
Oradell PTA*	Red Cross Baby-Sitting Course	Auditorium	March 31, 2012	8:30-4:00 PM

*No fee charged

3. Approval of the Comprehensive Maintenance Plan and M-1 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the school facilities of the Oradell Public School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Oradell Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 Form for Oradell Public School in compliance with Department of Education requirements.

4. Disposal of unused/obsolete equipment – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the disposal of the following unused/obsolete equipment:

SCAG 48” Mower
Model # SWZ48-14-KA
Serial # 25670238

C. CURRICULUM – Mr. Ferrante, Chairperson

A motion by Mr. Ferrante, seconded by Dr. Westlake and carried 9-0, the Board approved C1, C2, C3.

1. Acceptance of Interim Superintendent’s Harassment, Intimidation and Bullying (HIB) Monthly Report – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts the Interim Superintendent’s Monthly Report to the Board relevant to the NJ Anti-Bullying Bill of Rights.
2. Approval of Violence and Vandalism Annual Report for 2010/2011 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the Violence and Vandalism Annual Report for the 2010-2011 school year.

3. Approval of the Revised Uniform Memorandum of Agreement for the 2011/2012 School Year – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves the revised Uniform Memorandum of Agreement between Education and Law Enforcement Officials for the 2011/2012 school year.

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson

A motion by Mr. Samuel, seconded by Mr. Walsh and carried 9-0, the Board approved D1, D2, D3, D4.

1. Transfer of Funds – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approve the attached transfer list in accordance with Title 18A:22-8.1 and furthermore designates the Business Administrator/Board Secretary to make budget transfers between line items, and to make additional transfers as necessary between monthly meetings of the Board.
2. Payment of October 2011 Bills/Invoices – It is hereby moved that the Board of Education authorizes the Business Administrator/Board Secretary to pay bills during the month of October 2011 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.
3. Approval of Special Education Services for the 2011/2012 School Year - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the following Service as per student IEPs:

<u>Student</u>	<u>Provider/Services</u>	<u>Cost</u>
# 74	Victoria Munsterman to provide Speech Services (2) sixty-minute sessions per week	\$75.00/session

4. Approval of Flu Vaccinations for the 2011/2012 School Year - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves Dr. Braun to administer flu vaccinations for staff not to exceed \$25 per vaccination for the 2011-2012 year.

E. PERSONNEL /NEGOTIATIONS– Mrs. Robertson, Chairperson

Mr. Samuel commented on E6 regarding that additional chaperones are needed and it is part of policy. Mr. Samuel commented that Dr. Nuccetelli should consider the feedback from tonight.

It was asked by the teachers that the Interim-Superintendent consider amending the list of chaperones.

A motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 9-0, the Board approved E1, E2, E3, E4, E5,E6,(as amended)E7(as amended) E8,E9.

1. Approval of Unpaid Days – It is hereby moved, upon recommendation of the Interim Superintendent that the Board retroactively approves 6

(six) days without pay for Renee Speno for October 6, 7, 11, 12, 13, 14, 2011.

2. Approval of Vacation Days – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the remaining 5 (five) vacation days for Ruth Simpson from May 7, 2012-May 11, 2012.
3. Approval of Part-Time Nurse Aide for the 2011/12 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board retroactively approves Suzanne Cohen, as Part-Time Nurse Aide, from September 1, 2011 to June 30, 2012 at a rate of \$24.00 per hour.
4. Approval of Nurse Aide Substitutes for the 2011/12 School Year - It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the following nurse aide substitutes for the 2011/12 school year (retroactive to September 1, 2011), at a rate of \$120.00 per day:

Karen DelPol
Suzanne Cohen

5. Approval of Substitute Teachers for the 2011/12 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approve the appointment of the following individuals as substitute teachers for the 2011/12 school year, at a per diem rate of \$80.00 which increases to \$85.00 per day after the 10th day of service during the 2011/12 school year:

Alexandra Helmis
Alison Henderson
Jessica Accardi

6. Approval of Staff/Stipends for Sharpe Trip for 2011/2012 School Year – It is hereby moved upon recommendation of the Interim Superintendent, that the Board approves the following staff and stipend amounts for the Sharpe Trip:

<u>Name</u>	<u>Stipend Amount</u>	<u>Total Amount</u>
Carol Blakeslee	\$150.00 per night	\$300.00
James Butcher	\$150.00 per night	\$300.00
Eileen Choka	\$150.00 per night	\$300.00
Christine Wood	\$150.00 per night	\$300.00
Scott Duthie	\$150.00 per night	\$300.00
Christine Pfeiffer	\$150.00 per night	\$300.00
Sharon McGill	\$150.00 per night	\$300.00
Jennifer Powers	\$150.00 per night	\$300.00
Katherine Voellmicke	\$150.00 per night	\$300.00
Jennifer Kasyan Eileen Gallagher	\$150.00 per night	\$150.00 -\$300.00
John Norton	\$150.00 per night	\$300.00
Sheri Giacomini	\$150.00 per night	\$300.00
Paige Murtagh	\$150.00 per night	\$150.00

7. Conferences/Workshops 2011/2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: John Walsh

Conference/Seminar/Workshop: NJSBA Delegates Assembly

Date: November 19, 2011

Location: Wyndham Conference Center, Plainsboro, NJ

Registration Fee: None

Mileage and Tolls: \$45.00

Name: Jill VanPraagh

Conference/Seminar/Workshop: Motivational Interviewing Training

Date: November 8, 2011

Location: Paramus, NJ

Registration Fee: None

Mileage and Tolls: \$2.00

Name: Traci Killeen

Conference/Seminar/Workshop: Odyssey of the Mind Coaches Training

Date: October 29, 2011

Location: Kendall Park, NJ

Registration Fee: None

Mileage and Tolls: \$35.00

Name: Thomas Santagato

Conference/Seminar/Workshop: Sharpe Reservation

Dates: October 26, 2011

Location: Fishkill, NY

Mileage and Tolls: \$56.02

Name: John Norton

Conference/Seminar/Workshop: Sharpe Reservation

Dates: October 26, 27, 28, 2011

Location: Fishkill, NY

Mileage and Tolls: \$56.02

Name: Paige Murtagh

Conference/Seminar/Workshop: Sharpe Reservation

Dates: October 27, 28, 2011

Location: Fishkill, NY

Mileage and Tolls: \$56.02

Name: ~~Jennifer Kasyan~~ Eileen Gallagher

Conference/Seminar/Workshop: Sharpe Reservation

Dates: October 26, 27, 2011

Location: Fishkill, NY
Mileage and Tolls: \$56.02

Name: Jill VanPraagh
Conference/Seminar/Workshop: Sharpe Reservation
Dates: October 27, 28, 2011
Location: Fishkill, NY
Mileage and Tolls: \$56.02

Name: Michele Kalotkin
Conference/Seminar/Workshop: App Attack – Speech Therapists
Date: October 28, 2011
Location: Region V
Registration Fee: None
Mileage and Tolls: None

Name: Amy Rabinowitz
Conference/Seminar/Workshop: App Attack – Speech Therapists
Date: October 28, 2011
Location: Region V
Registration Fee: None
Mileage and Tolls: None

8. NJSBA Conference October 24, 25, 26, 2011– It is hereby moved, upon recommendation of the Interim Superintendent that the Board rescinds the previously approved conference/travel expenses for Gregory Derian, Board Member, in relation to the NJSBA Convention on October 24, 25, 26, 2011.

9. Approval of Easiteach Workshop and Stipends– It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the Easiteach Workshop scheduled for November 3 & 17, 2011, December 8, 2011 for 5th, 6th, and Special Education Teachers and approves the stipends for the following teachers:

<u>Instructor</u>	
Corinne Lynch	\$ 275.00
\$35 per hour for instruction and \$20 per hour for planning	
<u>Attendees:</u>	
Helene Albrecht	\$ 150.00
Scott Duthie	\$ 150.00
Total	\$ 575.00

F. POLICY – Mrs. Walker, Chairperson

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Chairperson stated that the Community Planning sub-committees are going on as planned.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate mentioned that he attended the Legislative Meeting on October 1, 2011.

X. OPEN TO THE PUBLIC

Mrs. Russo was concerned over the teachers not having a contract for two years. She also asked the Board to reconsider giving back the April day.

Some OPS teachers questioned the first and sixth grade enrollment figures. Dr. Nuccetelli said she would clarify the numbers with the Principal.

Mrs. Bernardo said she sends emails to teachers about her children and the teachers go out of their way to answer. Educators will never get stock options, holiday parties, etc. but we impact our country for years to come. She asked the Board to settle the issues and settle this contract.

Mr. Duthie, OPS Teacher, mentioned that a mediator would be present at their November 1st negotiations meeting and appealed to those members who are not on the committee. He also thanked Ms. Cioppi, on behalf of the OEA, for sending them the Health Insurance deduction schedule they requested. He asked if some of the additional state aid that was given recently could be given toward the salaries. Mr. Duthie also stated that a 12% increase was budgeted toward health insurance for this school year and it turned out to be a zero increase. Dr. Nuccetelli said the additional state aid was put aside for the 2012-2013 school year. We traditionally put \$160,000 in surplus, this assures most of the money because we don't know how much state aid we will get. She also stated that the zero increase in health benefits was a one shot revenue and may not re-occur.

Mrs. Friedman said the taxes pay for the school and it would be good to compromise and have the contract come to a conclusion.

XI. OLD BUSINESS

1. A motion by Mr. Derian, seconded by Mrs. Walker and carried 9-0, the Board directed the Business Administrator/Board Secretary to secure quotes to cut down the Hemlock Trees in front of the school.
2. Mrs. Walker said she would bring samples of t-shirts to the next meeting in case Board members wished to purchase one.

XII. NEW BUSINESS - None

XIII. CLOSED SESSION – (IF NECESSARY)

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

XIV. A motion by Dr. Westlake seconded by Mr. Ferrante, the meeting adjourned at 10:03 PM.

Respectfully submitted,

Rita Cioppi
Business Administrator/Board Secretary