

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REGULAR SESSION MEETING
Oradell Public School Library/Media Center
MAY 24, 2011
MINUTES**

- I. The meeting was **CALLED TO ORDER** at 7:38 p.m. by President Watson-Nichols.
- II. The **FLAG SALUTE** was led by Mr. Derian.
- III. The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

- IV. The **MISSION STATEMENT** was read by Mr. Ferrante.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Derian, Mr. Ferrante, Mrs. Norian, Mr. Samuel, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Absent: None

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary and approximately 50 members of the public.

VI. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

Dr. Nuccetelli spoke about the following items:

- Security Project Update – the project is progressing very well. The door and hardware installations are complete. The camera installation will be completed tomorrow and the hand readers will be installed by the end of the week. The contractor is looking to complete the entire project by the third week of June.
- OPS Instrumental Concerts – OPS students and staff will be presenting their Instrumental Concert tomorrow night. The Choral Concert was scheduled last week and enjoyed by all who attended. Tomorrow night's concert promises to be equally outstanding and enjoyable.

- 8th Annual Ocean Fun Days Science Fair – Third graders Anais Boyajian, Amelia Safai, Sophia Lukac, and Kathryn Hickey won first place in the 8th Annual Ocean Fun Day Science Fair at Sandy Hook this past weekend. This Fair is sponsored by the NJ Sea Grant Consortium, NJ Natural Gas and the NJ DEP Division of Parks and Forestry. Their project was “Potential Factors Affecting the Population of Bottlenose Dolphins off the Coast of NJ”. The OPS students won two free NJ SEA GRANT educational programs for their class.
- Master Board Member - congratulations to Mr. John Walsh for completing all of the requirements necessary for achieving this status.
- Career Day – In the past “Operation Shadow” placed students with merchants/vendors around town to experience first-hand what different jobs were about. This year, we will be inviting individuals into the school to talk about their careers. Anyone interested in being a presenter on June 14 should contact Mr. Ryan.
- Memorial Day Weekend – Friday, May 27 has been added as part of the Memorial Day Weekend. The district had 4 snow days built into the calendar and we only used 3. Please make a note that OPS will be closed May 27-30. Also, take a moment to remember those individuals who gave so much so we could all enjoy our freedom.
- Next Board Meeting will be June 15, 2011 in the IMC at 7:30 pm.

PRESIDENT’S REPORT:

President Watson-Nichols discussed the following items:

- She asked Mr. Walsh to pick up the OPS banner at the end of tonight’s meeting while custodians were present.

President Watson-Nichols gave out awards for the following events:

Odyssey of the Mind-NJ State Finalists – TAG Students
Barnes and Noble Essay Winner - Ginger Pjednic

Mrs. Traci Killeen’s TAG students gave a power point presentation on Odyssey of the Mind and their experiences.

Dr. Nuccetelli mentioned that Mr. Scott Duthie, OPS Teacher, won an award at Ramapo College.

VII. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

Mrs. Pfohl asked if we were hiring a RIF person for the Literacy Coach position.

Mrs. Issa asked if any second grade teacher will be hired to replace the LOA teacher.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

- May 4, 2011 Reorganization/Regular Session

APPROVAL OF MINUTES – *A motion by Mr. Ferrante, seconded by Dr. Westlake and carried by roll call vote 7-0-2 (Mrs. Norian and Mrs. Walker abstained) the board approved the following minutes:*

IX. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES - Dr. Westlake, Interim Chairperson – No report.

B. BUILDINGS & GROUNDS/SAFETY – Mr. Derian, Interim Chairperson- No report. ***On a motion by Mr. Derian, seconded by Mr. Ferrante and carried 9-0, the board approved B1, B2, B3.***

1. Drainage Revamp/Repair near OPS ball field- It is hereby moved upon recommendation of the Interim Super that the Board approves the materials and labor costs in the \$3,585.00 to revamp/repair the drainage near the OPS ball field by Sietsma Landscape Operations Inc, Midland Park, NJ. In the event another seepage tank is required, an additional cost of \$1,800.00 may be incurred.
2. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following request for use of school facilities for the 2011-2012 School Year:

| Organization | Event | Area of Building | Dates | Time |
|---------------------|---------------------------------------|-------------------------|----------------------------------------------------------|-------------------|
| Lunch Bunch | *Fundraising Lunch Program Grades K-6 | MPRs | Mondays and Fridays from September 1, 2011-June 30, 2012 | 11:00 AM-12:30 PM |

*Continuation/Termination of this program is at the discretion of the Oradell Board of Education

3. Approval for a Port -a- Potty on OPS Property – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the request from Oradell Little League to place a port-a-potty on the teacher’s parking lot adjacent to the OPS field during the months of June, July and August 2011 for use by the Oradell Girls Softball teams.

C. CURRICULUM - Mrs. Robertson, Interim Chairperson – No report. Mrs. Robertson asked that the institution that bears the cost of the use of school facilities be added to future agendas so the board knows who is paying for the function.

On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote (Mr. Samuel voted no on C1), the board approved C1, C2, C3.

1. Approval of Tri-District Interlocal Services Agreement for 2011-2012 school year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the Tri-District Interlocal Agreement for the provision of curriculum services for the 2011-2012 school year as per the attached.

2.??Approval of End of Year Activities for 2010-2011 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following end of year class activities:

| Grade | Date | Location |
|---------------|----------------------------------|-------------------------|
| First Grades | June 20,2011 (rain date 6/23) | Memorial Field |
| Second Grades | June 10, 2011 June 23, 2011 | OPS – School Grounds |

3. Approval of Field Trip for 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following field trip(s):

| Grade | Destination | Date | Cost |
|--------------|----------------------------------------------|-------------|---------------------------------|
| Grade 6 | Cresskill High School MEBCI Band Festival | 6/7/11 | \$75.00 \$225.00(1 -bus) |
| Grade 6 | River Dell Middle School | 6/3/11 | \$225.00(3-buses @\$75 each) |
| Kindergarten | Farmstead Estate Ringwood, NJ | 6/8/11 | \$1,839.00 |

D. FINANCE/TECHNOLOGY – Mr. Samuel, Interim Chairperson, commended Rita Cioppa and Dr. Nuccetelli on the Security Project.

On a motion by Mr. Samuel, seconded by Mr. Walsh and carried 9-0, the board approved D1, D2, D3, D4, D5, D6, D7.

1. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end April 2011, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2010/2011 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
2. Payment of Invoices – It is hereby moved that the invoices for the period of May 2011 be retroactively approved as follows:

| | |
|--------------------------------------------|---------------|
| Fund 10 (<i>General Current Expense</i>) | \$ 524,513.42 |
| Fund 12 (<i>Capital Outlay</i>) | \$ 0.00 |
| Fund 20 (<i>Special Revenue Funds</i>) | \$ 18,851.18 |
| Fund 30 (<i>Capital Projects Funds</i>) | \$ 59,020.00 |
| Fund 40 (<i>Debt Service Fund</i>) | \$ 0.00 |
| Fund 50 (<i>Summer School</i>) | \$ 0.00 |
| Fund 51 (<i>Region V</i>) | \$ 0.00 |

| | |
|------------------------------------------|----------------------|
| Fund 64 (<i>Ntl School Lunch Prog</i>) | \$ 579.84 |
| Fund 65 | \$ <u>0.00</u> |
| Total | \$ <u>602,964.44</u> |

3. Systems 3000 Employee Portal Software - It is hereby moved upon recommendation of the Interim Superintendent that the Board approves the start up fee of \$3,000 for the installation of Employee Portal Software by Systems 3000.
4. Approval of Neuropsychological Evaluations - It is hereby moved upon recommendation of the Interim Superintendent that the Board approves Dr. Alex Wright to conduct two Neuropsychological Evaluations at a rate not to exceed \$2500 per evaluation for two in-district students retroactive to 5/5/11.
5. Approval for Audiology Services – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the audiology services of Educational Enterprises to include set up of an FM system at \$185.00 per hour, not to exceed 3 hours.
6. PSD Social Skills 2011 Summer Program/Personnel—It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the implementation of a 2011 Preschool Social Skills Summer Program and appoints the following program personnel and the rates of compensation:

| | | | | |
|------------------|---------|------------------|---------|--------------------|
| Johanna Bargisen | Teacher | (Summer Program) | 4 weeks | \$2,475.00 (Total) |
| Aimee Pena | Aide | | 4 weeks | \$1,237.50 (Total) |

7. Professional Consultant/Computer Management Services – It is hereby moved that RealTime Information Technology, Inc. be approved to provide student system software and support during the 2011/2012 school year at the following costs (no increase over the prior year):

| | |
|-----------------------------|-------------------|
| Student Systems | \$6,758.50 |
| Special Services/IEP Writer | <u>\$2,750.00</u> |
| Total | \$9,508.50 |

E. PERSONNEL /NEGOTIATIONS– Mr. Walsh, Interim Chairperson
On a motion by Mr. Walsh, seconded by Dr. Westlake and carried by roll call vote 9-0, the board approved E1, E2, E3, E4, E5, E6, E7, E8, E9, E10, E11, E12, E13.

On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried by roll call vote 9-0, the board approved E14.

1. Approval of Medical Leave of Absence – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves

the paid medical leave of absence for Sharon McGill, Teacher, from May 25, 2011 to June 24, 2011(utilizing 22 sick days.)

2. Approval of Disability/Family Medical Leave (FMLA) – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves a disability leave/FMLA of absence for Lisa Conforti from September 30, 2011 to November 16, 2011(using 15 sick days during period of personal disability, the remainder of FMLA is unpaid, with medical benefits) and New Jersey Family Leave pursuant to N.J.S.A. 34:11B-1 et. seq for child care from November 17, 2011 to February 13, 2012(unpaid by the Board, with medical benefits).
3. Approval of Unpaid Sick Day – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the unpaid sick day on May 16, 2011(minus sub pay) for Diane Malwitz.
4. Approval of Unpaid Personal Day – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the personal day without pay on May 17, 2011 for Hera Yang, Teacher.
5. Appointment of Literacy Coach for 2011/2012 School Year - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the appointment of Melissa Pizza to the position of Literacy Coach from September 1, 2011 to June 30, 2012 at a salary of \$64,241.00.

Until a contract agreement is ratified for the 2011/12 school year by the Oradell Board of Education and the Oradell Education Association, the salary and incremental step will be the same as the 2009/10 annual salary. All adjustments will be made after settlement of the new contract.

6. Approval of Sidebar Agreement with the Oradell Education Association – It is hereby moved, upon recommendation of the Interim Superintendent that the Sidebar Agreement between the Oradell Board of Education and the Oradell Education Association pursuant to the terms and conditions of employment for Ruth Simpson, Clerk be approved as attached.
7. Approval of Part-Time Instructional Aide - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the appointment of Mary Ann Travalja, Part-Time Instructional Aide at a salary of \$9,718.00 (to be prorated) retroactive to 4/25/11.

Until a contract agreement is ratified for the 2011/12 school year by the Oradell Board of Education and the Oradell Education Association, the salary and incremental step will be the same as the 2009/10 annual salary. All adjustments will be made after settlement of the new contract.

8. Approval of 2011 Part-Time Summer Custodian – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board

approves the following 2011 part-time summer custodian at an hourly rate of \$9.50:

Christopher Gordon

9. Approval of Stipend for Assistant Director of Schaefer Explorations 2011 Summer Program – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approve a stipend in the amount of \$3,750.00 payable to Lesley Maklin, Assistant Director of Schaefer Explorations 2011 Summer Program.
10. Schaefer Explorations 2011 Summer Program Stipends– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approves the following staff and stipends as noted, in relation to the Schaefer Explorations 2011 Summer Program:

| <u>Employee</u> | <u>Number of Classes</u> | <u>Total Stipend/Course</u> |
|----------------------------|--------------------------|------------------------------------|
| Carole Orthmann (Nurse) | 3 | \$2,475.00/\$825.00 |
| Melissa Golden | 3 | \$2,475.00/\$825.00 |
| Jennifer Amoroso | 3 | \$2,475.00/\$825.00 |
| Roberta Kenyon | 3 | \$2,475.00/\$825.00 |
| Terry McGill | 3 | \$2,475.00/\$825.00 |
| Peter Kasturas | 1 | \$825.00/\$825.00 |
| Jillian Jengo | 3 | \$2,475.00/\$825.00 |
| Scott Duthie | 3 | \$2,475.00/\$825.00 |
| Sheri Giacomini | 3 | \$2,475.00/\$825.00 |
| Elinor Goeller | 3 | \$2,475.00/\$825.00 |
| Gail Tobey | 3 | \$2,475.00/\$825.00 |
| Melissa Pizza | 3 | \$2,475.00/\$825.00 |
| Kevin Stokes | 3 | \$2,475.00/\$825.00 |
| Toni Boccanfuso | 2 | \$1,650.00/\$825.00 |
| Patty Hansen (Aide) | 3 | \$1,237.50/\$412.50 |
| Ruth Simpson (Aide) | 3 | \$1,237.50/\$412.50 |
| Yvonne Garcia (Aide) | 3 | \$1,237.50/\$412.50 |
| Cassandra VanPoznak (Aide) | 3 | \$1,237.50/\$412.50 |
| Carol Walker (Aide) | 3 | \$1,237.50/\$412.50 |
| Joan Arfsten | 3 | \$2,475.00/\$825.00 |
| Jamie Sisti | 3 | \$2,475.00/\$825.00- Remove |
| Ericka Wright | 3 | \$2,475.00/\$825.00 |

11. Appointment of Substitutes for Schaefer Explorations – It is hereby moved, upon the recommendation of the Interim Superintendent, that the Board approves the appointment of the following personnel as substitutes for the 2011 Schaefer Explorations at the rate of pay at \$130.26 per day or \$43.42 per hour for Teachers; \$65.13 per day or \$21.71 per hour for Aides.

Anne DiScala (nurse sub)
 Julie Helms
 Sue Mentes
 Janet Luyke
 Jen Powers
 Peter Kasturas
 Lesley Maklin
 Kathy Kelly

Carol Blakeslee
Lisa Conforti
Jeanne Black
Kristin Terzano
Lisa Maiella
Kim Sheridan
Adriana Pestrichella
Helene Albrecht
Denise Pallotta(Aide)
Debra Tashjian(Aide)

12. Appointment of Tri-District Supervisor of Curriculum and Instruction for the 2011/2012 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following:

Whereas, the Oradell Board of Education recognizes the importance of curriculum coordination between the Oradell, River Edge and River Dell School Districts, and

Whereas, the Oradell Board of Education recognizes that the coordination of curriculum can best be implemented by the position of a Tri-District Supervisor of Curriculum and Instruction, and

Be it resolved that the Oradell Board of Education approves his resolution as support for the position and Ms. Toni Capodanno’s re-appointment by the River Dell Board of Education.

13. Conferences/Workshops 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Greg Derian, Board Member

Conference/Seminar/Workshop: Educational Leadership of NJ -New Board Member Orientation

Date: June 3, 2011

Location: Plainsboro, NJ

Registration Fee: None – Grant Award Recipient

Name: Greg Derian, Board Member

Conference/Seminar/Workshop: NJSBA New Board Member Orientation

Date: June 4, 2011

Location: Robbinsville High School, Mercer County, NJ

Registration Fee: None

Mileage and Tolls: \$61.02

14. Unpaid Leave of Absence Due to Illness in the Family – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the unpaid leave of absence due to illness in the family, under Article IV, paragraph L.5.,

page 21 of the Collective Bargaining Agreement, for Ms. Nicole Carroll, without pay and medical benefits for the 2011-2012 school year.

F. POLICY – Mr. Ferrante, Interim Chairperson – No Report.

On a motion by Mr. Ferrante, seconded by Dr. Westlake and carried 9-0 the board approved F1.

1. Second Reading -Adoption of Policies - It is hereby moved that the Board approves and adopts the following policies:

| <u>Policy #</u> | <u>Policy</u> |
|-----------------|-------------------------------------------|
| 1100 | Communicating with the Public |
| 1120 | Board of Education Meetings |
| 5114 | Suspension and Expulsion |
| 5131 | Conduct/Discipline |
| 5131.1 | Harassment, Intimidation and Bullying |
| 5131.5 | Vandalism/Violence |
| 9200 | Orientation and Training of Board Members |

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian, Interim Chairperson – No report but would like to set up a meeting soon.H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. OPEN TO THE PUBLIC

There were numerous discussions concerning the length of time that passed for negotiations. The following members of the public and OEA had concerns:

| | |
|------------------------|---------------------------|
| OEA - Mr. Duthie | Public – Mrs. Gangemi |
| OEA - Mrs. Kennedy | Public – Mrs. Schwartz |
| OEA – Mrs. De Robertis | Public – Mrs. Lyons |
| OEA – Mr. Durling | Public – Mrs. Tartaglione |

There were also questions concerning the current Security Project; where the money came from and how it was being spent:

| | |
|----------------------|-------------------------|
| OEA – Mrs. Kennedy | OEA – Mrs. Confrancisco |
| Public – Mrs. Satley | OEA – Mrs. Hoft |
| Public – Mrs. Gaffin | |

President Watson-Nichols answered the questions concerning negotiations and the fact that the board is also trying to reach a settlement and has asked for meetings before it gets to mediation.

Dr. Nuccetelli, Ms. Cioppi, and some of the board members answered the questions concerning the security project.

XI. OLD BUSINESS - none

XII. NEW BUSINESS - none

XIII. CLOSED SESSION – (IF NECESSARY)

XIV. On a motion by Dr. Westlake, seconded by Mrs. Norian, the board meeting adjourned at 9:55 p.m.

Respectfully submitted,

Rita Cioppi
Business Administrator/Board Secretary