

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REGULAR SESSION MEETING
Oradell Public School Library/Media Center
JANUARY 25, 2011**

MINUTES

I. The meeting was **CALLED TO ORDER** at **7:10 PM** by President Watson-Nichols.

II. The **FLAG SALUTE** was led by Mrs. Norian.

III. The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The **MISSION STATEMENT** was read by Vice-President Robertson.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Ferrante, Mrs. Norian, Mr. Samuel, Dr. Westlake, Mrs. Robertson,
Mrs. Watson-Nichols

Absent: Mrs. Walker, Mr. Walsh

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, and approximately 14 members of the public.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

Mr. Gardner mentioned that Glen Rock and Ridgewood are considered J districts and needed to be removed from the District I scores that were brought up at last board meeting. Dr. Nuccetelli said she would look into it and make the corrections.

Mr. Gardner said there wasn't any heat in the 4th grade classroom. Ms. Cioppi said she was aware of the problem and is taking care of it. Mr. Gardner also said a fire drill should not have taken place in such cold weather. Dr. Nuccetelli apologized but said

the students were very orderly and it lasted only five minutes. It is possible the Principal felt it was the best day because of the prediction of snow the following day.

VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

- Update on District Goals
- NJSBA Presentation by Susan McCusker, Field Representative

Vice-President Robertson questioned the time frame of the literacy goal. Dr. Nuccetelli would like it implemented by spring. Suggested visiting other schools to see how it works.

Mr. Samuel questioned the 10% increase in the language arts section. Dr. Nuccetelli suggested waiting for the state Report Card.

Dr. Nuccetelli spoke about the following items:

- Community Planning. January 22, 2011 members of the community, staff members and board members met to discuss the future of the Oradell Public School.
- Security Project Update. The BOE will be awarding bids to the successful bidder. It is hoped that the work can begin during the winter recess in February.
- 2011-2012 Budget. The administration and staff continue to work on the 2011-2012 budget within parameters discussed at our December meeting. The Governor is scheduled to give his budget address on February 22 and the district will receive their state aid notices within 48 hours of his address.
- Snow Events. We continue to monitor each storm and utilize the best options open to us to ensure the safety of everyone.
- January District Newsletter. The January edition of the Oradell School Times will be on the website as of tomorrow, January 26th. This edition highlights some of the many activities and newsworthy events taking place at OPS.
- The next board meeting will be Wednesday, February 16, 2011 at 7:30 pm in the IMC.

PRESIDENT'S REPORT:

- We received two applications for the open board seat; a copy will be given to the board members after the meeting. Interviews will take place February 16, 2011.
- The Winter Concert was great. Mr. Butcher from the Music Department did a good job.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

APPROVAL OF MINUTES – *It is hereby moved by Dr. Westlake, seconded by Mr. Ferrante and carried (Mrs. Norian and Mr. Samuel abstained) the Board approved the following minutes:*

- December 14, 2010 Regular Session Meeting

IX. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson
A meeting is scheduled at Cherry Hill School, River Edge.

B. BUILDINGS & GROUNDS/SAFETY –
On a motion by Mrs. Norian, seconded by Dr. Westlake and carried 6-0 (Mrs. Walker, Mr. Walsh absent) the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following request for use of school facilities for the 2010-2011 School Year:

Organization	Event	Area of Building	Dates	Time	Cost
Oradell Little League	Practice by Team	MPRs	March 1, 2, 3, 7, 8, 9, 14, 15, 17, 21, 22, 23, 24, 2011	6-9 PM	\$688.00 16 hrs @ 43 p/hr
	Practice by Team	MPR's	March 19, 26, 2011	8AM-4 PM	
	Coaches' Clinic	MPRs	March 10, 18, 25, 2011	7-9 PM	

C. CURRICULUM - Mrs. Robertson, Chairperson
On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried 6-0 (Mrs. Walker, Mr. Walsh absent) the Board approved C1.

1. Approval of Field Trip for 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following field trip(s):

Grade	Destination	Date	Cost
Grades 5&6 TAG Program	NJ Odyssey of the Mind Regional Tournament Edison, NJ	March 5, 2011	\$200.00
	Cost of Transportation		\$335.00

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson
A committee meeting is scheduled for Wednesday.

On a motion by Mr. Samuel, seconded by Dr. Westlake and carried 6-0 (Mrs. Walker, Mr. Walsh absent) the Board approved D1, D2, D3, D4, D5, D6, D7, D8.

1. Acceptance of PTA Gift – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts with deep appreciation from the

PTA, Easiteach Projectors, to include hardware, software and installation costs not to exceed \$17,500.00.

2. Acceptance of PTA Mini Grant Award Monies 2010/2011 school year- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts with deep appreciation, mini-grant award monies in the following amounts from the Oradell Parent-Teacher Association in support of the following programs:

<u>Grade</u>	<u>Mini Grant</u>	<u>Amount</u>
Grade 2	High Touch High Tech of NJ (Insect lab)	\$776.00
Grade 1	High Touch High Tech of NJ (Science-“What’s the Matter?”)	\$840.00

3. Monthly Certifications –The Financial Reports of the Board Secretary and Treasurer of School Moneys for the month end December 2010, be retroactively accepted, and furthermore, that the Board certify that in accordance with N.J.A.C. 6:20-2A. (10e) that no major account or fund in the 2010/2011 Budget has been over- expended in violation of 6:20-2A.10(b) and that sufficient funds are available to meet the District’s financial obligation for the remainder of the fiscal year.
4. Employee Benefits Broker – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board appoint Brown & Brown, Inc. (merger with LDP Consulting Group, Inc.) as the District’s Employee Benefits Broker of Record for the 2010/2011 school year.
5. Change in Public Budget Hearing Date – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board change the Public Budget Hearing scheduled for March 30, 2011(previously approved on April 28, 2010) and reschedule the Public Budget Hearing to March 23, 2011.
6. Approval of Facility Upgrades -Security Installation Project Bid – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the following:

Whereas, a recommendation was made by the Interim Superintendent of Schools to the Oradell Board of Education (“Board”) to seek a contract for construction services for the Facilities Upgrades at the Oradell Public School (hereinafter “Project”); and

Whereas the Project was properly advertised to prospective bidders in accordance with N.J.S.A 18A:18A-4; and

Whereas, on Tuesday, January 11, 2011, the Board received the following bids from potential bidders in accordance with N.J.S.A 18A:18A-1 *et seq.*:

Contractor	Base Bid	Alt #1	Alt#2	Alt#3	Alt #4	Alt #5	Alt#6	Alt. #7
T&R Alarm	228,977.00	12,148.00	6,074.00	24,297.00	6,074.00	4,026.00	7,112.00	3,375.00
C&M Door	276,400.00	13,700.00	6,960.00	21,650.00	6,960.00	4,200.00	7,270.00	3,640.00
Cartel Inc	283,888.13	3,800.00	1,800.00	3,200.00	1,800.00	1,800.00	3,500.00	1,800.00
Tekton Dev	299,000.00	20,000.00	10,000.00	30,000.00	10,000.00	5,000.00	10,000.00	4,400.00
Storer Constr	314,400.00	16,675.00	8,338.00	21,275.00	7,655.00	4,830.00	8,050.00	4,025.00
Aero Plumbing	359,547.00	6,195.00	3,098.00	13,188.00	6,195.00	3,098.00	5,775.00	2,888.00
Lanyi & Tev	381,800.00	12,900.00	6,500.00	16,900.00	7,000.00	4,600.00	6,900.00	3,500.00
Salazar & Assoc	384,000.00	23,635.00	11,875.00	34,375.00	11,100.00	8,063.00	14,375.00	7,200.00
Cypreco Ind	413,723.00	16,000.00	8,000.00	28,000.00	8,000.00	4,000.00	8,000.00	4,000.00
TM Brennan	477,000.00	20,700.00	10,400.00	41,400.00	10,400.00	5,200.00	10,400.00	5,200.00

Whereas, T & R Alarm Systems submitted a bid which included a base bid in the amount of \$228,977.00; and

Whereas, the bid submitted by T & R Alarm Systems has been reviewed and determined to be unresponsive due to a failure to comply with the New Jersey Public Contract Laws, N.J.S.A 18A:18A-1 *et seq.* and Bid Specifications, and

Whereas, the Board hereby rejects T & R Alarm System’s bid; and

Whereas, C & M Door Controls, Inc. submitted a bid, which included a base bid in the amount of \$276,400.00; and

Whereas, the bid submitted by C & M Door Controls has been reviewed and determined to be in compliance with New Jersey Public Contract Laws, N.J.S.A 18:18A-1 *et seq.* and the Bid Specifications, and

Whereas, the Board has considered the recommendation of the Interim Superintendent of Schools and the Construction Professionals and approves same;

Now Therefore, be it resolved, that the Board rejects the bid submitted by T & R Alarm Systems as unresponsive due to failures to comply with the New Jersey Public Contract Laws, N.J.S.A 18A:18A-1 *et seq* and the Bid Specifications, and

Be it further resolved, that the Board hereby awards the Project to C & M Door Controls, Inc. in the amount of \$276,400.00 (dollars).

7. Approval of Architect for Security Installation Project - It is hereby moved upon recommendation of the Interim Superintendent, in concert with the Business Administrator/Board Secretary, that the Board approves Tokarski & Milleman, Architect, to provide architectural services for the Security Installation Project - Grant #G5-4406, DOE#3870-050-10-1001 in the amount of \$34,000.00.
8. Acceptance of PTA Program– It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts with deep appreciation from the PTA, a 6-week character enrichment program called HERO (Helping Everyone Respect Others) at a cost of \$4,200.

E. PERSONNEL /NEGOTIATIONS– Mr. Walsh, Chairperson
On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried 6-0 (Mrs. Walker, Mr. Walsh absent) the Board approved E1, E2, E3, E4, E5, E6.

1. Acceptance of Resignation – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts with regret, the resignation of Ashley Sarro, Part-Time Special Education Instructional Aide effective January 18, 2011.
2. Amend Handwriting Program Description – It is hereby moved, upon recommendation of the Interim Superintendent that the Board amends Agenda Item IX.E1 previously approved on 1/18/11 for Michelle Rudolph, Handwriting Program Instructor, from 35 minutes weekly to 45 minutes weekly.
3. Approval of Job Descriptions – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following job descriptions with the Oradell Board of Education for the 2010-2011 school year (attached):

Accounts Payable Clerk/Bookkeeper
 Administrative Assistant/Personnel Officer
 Administrative Assistant/Risk Management Officer
 Bookkeeper Payroll Officer
 Secretary for Special Education and Student Support Services

4. Student Teacher for the 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the following student teacher for the 2010/2011 school year:

<u>Student Teacher</u>	<u>College/University</u>	<u>Dates</u>	<u>Cooperating Teacher</u>
Ms. Lori Verbitski	Fairleigh Dickinson	2/7/11-5/6/11	Mrs. Kate DeRobertis

5. Approval of Part-Time Instructional Aide – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approve the appointment of Lauren Rudman, Part-Time Instructional Aide, at a salary of \$9,718.00 to be prorated.

6. Approval of Substitute Instructional Aide for the 2010/2011 School Year - It is hereby moved, upon the recommendation of the Interim Superintendent that the Board approves the appointment of the following individual as substitute instructional aide for the 2010/2011 school year:

Lauren Rudman

F. POLICY – Mr. Ferrante, Chairperson
The Board accepted the first reading of Policy #6143.1.

1. First Reading of Policies – It is hereby moved, upon recommendation of the Interim Superintendent that the Board accepts the first reading of the following policy:

<u>Policy</u>	<u>Number</u>
Lesson Plans	6143.1

- G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian Chairperson
The first Community Planning meeting was held on Saturday, January 22, 2011. The Newsletter will be on the website tomorrow. The committee should review the newsletter prior to its distribution to the public.

- H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate

X. OPEN TO THE PUBLIC

XI. OLD BUSINESS

Mr. Samuel discussed the Action Item List. He asked that the survey be removed and replaced with the Security Project.

XII. NEW BUSINESS

Dr. Westlake wanted to recognize the Board President’s birthday and the fact that she is sharing her evening with the Board of Education instead of her family.

- XIII. CLOSED SESSION** –It is hereby moved by Dr. Westlake, seconded by Mr. Ferrante that the Board of Education retire to Closed Session at 8:10 p.m.

WHEREAS, a matter to be considered by the Board of Education deals with personnel, negotiations and/or possible litigation, and

WHEREAS, public disclosure of this matter may be prejudicial to the public good,

NOW, THEREFORE, BE IT RESOLVED, that this matter be considered in a meeting closed to the public; and

BE IT FURTHER RESOLVED, that the Minutes of this meeting be sealed until the matter is resolved.

On a motion by President Watson-Nichols, seconded by Dr. Westlake, the Board returned to open session at 8:20 pm

- XIV. *On a motion by Dr. Westlake, seconded by Mrs. Norian, the meeting adjourned at 8:21 p.m.***

Respectfully submitted,

Rita Cioppi
Business Administrator/Board Secretary