

**ORADELL BOARD OF EDUCATION
ORADELL, NEW JERSEY 07649**

**REGULAR SESSION MEETING
Oradell Public School Library/Media Center
FEBRUARY 16, 2011**

MINUTES

I. The meeting was **CALLED TO ORDER** at 7:37 PM by President Watson-Nichols.

II. The **FLAG SALUTE** was led by Mr. Ferrante.

III. The **SUNSHINE LAW STATEMENT** was read by President Watson-Nichols.

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Oradell. Notice of this meeting was filed with The Record and Town News and all persons requesting such notice.

IV. The **MISSION STATEMENT** was read by Mr. Samuel.

The Oradell Public School District, a safe and nurturing learning community dedicated to the ongoing pursuit of educational excellence, inspires life-long learning in its children through comprehensive, innovative curriculum and instruction. The District fully supports and expects the attainment of the New Jersey Core Curriculum Content Standards on the part of all students within a school environment designed to maximize student potential, develop responsible citizens, and promote respect for the uniqueness of all individuals.

Adopted by the Oradell Board of Education August 27, 2008

V. ROLL CALL

Present: Mr. Ferrante, Mr. Samuel, Mrs. Walker, Mr. Walsh, Dr. Westlake, Mrs. Robertson, Mrs. Watson-Nichols

Absent: Mrs. Norian

Also present were Dr. Maria Nuccetelli, Interim Superintendent, Ms. Rita Cioppi, Business Administrator/Board Secretary, and approximately 35 members of the public, including a reporter and the two candidates for the board vacancy, Mr. Canfield and Mr. Derian.

VI. OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY

VII. SUPERINTENDENT'S REPORT/BOARD PRESIDENT'S REMARKS

The Board conducted interviews with prospective board candidates.

The Board entered into closed session at 8:00 PM to discuss appointment of a board trustee.

The board resumed its public meeting at 8:22 pm.

Upon recommendation of the Interim Superintendent, a motion by Mr. Samuel, seconded by Mr. Walsh and carried by roll call vote 7-0, the Board appointed Mr. Gregory Derian as Board Trustee to fill the vacant seat through April 2011.

Ms. Cioppi administered the Oath of Office to Mr. Derian.

Dr. Nuccetelli spoke about the following items:

1. Welcomed our new board member to the Oradell Board of Education. She mentioned there will be four positions open on the April ballot; three 3-year terms and a one year unexpired term. Packets are available in the Board Office from 8:00 am to 4:00 pm Monday through Friday.
2. Community Planning – Our consultants, Sousa and Stern, are in the process of compiling the information and will be presenting it to the Board at the March 23rd Board Meeting.
3. Security Projects Update – the board of education awarded the bid to C&M Doors. A pre-construction meeting was held last week and it appears that everything is on track for the project to begin during the winter Recess.
4. 2011-2012 Budget – the Governor’s budget address is scheduled for next week on February 22 and the district will receive their state aid notices within 48 hours of his address. The board will hold a special meeting on March 2 at 7:00 pm to adopt the preliminary budget which must be sent to the NJDOE on March 4. The public hearing on the final budget will be held on March 23rd at 7:00 pm.
5. Winter weather – the weather has abated a bit and we hope this continues through March as the district as only one snow day left. Any days used as snow days in excess of the one that is left will come off of the April vacation beginning with April 20.
6. The next board meeting will be held on Wednesday, March 2, 2011 at 7:30 pm in the IMC.

President’s Report:

President Watson-Nichols said the children’s chorus was wonderful and very well done. She also asked the board members to complete the Superintendent’s evaluation and the Board’s evaluation online.

VIII. MINUTES

REVIEW OF MEETING MINUTES –

- January 18, 2011 Work Session
- January 25, 2011 Regular Session

APPROVAL OF MINUTES – None at this time

IX. COMMITTEE REPORTS/ACTION

A. TRI-DISTRICT/SHARED SERVICES - Dr. Westlake, Chairperson

B. BUILDINGS & GROUNDS/SAFETY –

Mrs. Robertson commented that additional use of facilities by the YWCA may not be approved every year.

On a motion by Mr. Samuel, seconded by Mr. Walsh and carried 7-0 (Mr. Derian abstained, Mrs. Norian absent) the Board approved B1.

1. Use of School Facilities – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board of Education approve the following request for use of school facilities for the 2010-2011 School Year:

Organization	Event	Area of Building	Dates	Time
Lunch Bunch	*Fundraising Lunch Program Grades 4-6	MPRs	March 1, 2011-June 25, 2011	11:00 AM-12:30 PM

*Continuation/Termination of this program is at the discretion of the Oradell Board of Education

Organization	Event	Area of Building	Dates	Time
YWCA	Afterschool program-	MPR –D only	Feb 28, 2011 March 8,9,14,21,28	3-6 pm.
		MPR C & D	Feb. 18, 2011 March 15, 16, 17, 18, 24, 25, 30, 31, 2011	3-6 pm.

C. CURRICULUM - Mrs. Robertson, Chairperson

Mrs. Robertson stated a Curriculum Committee meeting was held on February 14, 2011 and minutes from that meeting will be sent out.

On a motion by Mrs. Robertson, seconded by Dr. Westlake and carried 7-0 (Mr. Derian abstained, Mrs. Norian absent) the Board approved C1, C2, C3.

1. Approval of the Schaefer Exploration Program for Summer 2011 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the implementation of the 2011 Schaefer Exploration Program from June 27, 2011-July 22, 2011, on a tuition basis only, at no cost to the Board.
2. Revised School Calendar for 2011/2012 – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the revised 2011/2012 School Calendar as attached.
3. Approval of Field Trip for 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the following field trip(s):

Grade	Destination	Date	Cost
Grade 4	Maritime Center at Norwalk	4/7/11	\$4,570.50

D. FINANCE/TECHNOLOGY – Mr. Samuel, Chairperson
Mr. Samuel thanked the PTA for their generous donation.

On a motion by Mr. Samuel, seconded by Mr. Walsh and carried 7-0 (Mr. Derian abstained, Mrs. Norian absent) the Board approved D1, D2, D, D4, D5, D5, D6, D7, D8.

1. Payment of Invoices – It is hereby moved that the invoices for the month of January 2011 be retroactively approved as follows:

Fund 10 (<i>General Current Expense</i>)	\$	850,283.40
Fund 12 (<i>Capital Outlay</i>)	\$	0.00
Fund 20 (<i>Special Revenue Funds</i>)	\$	10,970.93
Fund 30 (<i>Capital Projects Funds</i>)	\$	9,204.39
Fund 40 (<i>Debt Service Fund</i>)	\$	0.00
Fund 50 (<i>Summer School</i>)	\$	0.00
Fund 51 (<i>Region V</i>)	\$	0.00
Fund 55 (<i>Milk</i>)	\$	0.00
Fund 60 (<i>Integrated PreSchool</i>)	\$	8,156.40
Fund 63 (<i>Schaefer Explorations</i>)	\$	0.00
Fund 64 (<i>Ntl School Lunch Prog</i>)	\$	619.66
Total	\$	879,234.78

2. Payment of February 2011 Bills/Invoices – It is hereby moved, upon recommendation of the Superintendent that the Board of Education authorizes the Business Administrator/Board Secretary to pay bills during the month of February 2011 with retroactive approval at the next scheduled Regular Public Business Meeting of the Oradell Board of Education.
3. Approval of HeartSaver AED Class/Materials – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the HeartSaver AED Class/Materials offered by Hackensack University Medical Center, Health Awareness Regional Program, as follows:

<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Cost</u>
March 2, 2011	2:30-5:30 pm	IMC	\$110.00 per instructor/hour \$15.00 book/participant

4. Acceptance of Donation – It is hereby moved, upon recommendation of the Interim Superintendent that the Board accepts the donation of a Toshiba VHS/DVD Player from Bill and Nancy Madden estimated value \$ 50.00.
5. Acceptance of PTA Mini Grant Award Monies 2010/2011 school year- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts with deep appreciation, mini-grant award monies in the following amounts from the Oradell Parent-Teacher Association in support of the following programs:

<u>Grade</u>	<u>Mini Grant</u>	<u>Amount</u>
Pre-K & K	High Touch High Tech of NJ (Science program-weather)	\$1,000.00
Grade 1	Mariachi Band-Cinco DeMayo (Social Studies unit on Mexico)	\$ 600.00
Grade 3	Liberty Science Center Travelling Science Program “Electricity and Magnetism”	\$ 975.00

6. Amend Resolution accepting PTA Gift - It is hereby moved, upon recommendation of the Interim Superintendent, that the Board amends resolution IX. D1 approved on 1/25/11 to accept with deep appreciation, monies from the PTA for the purchase of Easiteach Projectors (hardware, software and installation) not to exceed \$17,500.
7. Approval of 2011-2012 Tentative Budget/Election Timeline – It is hereby moved, that the Oradell Board of Education accepts and approves the following 2011-2012 Tentative Budget/Election Timeline:

Dates	2011-2012 Tentative Budget/Election Timelines
March 4, 2011	Adoption and Filing of Preliminary Budget to Exec. Cty Superintendent
March 7-April 5, 2011	Notice to Newspapers RE: Elections and Petitions
March 8, 2011	Nominating petitions must be filed by 4:00pm with Business Administrator/Board Secretary
March 14, 2011	Deadline to withdraw petition
March 17, 2011	Drawing for ballot position - 4:00 pm in Board Office
March 18, 2011	Candidate Election Copy - hand-delivered to County Clerk
March 19, 2011	Notice of Public Hearing- Advertisement in <i>The Record</i>
March 22, 2011	Last day for budget approval by Exec. Cty Superintendent
March 23, 2011	Public Hearing – Adoption of Final Budget
April 8, 2011	Proposition Election Copy – hand delivered to County Clerk
April 19, 2011	Last day to submit Budget Cert. and Sample Ballot to Exec. Cty Superintendent.
April 27, 2011	Annual School Election-Polls open 2-9p.m.
May 4, 2011	Annual Reorganization Meeting

8. Approval of Special Education Medicaid Initiative – It is hereby moved, upon recommendation of the Superintendent, that the Oradell Public School District submits a Special Education Medicaid Initiative (SEMI) waiver request to the Executive County Superintendent based on the October 15, 2010, Special Education Student Count reflecting 40 or fewer Special Education Medicaid eligible students.

E. PERSONNEL /NEGOTIATIONS– Mr. Walsh, Chairperson

Board members asked questions on E10. Mr. Samuel thanked the PTA for their donation.

On a motion by Mr. Walsh, seconded by Dr. Westlake and carried 7-0 (Mr. Derian abstained, Mrs. Norian absent) the Board approved E1, E2, E3, E4, E5, E6, E7 (Mr. Walsh abstained), E8, E9, E10, E11, E12, E13.

1. Approval of Unpaid Personal Leave – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approve the unpaid personal leave of absence for Ms. Jennifer Powers, Teacher for the following dates: June 16 & 17, 2011.
2. Change in Job Titles – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the change in job titles for the following staff:

Cheryl Magill, Administrative Assistant/Personnel Officer
Barbara Barbagallo Administrative Assistant/Risk Management Officer
Carolyn Riecken, Bookkeeper/Payroll Officer
Eileen Gallagher, Accounts Payable Clerk/Bookkeeper
Marie Menti, Secretary for Special Education and Student Support Services

3. Abolishment of following job descriptions - It is hereby moved, upon recommendation of the Interim Superintendent that the Board abolishes the following job descriptions:
 - Executive Secretary to the Superintendent of Schools
 - Executive Secretary to the Business Administrator/Board Secretary
 - Bookkeeper
 - Accounts Payable
 - Secretary – Special Services
4. Approval of the job descriptions – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the following job descriptions (attached):
 - Secretary-Main Office/Principal/Assistant Principal
 - Office Clerk- Main Office
 - Clerk-Media Center
5. Approval of Substitute Instructional Aides for the 2010/2011 School Year – It is hereby moved, upon the recommendation of the Interim Superintendent that

the Board approves the appointment of the following individuals as substitute instructional aides for the 2010/2011 school year:

Denise Pallotta

6. Approval of 2011/2012 Calendar for 12-Month Employees- It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approves the 2011/2012 Calendar for the Administrators/Secretarial/Clerical/Custodian Staff (as attached).
7. Conferences/Workshops 2010/2011 School Year – It is hereby moved, upon recommendation of the Interim Superintendent that the Board retroactively approves the below listed staff members/board members to attend the following conference/workshop (and related expenses) as outlined in the A5 School District Accountability Act:

Name: Jennifer Tashjian, Teacher

Conference/Seminar/Workshop: Improve your NJ ASK Scores in Language Arts

Date: Feb. 15 & 16, 2011

Location: Monroe Township, NJ

Registration: \$275.00

Mileage/Tolls: \$68.20

Name: Kevin Stokes, Teacher

Conference/Seminar/Workshop: Improve your NJ ASK Scores in Language Arts

Date: Feb. 15 & 16, 2011

Location: Monroe Township, NJ

Registration: \$275.00

Mileage: \$68.20

Name: Debra Bendett, Teacher

Conference/Seminar/Workshop: Good Habits, Good Readers

Date: Feb. 16, 2011

Location: Sparta School District, Sparta, NJ

Registration: Paid for by Tri District

Mileage: \$27.98

Name: Jeannie Black, Teacher

Conference/Seminar/Workshop: Good Habits, Good Readers

Date: Feb. 16, 2011

Location: Sparta School District, Sparta, NJ

Registration: Paid for by Tri District

Mileage: \$30.08

Name: Linda Masiello, Teacher

Conference/Seminar/Workshop: Good Habits, Good Readers

Date: Feb. 16, 2011

Location: Sparta School District, Sparta, NJ

Registration: Paid for by Tri District

Mileage: \$27.98

Name: Jill Jengo, Teacher

Conference/Seminar/Workshop: Good Habits, Good Readers

Date: Feb. 16, 2011
Location: Sparta School District, Sparta, NJ
Registration: Paid for by Tri District
Mileage: \$27.98

Name: Melissa Pizza, Teacher
Conference/Seminar/Workshop: Good Habits, Good Readers
Date: Feb. 16, 2011
Location: Sparta School District, Sparta, NJ
Registration: Paid for by Tri District
Mileage: \$30.08

Name: Sheri Giacomini, Teacher
Conference/Seminar/Workshop: Good Habits, Good Readers
Date: Feb. 16, 2011
Location: Sparta School District, Sparta, NJ
Registration: Paid for by Tri District
Mileage: \$30.08

Name: John Norton, Assistant Principal
Conference/Seminar/Workshop: Good Habits, Good Readers
Date: Feb. 16, 2011
Location: Sparta School District, Sparta, NJ
Registration: Paid for by Tri District
Mileage: 30.08

Name: Hera Yang, Teacher
Conference/Seminar/Workshop: Good Habits, Good Readers
Date: Feb. 16, 2011
Location: Sparta School District, Sparta, NJ
Registration: Paid for by Tri District
Mileage: 30.08

Mr. Walsh requested board approval to attend the judge's training in Edison for the Odyssey of the Mind, on March 5, 2011 at a cost not to exceed \$50.

8. Approval of NJASK Prep Course/Teachers – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the below listed staff members who will be teaching the NJASK Prep Course beginning 2/28/11 for 2 hours per week at \$45/hour for 8 weeks plus an additional 2 hours at \$45.00/hr (prep):

Melissa Pizza
Jen Amoroso
Jill Jengo
Patty Cuddy
Donna Smith
Gail Tobey
Katherine Rasovic

9. Approval of NJASK Prep Course/Teachers – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves the

below listed staff members who will be teaching the NJASK Prep Course beginning 2/28/11 for 2 hours per week at \$45/hour for 7 weeks plus an additional 2 hours at \$45.00/hr (prep):

Lesley Maklin
Kevin Stokes

10. Approval of NJASK Prep Course/Aide - It is hereby moved, upon recommendation of the Interim Superintendent that the Board approve Marie Davis, 1:1 Instructional Aide for Student #52, during the NJASK Prep Course beginning 2/28/11 for 2 hours per week at \$35.00/hour for 8 weeks.
11. Approval of Part-Time Instructional Aide – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board approve the appointment of Jennifer Sarno, Part-Time Instructional Aide, at a salary of \$9,718.00, to be prorated (pending approval from the Criminal History Review Unit).
12. Acceptance of Resignation – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board accepts with regret, the resignation of Jacki Conti, Part-Time Nurse Aide, effective March 3, 2011.
13. Termination of Employment – It is hereby moved, upon recommendation of the Interim Superintendent, that the Board terminate the employment of Ms. Eileen Nelson, Part-Time Instructional Aide, effective February 16, 2011. Pursuant to the OEA Agreement, Article VI-Miscellaneous Provisions (page 50), said employee will be compensated for the 30 calendar day period.

F. POLICY – Mr. Ferrante, Chairperson

On a motion by Mr. Ferrante, seconded by Dr. Westlake and carried 6-0 (Mr. Derian and Mr. Samuel abstained, Mrs. Norian absent) the Board approved F1.

1. Second Reading of Policy – It is hereby moved, upon recommendation of the Interim Superintendent that the Board approves and adopts the second reading of the following policy:

<u>Policy</u>	<u>Number</u>
Lesson Plans	6143.1

G. PUBLIC RELATIONS/KEY COMMUNICATORS – Mrs. Norian Chairperson
No meetings have been scheduled other than the Community Planning meeting.

H. NJSBA/BCSBA DELEGATE REPORT – Mr. Walsh, Delegate
Mr. Walsh attended the Bergen County School Boards Meeting which they discussed current legislative bills.

X. OPEN TO THE PUBLIC

Mr. Terry McGill spoke on behalf of the OEA stating they would like to settle and move along on negotiations. People gave additional time above and beyond their time.

Mr. McGill stated they want to be in line with other districts, we want Oradell to shine and we want to settle. The OEA is patient but yet tired, we want a settlement. President Watson-Nichols thanked Mr. McGill for his statements and stated that the board does agree to keep negotiations moving and to reach a decision.

Mrs. Erin Mambec stated that she was a teacher in a neighboring district and the teachers in Oradell deserve more.

XI. OLD BUSINESS - None

XII. NEW BUSINESS

1. On a motion by Mr. Samuel, seconded by Mr. Walsh and carried 7-0, the Board approved the resolution from the Bergenfield Board of Education supporting Senate Bill S1312 and Assembly Bill 2143 (attached).
2. On a motion by Mr. Walsh, seconded by Mr. Samuel and carried 6-0 (Mrs. Robertson voted no), Mr. Walsh asked that a resolution be approved and sent to NJSBA in Trenton concerning most of the legislative bills that negatively affect school districts.
3. President Watson-Nichols mentioned that emails were received, asking the administration to keep the board minutes on the website for one year.

XIII. CLOSED SESSION- None at this time.

XIV. On a motion by Dr. Westlake, seconded by Mr. Samuel, the meeting adjourned at 9:18 pm.

Respectfully submitted,

Rita Cioppi
Business Administrator/Board Secretary